MARIPOSA COUNTY RESOLUTION NO. 78-54

WHEREAS, the Board of Supervisors of the County of Mariposa, State of California, recognize the importance of the Mariposa County Library to the overall well being of the County; and

WHEREAS, it is desirable to ensure that adequate management and planning are provided for the future development and operation of the Mariposa County Library; and

WHEREAS, the establishment of a Countywide Library Committee as a planning and advisory committee to the Board of Supervisors is in the best interest of residents of the County of Mariposa.

NOW, THEREFORE, BE IT RESOLVED by the Mariposa County Board of Supervisors as follows:

1. REGULAR MEMBERSHIP

A Countywide Library Committee be established with nine (9) members as follows:

a. Three (3) members recommended by the Friends of the Library to be appointed by the Board of Supervisors.

b. One (1) member of the Mariposa County Board of Supervisors to be appointed by the Board annually.

c. Five (5) members of the general public of Mariposa County appointed by the Board of Supervisors.

2. EX OFFICIO MEMBERSHIP

a. Mariposa County Librarian.

b. Mariposa County History Center Librarian.

3. TERM AND MANNER OF APPOINTMENT

The term and manner of appointment shall be as follows:
a. With the exception of the member of the Board of Supervisors, appointments to the Countywide Library Committee shall be for a term of three (3) years with a maximum of two (2) consecutive terms.

b. The initial appointments will be for staggered terms as follows:

(1) Three (3) members will be appointed for one-year terms.

(2) Three (3) members will be appointed for two-year terms.

(3) Two (2) members will be appointed for three-year terms.

(4) Initial appointments for less than three (3) years may serve a maximum of three consecutive terms.

(5) All subsequent terms after the initial appointments will be for a period of three (3) years with the exception of the appointed Supervisor.

c. As vacancies occur through lapse of term, a notice will be posted and advertised in the local newspaper once, thirty (30) days prior to appointment, soliciting candidates for appointment. Appointees will be selected from the applicants and appointed to the Committee by the Board of Supervisors of the County of Mariposa.

4. COMMITTEE OFFICERS AND SUBCOMMITTEES

a. Committee Chairperson, appointed Supervisors' representative.

b. The Committee shall elect the following officer for a term of one year:

(1) Committee Vice Chairperson.

c. Subcommittees may be established for a period to be determined to study such topics as, but not limited to:

(1) Budgets and finance.

(2) Facilities.

(3) Promotion.
(4) **Planning.**

The Committee Chairperson shall have the right to appoint members of the public to serve on subcommittees.

**d. Membership of such subcommittees will present their recommendations to the Countywide Library Committee.**

5. **MEETINGS AND QUORUM**

   a. Meetings shall be held once a month at a time, date, and place to be determined by the full Committee.

   b. Special meetings may be called by the Chairperson of the Countywide Library Committee.

   c. Business may not be transacted at a regular or special meeting of the Countywide Library Committee without a quorum of five (5) members.

6. **STAFF SUPPORT**

   a. Secretarial support to the Committee shall be provided by the Secretary to the Board of Supervisors, and responsibilities shall include the preparation of public notices, agendas, and the taking and recording of Minutes of the Countywide Library Committee meetings.

   b. Technical support to the Committee shall be provided by the Mariposa County Planner/Grantsman, and responsibilities shall include the preparation of special reports, planning documents, and the obtaining of such information as the Committee deems necessary for the discharge of its responsibilities.

7. **COMMITTEE DUTIES AND RESPONSIBILITIES**

   a. The Countywide Library Committee shall be responsible for the drafting of a long-range development plan for the Mariposa County Library System, the review and annual update of such a plan and overseeing and direction of the plan's implementation.

   (1) This plan will be developed in accordance with and relate to other planning documents of the County, where applicable.
(2) The long-range plan shall identify long-range, intermediary, and short-term development goals with specific action steps to be addressed annually.

(3) The long-range plan, its update, and its annual action plan shall be submitted to the Board of Supervisors for approval prior to Committee adoption and implementation.

b. The Countywide Library Committee shall be responsible for reviewing the operation of the Mariposa County Library System to include:

(1) Library contracts.

(2) Library maintenance.

(3) Library operating procedures.

(4) Library promotion and development.

c. The Countywide Library Committee shall review and recommend to the Board of Supervisors budget allocations for library maintenance and development and shall recommend to the Board of Supervisors the allocation of such federal and state funds available for library maintenance and development in areas deemed to be of critical concern and/or further the implementation of the long-range library plan.

BE IT FURTHER RESOLVED that the Countywide Library Committee shall discharge its responsibilities, as assigned by the Board of Supervisors, in a manner in keeping with established County policy and with the support of the Mariposa County Board of Supervisors. In the furtherance of this responsibility, the Countywide Library Committee shall prepare and present its recommendations and policies to the Board of Supervisors at the next regular meeting of the Board immediately following the regular meeting of the Committee.

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PASSED AND ADOPTED by the Board of Supervisors, County of Mariposa, this 28th day of March, 1978, by the following vote:


NOES: None.

NOT VOTING: None.

ABSENT: None.

CARROLL N. CLARK, CHAIRMAN
BOARD OF SUPERVISORS

ATTEST:

ELLEN BRONSON, COUNTY CLERK & EX OFFICIO CLERK OF THE BOARD