RESOLUTION - ACTION REQUESTED 2020-382

MEETING: July 7, 2020

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Public Hearing to Transfer CDBG Funds from the Revolving Loan Fund (RLF) to Program Income (PI)

RECOMMENDATION AND JUSTIFICATION:
PUBLIC HEARING: Approve the Transfer of Approximately $78,500 in CDBG Funds from the Microenterprise Revolving Loan Fund (RLF) to Program Income (PI); and Authorize the County Administrative Officer (CAO) to Administer PI Funds.

Mariposa County adopted the Program Income Reuse Plan in 2016, which establishes policies and procedures for the administration and utilization of PI received as a direct result of eligible activities funded under CDBG and Disaster Relief Initiative (DRI) contracts with the Department of Housing and Community Development (HCD). The County established the existing Microenterprise RLF in July 2017. The purpose of the RLF is to provide low-interest loans for local businesses and home owners.

With the onset of COVID-19 and the economic impact of closures and limited non-essential travel, staff has created a business relief program that would utilize the revolving loan funds. The Safety and Freedom Enhancement (SAFE) program would reimburse business owners for some expenses incurred to comply with state and local reopening guidelines. This action will allow funds to be used as forgivable loans and reimbursements consistent with CDBG guidelines.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The current program income reuse plan was approved in 2016 and the RLF program was adopted in 2017.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
A negative vote would leave all CDBG funds as RLF, which would not allow the County to access funds for business relief programs.

ATTACHMENTS:
PI Reuse Plan_2016 (PDF)
res_2018_133 (PDF)
Resolution - Action Requested 2020-382

rlf certification  (PDF)
Mariposa BOS Resolution_Funds Transfer  (PDF)
Copy of Budget Action Form - CDBG RLF to PI  (PDF)

RESULT:    ADOPTED [UNANIMOUS]
MOVER:    Rosemarie Smallcombe, District I Supervisor
SECONDER:    Miles Menetrey, District V Supervisor
AYES:    Rosemarie Smallcombe, Marshall Long, Miles Menetrey
EXCUSED:    Merlin Jones, Kevin Cann
**BUDGET ACTION FORM**

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
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<td>425-0148-309.15-71</td>
<td>Transfer to Program Income</td>
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<td>78,500</td>
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<td>424-0142-494.07-87</td>
<td>Transfer from Revolving Loan Fund</td>
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**TOTALS** 78,500 78,500

**TRANSFER BETWEEN FUNDS**

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**TOTALS** 0 0

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**DEPT HEAD SIGNATURE** [Signature]

**DATE** 7/6/2020

**APPROVED BY RES NO.** 20 - 382

**CLERK** [Signature]

**DATE** 7/7/2020

**AUDITOR'S USE ONLY**

**DEPARTMENT**

**BA #**