RESOLUTION - ACTION REQUESTED 2020-59

MEETING: February 4, 2020

TO: The Board of Supervisors

FROM: Keith Williams, Treasurer/Tax Collector

RE: Granicus Marriage License Software Agreement

RECOMMENDATION AND JUSTIFICATION:
Approve an Agreement with Granicus in the Amount of $4,600 for Marriage License Software; and Authorize the Board of Supervisors Chair to Sign the Agreement.

This is not a new purchase. The original agreement was approved in 2007 with SouthTech Systems for the purchase of an upgraded Marriage License program. In 2019 SouthTech was bought by Granicus. This agreement covers the 2019-2020 fiscal year payment.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board previously approved the purchase of this software

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
The County Clerk is responsible for issuing marriage licenses and this software automates the formatting and tracking of all licenses issued.

FINANCIAL IMPACT:
Budgeted in FY 19/20

ATTACHMENTS:
Q-88631_CA_Mariposa_ClerkDocs Online Marriage Maint_ Renewal_JULY2019 (PDF)
Master Subscription Agreement 2 (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Marshall Long, District III Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
Granicus Proposal for Mariposa County CA

Granicus Contact
Name: Toni Yates
Email: toni.yates@granicus.com

Proposal Details
Quote Number: Q-88631
Prepared On: 2/4/2020
Valid Through: 2/21/2020

Pricing
Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Currency: USD
Current Subscription End Date: 6/30/2019
Period of Performance: 7/1/2019 - 6/30/2020

<table>
<thead>
<tr>
<th>Solution</th>
<th>Billing Frequency</th>
<th>Quantity/Unit</th>
<th>Annual Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>ClerkDocs Online Marriage Maintenance &amp; Support</td>
<td>Annual</td>
<td>1</td>
<td>$4,600.00</td>
</tr>
</tbody>
</table>

SUBTOTAL: $4,600.00
## Product Descriptions

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ClerkDocs Online</td>
<td>ClerkDocs Online Marriage Maintenance &amp; Support</td>
</tr>
<tr>
<td>Marriage</td>
<td></td>
</tr>
<tr>
<td>Maintenance &amp; Support</td>
<td></td>
</tr>
</tbody>
</table>
Terms and Conditions

- Link to Terms: https://granicus.com/pdfs/Master_Subscription_Agreement.pdf
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Mariposa County CA to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- If submitting a Purchase Order, please include the following language: All pricing, terms and conditions of quote Q-88631 dated 2/4/2020 are incorporated into this Purchase Order by reference.
- Granicus certifies that it will not sell, retain, use, or disclose any personal information provided by Customer for any purpose other than the specific purpose of performing the services outlined within this Agreement.

Agreement and Acceptance

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Granicus

Signature: [Signature]
Name: Eric Gibson
Title: CFO
Date: 2-4-2020

Mariposa County CA

Signature: [Signature]
Name: Kevin Cann
Title: Board Chair
Date: 2-11-20

APPROVED AS TO FORM:

[Signature]
STEWEN W. DAHLEM
COUNTY COUNSEL