RESOLUTION - ACTION REQUESTED 2020-382

MEETING: July 7, 2020

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Public Hearing to Transfer CDBG Funds from the Revolving Loan Fund (RLF) to Program Income (PI)

RECOMMENDATION AND JUSTIFICATION:
PUBLIC HEARING: Approve the Transfer of Approximately $78,500 in CDBG Funds from the Microenterprise Revolving Loan Fund (RLF) to Program Income (PI); and Authorize the County Administrative Officer (CAO) to Administer PI Funds.

Mariposa County adopted the Program Income Reuse Plan in 2016, which establishes policies and procedures for the administration and utilization of PI received as a direct result of eligible activities funded under CDBG and Disaster Relief Initiative (DRI) contracts with the Department of Housing and Community Development (HCD). The County established the existing Microenterprise RLF in July 2017. The purpose of the RLF is to provide low-interest loans for local businesses and home owners.

With the onset of COVID-19 and the economic impact of closures and limited non-essential travel, staff has created a business relief program that would utilize the revolving loan funds. The Safety and Freedom Enhancement (SAFE) program would reimburse business owners for some expenses incurred to comply with state and local reopening guidelines. This action will allow funds to be used as forgivable loans and reimbursements consistent with CDBG guidelines.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The current program income reuse plan was approved in 2016 and the RLF program was adopted in 2017.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
A negative vote would leave all CDBG funds as RLF, which would not allow the County to access funds for business relief programs.

ATTACHMENTS:
PI Reuse Plan_2016 (PDF)
res_2018_133 (PDF)
Resolution - Action Requested 2020-382

RESULT:   ADOPTED [UNANIMOUS]
MOVER:   Rosemarie Smallcombe, District I Supervisor
SECONDER: Miles Menetrey, District V Supervisor
AYES: Rosemarie Smallcombe, Marshall Long, Miles Menetrey
EXCUSED: Merlin Jones, Kevin Cann
MARIPOSA COUNTY
BOARD OF SUPERVISORS
RESOLUTION NO. 2020-382

A RESOLUTION APPROVING THE TRANSFER OF CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT) REVOLVING LOAN FUNDS TO PROGRAM INCOME FOR A BUSINESS RELIEF PROGRAM

BE IT RESOLVED by the County Board of Supervisors of the County of Mariposa as follows hereby approves the transfer of CDBG funds from the RLF (revolving loan fund) (rlf) to PI (program income) for the use of a business relief program in the amount of $78,500. The PI will be used for the Safety and Freedom Enhancement program.

The SAFE Program will provide emergency relief to local businesses that need access to capital for compliance with state safety guidelines. The program would provide reimbursements for each business that is funded. The funding program would be “first come, first served” until funds are depleted, with each applicant submitting an application.

PASSED AND ADOPTED at a regular meeting of the County Board of Supervisors of the County of Mariposa held on July 7, 2020 by the following vote:

AYES: SMALLCOMBE, LONG, MENETREY
NOES: NONE
ABSTAINED: NONE
EXCUSED: JONES, CANN

By: 

Marshall Long, Board Vice-Chair
Board of Supervisors

Approval as to Legal Form:

Steve Dahlem, County Counsel

STATE OF CALIFORNIA
County of Mariposa

I, René LaRoche, County Clerk of the County of Mariposa, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said Board of Supervisors on this 7th day of July, 2020.

ATTEST:

By: 

René LaRoche, Clerk of the Board
County of Mariposa
# BUDGET ACTION FORM

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<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>425-0148-309.15-71</td>
<td>Transfer to Program Income</td>
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<td>424-0142-494.07-87</td>
<td>Transfer from Revolving Loan Fund</td>
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<td>78,500</td>
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</table>

| TOTALS     |         | 78,500  | 78,500                        |

## TRANSFER BETWEEN FUNDS

<table>
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<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
</table>

| TOTALS | 0      | 0      |

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

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**DEPT HEAD SIGNATURE**

**DATE** 7/6/2020

**APPROVED BY RES NO.** 20-582

**CLERK**

**DATE** 7/7/2020

**DEPARTMENT**

**AUDITOR'S USE ONLY**

**BA #**