RESOLUTION - ACTION REQUESTED 2021-559

MEETING: October 5, 2021

TO: The Board of Supervisors

FROM: Jeremy Briese, Sheriff

RE: Approve Contract for Services with Lexipol, LLC

RECOMMENDATION AND JUSTIFICATION:
Approve a Multi-Year Agreement for Use of Subscription Material with Lexipol for Agency Wide Policy Management and Training Platforms; and Authorize the Board of Supervisors Chair to Sign the Agreement.

Lexipol is America's leading provider of policy management and training platforms for public safety organizations. Lexipol offers policy management solutions to more than 3,300 agencies in 35 states. Lexipol's content is continuously updated to address legislative changes and evolving best practices. Using accountability tools and integrated training, Lexipol provides a cost-effective way for agencies to enhance policy compliance and understanding, allowing leaders to focus more resources on serving their communities.

The attached agreement outlines the services Lexipol will provide to the Mariposa County Sheriff's Office. 3-Year Term of 7/1/2021 - 6/30/2024.

The 3-year subscription for Lexipol services for the Law Enforcement Manual is $48,059.00. The 3-year subscription for the Corrections Manual is $22,933.00. This includes policy (and policy support) and training modules for both the Sheriff's Office Operations Division and also the Sheriff's Office Custody/Administration Division.

There is no immediate impact to the General Fund for the initial implementation as all fees associated with this agreement will be paid through the Sheriff's Office's approved budget.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The County has continually supported improvements to Agency Policy and Procedures.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Not support the subscription material agreement with Lexipol and this could increase the risk of liability and potential costs of litigation.

FINANCIAL IMPACT:
An amount of $70,992.00 for this 3-year Agreement has been identified and budgeted from the Sheriff's Office approved budget.

ATTACHMENTS:
Mariposa County SO 3 Year Renewal Agreement - Updated 13Sept2021  (PDF)
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Wayne Forsythe, District IV Supervisor
SECONDER: Tom Sweeney, District II Supervisors
AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey
Resolution 21-559

LEXIPOL

AGREEMENT FOR USE OF SUBSCRIPTION MATERIAL

Agency's Name: Mariposa County Sheriff's Office
Agency's Address: POB 276
Mariposa, California 95338

Attention: Sheriff Jeremy Briese

Lexipol's Address: 2611 Internet Boulevard, Suite 100
Frisco, Texas 75034

Prepared By: Theresa Maza

Program Start Date: ________________________
(to be completed by Lexipol upon receipt of signed Agreement)

This Subscription Agreement (the "Agreement") is entered into by and between Lexipol, LLC, a Delaware limited liability company ("Lexipol"), and the County of Mariposa, a political subdivision of the State of California, on behalf of the Mariposa County Sheriff’s Office ("Agency").

This Agreement consists of: (a) this Cover Sheet; (b) Exhibit A (Subscriptions Being Purchased and Subscription Fees); (c) Exhibit B (Terms and Conditions Specific to this Agreement); and (d) Lexipol’s General Terms and Conditions, available at: https://www.lexipol.com/terms-and-conditions/.

In the event of any inconsistency or conflict between Lexipol’s General Terms and Conditions and those contained in Exhibit B, the terms and conditions contained in Exhibit B shall control.

Each person signing below represents and warrants that they have full and complete authority to bind the party on whose behalf they are signing to all terms and conditions contained in this Agreement.

Mariposa County Sheriff’s Office

Signature: _____________________________
Print Name: Board Chair

Title: _____________________________
Date Signed: 11-30-21

Lexipol

Van Holland

Approved as to Legal Form:

Steven W. Dahlem, County Counsel
Mariposa County

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Exhibit A

SUBSCRIPTIONS BEING PURCHASED AND SUBSCRIPTION FEES

Agency is purchasing the following:

LE Manual and SPS Renewal
7/1/2021-6/30/2022

<table>
<thead>
<tr>
<th>QTY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>EXTENDED</th>
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<tbody>
<tr>
<td>1</td>
<td>Annual Law Enforcement Policy Manual &amp; Daily Training Bulletins (Start: 7/1/2021 End: 6/30/2022)</td>
<td>USD 14,179.00</td>
<td>USD 14,179.00</td>
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<tr>
<td>1</td>
<td>Annual Law Enforcement Supplemental Manual(s) (Start: 7/1/2021 End: 6/30/2022)</td>
<td>USD 1,370.00</td>
<td>USD 1,370.00</td>
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**Subscription Line Items Total**

USD 15,549.00

**LE Manual and SPS Renewal 7/1/2021-6/30/2022 TOTAL:**

USD 15,549.00

LE Manual and SPS Renewal
7/1/2022-6/30/2023

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<td>1</td>
<td>Annual Law Enforcement Policy Manual &amp; Daily Training Bulletins (Start: 7/1/2021 End: 6/30/2022)</td>
<td>USD 14,604.00</td>
<td>USD 14,604.00</td>
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<tr>
<td>1</td>
<td>Annual Law Enforcement Supplemental Manual(s) (Start: 7/1/2021 End: 6/30/2022)</td>
<td>USD 1,411.00</td>
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**Subscription Line Items Total**

USD 16,015.00

**LE Manual and SPS Renewal 7/1/2022-6/30/2023 TOTAL:**

USD 16,015.00

LE Manual and SPS Renewal
7/1/2023-6/30/2024

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<tr>
<td>1</td>
<td>Annual Law Enforcement Policy Manual &amp; Daily Training Bulletins (Start: 7/1/2021 End: 6/30/2022)</td>
<td>USD 15,042.00</td>
<td>USD 15,042.00</td>
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<tr>
<td>1</td>
<td>Annual Law Enforcement Supplemental Manual(s) (Start: 7/1/2021 End: 6/30/2022)</td>
<td>USD 1,453.00</td>
<td>USD 1,453.00</td>
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**Subscription Line Items Total**

USD 16,495.00

**LE Manual and SPS Renewal 7/1/2023-6/30/2024 TOTAL:**

USD 16,495.00

Copyright 2021 © Lexipol - Rev 12/28/2020
### CU Manual and SPS Renewal 7/1/2021-6/30/2022

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<tr>
<td>1</td>
<td>Annual Corrections Policy Manual &amp; Daily Training Bulletins (Start: 7/1/2021 End: 6/30/2022)</td>
<td>USD 6,381.00</td>
<td>USD 6,381.00</td>
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<tr>
<td>1</td>
<td>Annual Corrections Supplemental Manual(s) (Start: 7/1/2021 End: 6/30/2022)</td>
<td>USD 1,039.00</td>
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**Subscription Line Items Total:** USD 7,420.00

**CU Manual and SPS Renewal 7/1/2021-6/30/2022 TOTAL:** USD 7,420.00

### CU Manual and SPS Renewal 7/1/2022-6/30/2023

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<td>1</td>
<td>Annual Corrections Policy Manual &amp; Daily Training Bulletins (Start: 7/1/2021 End: 6/30/2022)</td>
<td>USD 6,572.00</td>
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<tr>
<td>1</td>
<td>Annual Corrections Supplemental Manual(s) (Start: 7/1/2021 End: 6/30/2022)</td>
<td>USD 1,070.00</td>
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**Subscription Line Items Total:** USD 7,642.00

**CU Manual and SPS Renewal 7/1/2022-6/30/2023 TOTAL:** USD 7,642.00

### CU Manual and SPS Renewal 7/1/2023-6/30/2024

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<tr>
<td>1</td>
<td>Annual Corrections Policy Manual &amp; Daily Training Bulletins (Start: 7/1/2021 End: 6/30/2022)</td>
<td>USD 6,769.00</td>
<td>USD 6,769.00</td>
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<tr>
<td>1</td>
<td>Annual Corrections Supplemental Manual(s) (Start: 7/1/2021 End: 6/30/2022)</td>
<td>USD 1,102.00</td>
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**Subscription Line Items Total:** USD 7,871.00

**CU Manual and SPS Renewal 7/1/2023-6/30/2024 TOTAL:** USD 7,871.00

*Law Enforcement pricing is based on 45 Law Enforcement Sworn Officers. Custody pricing is based on 46 Custody Beds.*

*The above subscription services, and when applicable, implementation services, shall be invoiced by Lexipol upon the execution of this Agreement.*
Exhibit B
Terms and Conditions Specific to this Agreement

The following terms and conditions apply to all Subscription Services purchased by Agency. Capitalized terms used but not defined herein shall have the meaning set forth in Lexipol's General Terms and Conditions, available at: https://www.lexipol.com/terms-and-conditions/. In the event of any inconsistency or conflict between Lexipol's General Terms and Conditions and those contained herein, the Terms and Conditions contained in this Exhibit B shall control.

1. **Term.** "The term of this Agreement is from July 1, 2021 to and including June 30, 2024." Notwithstanding the foregoing, this Agreement remains subject to termination as provided in Lexipol’s General Terms and Conditions, available at: https://www.lexipol.com/terms-and-conditions/.

