RESOLUTION - ACTION REQUESTED 2020-474

MEETING: August 4, 2020

TO: The Board of Supervisors

FROM: Eric Sergienko, Health Officer/Acting HHSA Director

RE: Budget Action to Balance HHSA Year-End FY 19-20 Budgets

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Increasing Expected Revenue and Corresponding Fund Transfers for Fiscal Year 2019-2020 for the Public Health Emergency Preparedness (PHEP) and the Pan Influenza (Pan Flu) Grants ($64,124).

This Action is necessary to close out funds for Fiscal Year 2019-2020. This Action will reduce the Health Division's Net County Cost to the General Fund by $64,124.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
In the normal course of business, the Agency must request Budget Actions to balance the various (HHSA) Health and Human Services Agency funds to close out the fiscal year.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
If this budget action is not approved (HHSA) Health and Human Services Agency will be unable to transfer revenue received for FY 1920 to the general fund.

FINANCIAL IMPACT:
This Budget Action will reduce the Health Division's Net County Cost by $64,124 for Fiscal Year 2019-2020.

ATTACHMENTS:
Budget Action PHEP-Pan Flu (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Marshall Long, District III Supervisor
SECONDER: Miles Menetrey, District V Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>428</td>
<td>0433</td>
<td>305-52-20</td>
<td>Health/Pan Flu Revenue</td>
<td></td>
<td>(13,511)</td>
<td></td>
</tr>
<tr>
<td>428</td>
<td>0433</td>
<td>682-0787</td>
<td>Health/Pan Flu Transfer-out</td>
<td></td>
<td>13,511</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0401</td>
<td>309-1554</td>
<td>Health/Pan Flu Transfer-in</td>
<td></td>
<td>(13,511)</td>
<td></td>
</tr>
<tr>
<td>402</td>
<td>0414</td>
<td>306-7269</td>
<td>Health/PHEP Revenue</td>
<td></td>
<td></td>
<td>(50,613)</td>
</tr>
<tr>
<td>402</td>
<td>0414</td>
<td>952-0787</td>
<td>Health/PHEP Transfer-out</td>
<td></td>
<td>50,613</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0401</td>
<td>309-1675</td>
<td>Health/PHEP Transfer-in</td>
<td></td>
<td></td>
<td>(50,613)</td>
</tr>
<tr>
<td>001</td>
<td>0104</td>
<td>414-1090</td>
<td>General Contingency</td>
<td></td>
<td></td>
<td>64,124</td>
</tr>
</tbody>
</table>

**TOTALS**: 0 0

## TRANSFER BETWEEN FUNDS

<table>
<thead>
<tr>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
</table>

**TOTALS**: 0 0

**ACTION REQUESTED**: (Check all that apply)

- [X] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- [ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit,

**JUSTIFICATION**: Adjust budgets to allow for actual FY 19/20 year end transfers

---

**DEPT HEAD SIGNATURE**

**APPROVED BY** RES NO. 20-474

**CLERK**

**DATE**

---

**AUDITORS USE ONLY**

**BA #**

*Budget Revision Form Revised 07/2000*