BE IT RESOLVED that pursuant to Mariposa County Ordinance No. 363, Section II, Sub-Section C, pertaining to the operating, garaging and maintenance procedure of County-owned vehicles, that the attached letters regarding departmental procedures, are incorporated herein and by this reference made a part of this Resolution.

BE IT FURTHER RESOLVED that the policies and procedures set forth in the Road Department Fleet Safety Program booklet, also incorporated herein and by this reference made a part of this Resolution, shall apply to all drivers of County-owned vehicles.

PASSED AND ADOPTED this day of February, 1977, by the Board of Supervisors of the County of Mariposa, State of California, by the following vote:

AYES: Clark, Dalton, Long, Walton, Owings

NOES: None

ABSENT: None

NOT VOTING: None

FRANK L. LONG
Chairman of the Board

ATTEST:

ELLEN BRONSON, County Clerk & ex officio Clerk of the Board
March 5, 1981

TO: All Department Heads Responsible for County Vehicles
FROM: Richard K. Denhalter, County Counsel
RE: Mariposa County Code Section 2.76.030

The above cited section of the Code requires that you submit a letter to the Board specifying the "operating, garaging and maintenance procedure" of your department for vehicles assigned to your department.

Such a letter must be submitted in each odd-numbered year, by February 15. On March 3, 1981 the Board extended the deadline for this year only to April 15, 1981.

Please be sure to submit your letter by that time. We recommend it be sent to the attention of the Executive Aide, Joan Lynk.
Sections: (Continued)

2.76.060 Infraction of rules cause for suspension or dismissal from county employment.

2.76.070 Violation--Penalty.

2.76.010 Vehicles to be used only for county business. It is unlawful for any officer or employee of the county to drive, operate or otherwise use any vehicle belonging to the county except when the same is being used upon business pertaining to the county. (Ord. 363 §1, 1972).

2.76.020 Rules regulating use to be set by resolution. The board of supervisors shall, by resolution, set forth and specify rules regulating the use of county-owned vehicles. Such resolution is to be developed and adopted as set forth in Sections 2.76.030 through 2.76.050. (Ord. 363 §2(part), 1972).

2.76.030 Departments to submit letter concerning operating procedures of vehicles. A. After the 1st and before the 15th day of February of odd-numbered years, a letter shall be submitted to the board of supervisors by each department head whose department operates county-owned vehicles. B. The letter shall specify the operating, garaging and maintenance procedure of that particular department for vehicles. (Ord. 373 §2(A), 1972).

2.76.040 Board to approve or deny approval of departmental procedures. A. When all letters are received, the board of supervisors shall consider and approve or deny approval of each proposed procedure.

B. When a proposal is approved by the board of supervisors, it shall become a part of the resolution to be adopted pursuant to Section 2.76.050.

C. When approval is denied, the proposal shall be submitted to a conference of the chairman of the board, the district attorney and the department head submitting the proposal. After such conference, an amended proposal shall be submitted to the board of supervisors for their approval or denial.

D. No department head shall operate or cause to have operated vehicles unless their department operating procedure has been approved by the board of supervisors. (Ord. 363 §2(B), 1972).

2.76.050 Adoption of resolution by board. A. On or before June 30th of the year of submission of proposals, the board of supervisors shall adopt the resolution pursuant to this section.