RESOLUTION - ACTION REQUESTED 2020-652

MEETING: November 10, 2020

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: MOU with Victim Witness for Office Space at 5085 Bullion Street

RECOMMENDATION AND JUSTIFICATION:
Approve a Memorandum of Understanding (MOU) Between the County of Mariposa, a subdivision of the State of California, and Mariposa County Victim Witness Services, a division of the Mariposa County District Attorney’s Office, for Office Space at 5085 Bullion Street; and Authorize the Board of Supervisors Chair to Sign the MOU.

Victim Witness is a program through which the District Attorney’s office informs crime victims of their legal rights and provides a variety of services through partnership with local, state, and federal agencies.

Victim Witness previously leased space at 4975 9th Street, and 5080 Jones Street, but joined the District Attorney’s Office when the property at 5085 Bullion Street became available earlier this year due to the relocation of the Public Health Department. This location meets the needs of Victim Witness and the County.

Terms of the agreement include a base rent of $49.41 per month-- the maximum allowable by law-- as well as itemized equal monthly payments for janitorial service, utilities and maintenance. The total monthly payment will be $853.66. The term of the agreement will be for a total of twenty eight (28) months beginning March 1, 2020.

This MOU does not meet the parameters to be approved under purchasing Ordinance 1124, pursuant to Government Code Section 25350.51: No contract, purchase order, requisition, or lease by the purchasing agent shall be for a term longer than one year unless approved by the board of supervisors.

These terms are appropriate for a lease in this location at this time. Staff recommends approval.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
On June 4, 2019, the Board approved the purchase of property at 5300 Highway 49 in Mariposa for use as a health clinic. After some renovations were completed, public health and behavior health functions began using this space.
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On November 26, 2019, the Board approved renovations to County property at 5085 Bullion Street, which had been the prior home of the health clinic. The District Attorney’s Office and Victim Witness moved into this space upon completion of the renovations.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve. The County General Fund will bear the cost of operating the Victim Witness unit at their current location.

FINANCIAL IMPACT:
The general fund will receive $10,243.86 annually from this lease.

ATTACHMENTS:
2020 Victim Witness MOU (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Marshall Long, District III Supervisor
SECONDER: Rosemarie Smallcombe, District I Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey