RESOLUTION - ACTION REQUESTED 2020-138

MEETING: March 17, 2020

TO: The Board of Supervisors

FROM: Mike Healy, Public Works Director

RE: Approve Budget Action Transferring Funds for Purchase of a Tool Box Compartment ($5,775)

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action Transferring Funds Within the Public Works Department Budget for the Purchase of a Tool Box Compartment ($5,775).

County Fire has sourced a tool box compartment which attaches to a water tender and carries breathing apparatus and other fire-fighting equipment. The price for this makes it a fixed asset category procurement thus, this budget action requests authorizing moving funding allocations from the Fleet Maintenance budget from budget account 700-0305-584-0412 (Maintenance Equipment) into 700-0305-584-0645 (Fixed Assets/Tool Box Compartment).

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely authorizes transferring funds from one budget account to another within a Fund.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Not appropriating the fixed asset account for the purchase of this item would prevent its purchase.

FINANCIAL IMPACT:
There is no financial impact caused by moving funds within the budget.

ATTACHMENTS:
Budget Action - FY19-20 Tool Box Compartment  (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Rosemarie Smallcombe, District I Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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</thead>
<tbody>
<tr>
<td>700</td>
<td>0305-584</td>
<td>0412</td>
<td>Maintenance of Equipment</td>
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<td></td>
<td>$5,775</td>
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<tr>
<td>700</td>
<td>0305-584</td>
<td>0645</td>
<td>Fixed Asset - Tool Box Compartment</td>
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<td>$5,775</td>
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**TRANSFER BETWEEN FUNDS**

| TRANSFER BETWEEN FUNDS | |
|------------------------|--|---|
|                        |   |   |

**TOTALS**

<table>
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<tr>
<th></th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tr>
<td></td>
<td>$5,775</td>
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</tbody>
</table>

**ACTION REQUESTED:** (Check all that apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** Allocate fixed asset line for purchase of tool box compartment.

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**DEPT HEAD SIGNATURE**

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**APPROVED BY RES NO.**

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**CLERK**

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**DATE 3-17-20**

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**AUDITOR'S USE ONLY**

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**700 Fleet Maintenance**

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Budget Action Form Revised 11/95