RESOLUTION - ACTION REQUESTED 2021-315

MEETING: June 1, 2021

TO: The Board of Supervisors

FROM: Shannon Gadd, Health and Human Services Agency Director

RE: Budget Action to Adjust Appropriations Lines in Grant Fund 491 for FY20-21 Year End

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Funds Within the Health and Human Services Agency Budgets for Fiscal Year 2020-2021 Year End Balancing Adjustments ($10,294).

Budget Action is adjusting payroll and professional services appropriations to balance grant fund for year end.

This Budget Action increases and decreases appropriations to adjust the initial estimated budget to actual expenses at end of the ELC CARES (fund 491) for 2020-21 Year End Close. There is no overall net change in appropriations for the grant.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
In the normal course of business, the Department must request Budget Actions to balance the various Human Services funds to close out the Fiscal Year.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
If this budget action is not approved, the Health and Human Services Agency will be unable to pay expenses and balance the budgets in the 491 Fund for FY20-21 Year End.

FINANCIAL IMPACT:
This Budget Action decreases certain expense appropriations by $10,294 and increases other appropriations by the same amount; therefore, it is cost neutral. There is no impact to the County General Fund.

ATTACHMENTS:
Grants Funding Adjustment - initial to actuals Budget Action FY2021 (PDF)
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Miles Menetrey, District V Supervisor
SECONDER: Wayne Forsythe, District IV Supervisor
AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>INCREASE</th>
<th>DECREASE</th>
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Budget Action to adjust initial estimated budget to actual expenses at end of grants

### TRANSFER BETWEEN FUNDS

| Amount | 10,294 | 10,294 |

ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (2/3rd Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

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DEPT HEAD SIGNATURE: [Signature]

DATE: 6-2-21

APPROVED BY RES NO: [Signature]

CLERK: [Signature]

DATE: 6-2-21

AUDITOR'S USE ONLY

BA#: [Number]