RESOLUTION - ACTION REQUESTED 2020-535

MEETING: September 1, 2020

TO: The Board of Supervisors

FROM: Keith Williams, Treasurer/Tax Collector

RE: HAVA Grant

RECOMMENDATION AND JUSTIFICATION:
Approve an Agreement with the Secretary of State for Help America Vote Act (HAVA) Funds in an Amount Not to Exceed $32,255 to Assist with Additional Costs Associated with the National Emergency Related to Coronavirus; and Authorize the Board of Supervisors Chair to Sign the Agreement.

A total of $32,255.00 is allocated to Mariposa County. The amount of $25,915.00 can be used to conduct the November 2020 election in the face of the COVID-19 pandemic as set forth in sections (E)(1 - 7) of the agreement, which can include increased costs related to all aspects of voting by mail, equipment needs for processing increased vote-by-mail ballots and meeting the in-person voting requirements, permanent and temporary staffing, additional security, specialized training of staff and election workers, cleaning and disinfection, personal protective equipment, and polling locations and election facilities. The amount of $6,340.00 can be used for outreach and communication as set forth in section (E)(8) of the agreement.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board has supported previously supported grant funding for elections.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Deny the actions and rely of general funds for any additional costs.

FINANCIAL IMPACT:
Budgeted in FY 2020-21.

ATTACHMENTS:
20-22 Std 213 Mariposa County (PDF)
20-22 Exh A-G Mariposa County (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Rosemarie Smallcombe, District I Supervisor
AYES: Rosemarie Smallcombe, Merlin Jones, Marshall Long, Miles Menetrey
EXCUSED: Kevin Cann
Good Afternoon Mr. Williams,

No worries! 😊 We got it and it’s been completed. The dollar amount on this particular contract didn’t require DGS approval, so it’s been completed. Please see the attached copy of the executed Agreement. Please make a copy of this document for your records, as we are not following up with hard copies via postal mail at this time.

KC – As the SOS Contract Manager for this Agreement, please also make a copy of this document for your records as we are not following up with hard copies via interagency mail.

Please let me know if you have any questions. Thanks! Have a nice evening!

Dana Winder, Contract Analyst
Secretary of State, Business Operations Bureau
IT Acquisitions & Contract Services Unit
(916) 653-5874
ContractServices@sos.ca.gov

“Be kinder than necessary, for everyone you meet is fighting some kind of battle.”

Thank you and I’ll do better next time.

Keith M. Williams
Treasurer – Tax Collector – County Clerk
Mariposa County
kwilliams@mariposas county.org
Tax 209-966-2621
Treas. 209-966-2830
Clerk 209-966-2007

From: Keith Williams <kwilliams@mariposas county.org>
Sent: Monday, September 28, 2020 1:49 PM
To: ContractServices <ContractServices@sos.ca.gov>; Chaney, Kathryn <KChaney@sos.ca.gov>; Lapsley, Susan <SLapsley@sos.ca.gov>; Abelon, Robert <RAbelon@sos.ca.gov>
Subject: RE: Follow Up - DocuSign Signature Request (Resent) for HAVA COVID Fund County Contracts

Thank you and I’ll do better next time.

From: ContractServices <ContractServices@sos.ca.gov>
Sent: Monday, September 28, 2020 1:47 PM
To: Chaney, Kathryn <KChaney@sos.ca.gov>; Lapsley, Susan <SLapsley@sos.ca.gov>; Abelon, Robert
STATE OF CALIFORNIA – DEPARTMENT OF GENERAL SERVICES
STANDARD AGREEMENT
STD 213 (Rev. 03/2019)

AGREEMENT NUMBER

PURCHASING AUTHORITY NUMBER (if applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:
CONTRACTING AGENCY NAME
Secretary of State

CONTRACTOR NAME
Mariposa County

2. The term of this Agreement is:
START DATE
August 15, 2020, or upon approval by Dept. of General Services, if required, whichever is later

THROUGH END DATE
December 31, 2020

3. The maximum amount of this Agreement is:
$ 32,255.00
Thirty-two thousand two hundred fifty-five dollars and zero cents

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made part of the Agreement.

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<tr>
<th>EXHIBIT</th>
<th>TITLE</th>
<th>PAGES</th>
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<tbody>
<tr>
<td>Exhibit – A</td>
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<td>Budget Detail and Payment Provisions</td>
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<td>Exhibit – C*</td>
<td>General Terms and Conditions</td>
<td>GTC 04/2017</td>
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<td>Special Terms and Conditions (Attached hereto as part of this Agreement)</td>
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<td>Exhibit – E</td>
<td>Additional Provisions</td>
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<td>Exhibit – F</td>
<td>County Resolution</td>
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<td>Exhibit – G</td>
<td>Contractor HAVA Activity Report</td>
<td>1</td>
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</tbody>
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Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.
These documents can be viewed at https://www.dps.ca.gov/OLS/Resources

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

Mariposa County

CONTRACTOR BUSINESS ADDRESS
P.O. Box 247

PRINTED NAME OF PERSON SINGING
Marshall Long

CONTRACTOR AUTHORIZED SIGNATURE
Marshall Long

CITY
Mariposa

STATE
CA

ZIP
95338

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTING AGENCY NAME
Secretary of State

CONTRACTING AGENCY ADDRESS
1500 11th Street

PRINTED NAME OF PERSON SINGING
Shannon Kauffman

CONTRACTING AGENCY AUTHORIZED SIGNATURE
Shannon Kauffman

CITY
Sacramento

STATE
CA

ZIP
95814

TITLE
Bus. Ops Mgr

DATE SIGNED
9/28/2020

EXEMPTION (If Applicable)

SCM Vol. 1, 4.04.A.2

APPROVED AS TO FORM:

STEVEN W. DAHELM
COUNTY COUNSEL