RESOLUTION - ACTION REQUESTED 2019-720

MEETING: December 17, 2019

TO: The Board of Supervisors

FROM: Kimberly Williams, Human Resources Director

RE: Approve a 3-Year Agreement with Drugtech Toxicology Services LLC

RECOMMENDATION AND JUSTIFICATION:
Approve a three-year agreement with Drugtech Toxicology Services LLC effective January 1, 2020; and authorize the Board of Supervisors Chair to sign the agreement.

Drugtech provides drug and alcohol testing services for employees who are subject to the County's Department of Transportation Drug and Alcohol Testing Policy. This three-year agreement is for the period of January 1, 2020 through December 31, 2022. In the first year of the agreement, the cost will be at the rate of $16 per enrolled employee. Currently, there are 30 employees who are subject to the agreement; the number of enrolled employees may fluctuate +/- two to three employees through the life of the agreement. Effective January 1, 2021, the rate for each enrolled employee will increase $1, from $16 to $17 and effective January 1, 2022, the rate for each enrolled employee will increase an additional $1, from $17 to $18.

Drugtech provides other testing services such as post-accident testing and the rates for those services are attached to the agreement as Exhibit "A."

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The previous Agreement with Drugtech was for a one-year period, from November 1, 2018 through November 1, 2019 (and a request to extend the term through December 31, 2019 is being considered at today's meeting).

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the agreement; have staff find another drug and alcohol testing company, however, a negative action could result in unpaid invoices.

FINANCIAL IMPACT:
Funding is budgeted in the various affected funds.

ATTACHMENTS:
Drugtech Agreement 1-1-2020 to 12-31-2022 (PDF)
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RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Marshall Long, District III Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey