Food/Bar Facility Permit to Operate Application

New or Existing Food Facility: Owners/operators must pay an Annual Permit fee to Operate, based on the type of facility, (valid from January 1 – December 31), a $168.00 Plan Check fee for the first hour to accompany floor plans will be required for any new facility or any existing facility doing a remodel. Any additional time spent for plan check will be invoiced accordingly.

Business Name: ___________________________________________________________________
Business Address: ___________________________________________________________________
Owner/Operator: ___________________________________________________________________
Mailing Address: ___________________________________________________________________
Email Address: ___________________________________________________________________
Telephone: Day:_________________________Night:_________________________
Nature of Establishment: __________________________________________________________
(Restaurant; Market; Deli; Bar; Mobile Cart; Camp; School; B&B Full Service; B&B Pre-Packaged, Etc.)
Number of Employees: _______________________________Seasonal or Full Time_____________________
Signature of Applicant: _______________________________Date:_________________________
Printed Name: ___________________________________________________________________

Health Dept. Approved By: _______________________________Date:_________________________
Planning Dept. Approved By: _______________________________Date:_________________________

NOTE: ANNUAL PERMIT EXPIRES DECEMBER 31 PERMIT RENEWAL FEES ARE DUE BY JANUARY 1

Date Paid:_________Receipt #_________Check #_________Cash __________
Received by_____________________________

OW: __________________________ PE: __________________________ PT: __________________________
FA: __________________________ PR: __________________________

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