RESOLUTION - ACTION REQUESTED 2020-406

MEETING: July 14, 2020

TO: The Board of Supervisors

FROM: Mike Healy, Public Works Director

RE: Approve Budget Action Transferring Funds Within the Transportation Planning Budget ($7,500)

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action Transferring Funds within the Transportation Planning Budget to Cover the Shortfall ($7,500).

This fund is tracking to a budget shortfall in the salary and benefits categories (categories 01 and 03- considered one category). Transferring savings from Services and Supplies (category 04) will avoid a budget overrun.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Board action allows for the transfer of allocated funds within a budget, from one category to another, in an effort to avoid year-end shortfalls.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The consequence of negative action would leave the Transportation Planning budget at risk of a budget deficit in its salary and benefits category thus, causing complications for the Auditor.

FINANCIAL IMPACT:

This action is a transfer within the Transportation Planning budget and will have no impact to the General Fund.

ATTACHMENTS:
Budget Action - FY19-20 - Fund 033 Reallocation (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Marshall Long, District III Supervisor
SECONDER: Miles Menetrey, District V Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
<tr>
<td>033</td>
<td>0251-577</td>
<td>0148</td>
<td>Transportation Planner</td>
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<td>Accrued Benefits</td>
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<td>0251-577</td>
<td>0418</td>
<td>Contracts</td>
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<td>$7,500</td>
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</tbody>
</table>

### TRANSFER BETWEEN FUNDS

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| TOTALS | $7,500 | $7,500 |

**ACTION REQUESTED:** (Check all that apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:**

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**DEPT HEAD SIGNATURE**

**CLERK**

**APPROVED BY RES NO.**

**DATE:** 4/14/2020

**DATE:** 7-14-20

**033 Transportation Planning**