2. **Subscription Fee/Invoicing.** Lexipol will invoice Agency for purchased Subscription Services at the commencement of the Initial Term and thirty (30) days prior to the beginning of each Renewal Term. Agency will pay the invoiced amount to Lexipol within thirty (30) days of the invoice date. All invoices will be sent to Agency at the address for Agency specified on the first page of this Agreement to which these Terms and Conditions are attached. All payments will be made to Lexipol at the address for Lexipol specified on the invoice.

3. **Product-Specific Terms: Ownership: Right to Use.** This Section pertains to specific products and services offered by Lexipol and its affiliates. If Agency has selected a particular product or service referenced below, the applicable Section(s) and associated supplemental terms will apply. If Agency has not selected a particular product or service referenced below, the subsection referencing such product or service shall not apply.

3.1 **Policy Subscriptions and Materials.** This Section applies when Agency has subscribed to or otherwise receives access to Lexipol’s Policy Subscription Materials, as defined below.

   i. **Generally.** Agency acknowledges and agrees that all policy-based Subscription Services, including but not limited to all policy manuals, supplemental policy publications, daily training bulletins, and all other materials provided by Lexipol to Agency from time to time during the term of this Agreement (such materials collectively, the “Subscription Materials”) are proprietary products of Lexipol, protected under U.S. copyright, trademark, patent, and other applicable law, and that Lexipol reserves all rights not expressly granted in this Agreement. Subject to the terms, conditions and limitations in this Agreement, Lexipol hereby grants Agency the right to prepare derivative works of the Subscription Materials (each, a "Derivative Work," as defined in Section 1 of the General Terms and Conditions); provided, however, that Agency acknowledges and agrees that Lexipol will be the sole owner of all right, title and interest in and to all Derivative Works, including all copyrights and other intellectual property and proprietary rights therein or pertaining thereto, and Agency hereby assigns and transfers to Lexipol all right, title and interest in and to all Derivative Works, including all copyrights and other intellectual property and proprietary rights therein or pertaining thereto. Agency will not remove any copyright notice or other proprietary notice of Lexipol appearing on Subscription Materials or Derivative Works and shall include such notices at the appropriate place on each copy thereof.

   ii. **Right to Use: Limitations on Use.** Subject to the terms, conditions, and limitations in this Agreement, Lexipol hereby grants to Agency a perpetual, personal, fully paid-up, right to use the Subscription Materials and any Derivative Works in each case, solely for the Agency’s internal purposes. Agency shall not use, copy, republish, lend, distribute, post on servers, transmit, redistribute, or display, in whole or in part, by any means or medium, whether electronic or mechanical, or by any information storage and retrieval system, any Subscription Materials or any Derivative Work other than as expressly authorized by the immediately preceding sentence. Without limiting the generality of the foregoing, Agency will not import, upload, or otherwise make available any Subscription Materials or any Derivative Work into or onto any third party, document, knowledge, or other content management system or service without Lexipol’s prior written consent. The foregoing does not prohibit Agency from providing Subscription Materials or Derivative Works pursuant to an order from a court or other
Exhibit B

governmental agency or other legal process, Freedom of Information Act (FOIA) request, or Public Records Act (PRA) request, nor does it prohibit Agency from displaying the adopted/approved final policy document on a publicly accessible website for official agency purposes, so long as Agency includes the appropriate copyright and other proprietary notices on such final policy document as required by Section 3.1(i) above.

iii **Policy Adoption.** Agency hereby acknowledges and agrees that all policies and Daily Training Bulletins (DTBs) included in the Subscription Materials provided by Lexipol have been individually reviewed, customized, and adopted by Agency for use by Agency in accordance with this Agreement. Agency further acknowledges and agrees that neither Lexipol nor any of its agents, employees, or representatives shall be considered “policy makers” in any legal or other sense, and that the chief executive of Agency will, for all purposes, be considered the “policy maker” with regard to each and every such policy and DTB.

3.2 **Learning Management System.** This Section applies when Agency subscribes to Lexipol’s Learning Management System ("LMS"). The LMS is a proprietary product of Lexipol, protected under U.S. copyright, trademark, patent, and other applicable law. Lexipol and its licensors retain all rights, title, and interest in and to the LMS (including, without limitation, all intellectual property rights), including all copies, modifications, extensions, and Derivative Works thereof. Agency’s right to use the LMS is limited to the rights expressly granted in this Agreement. All rights not expressly granted to Agency are reserved and retained by Lexipol and its licensors. As between Agency and Lexipol, (a) all Agency Data, defined as data owned by Agency prior to the Program Start Date of this Agreement or data not otherwise subject to the definition of “Derivative Work” in Lexipol’s General Terms and Conditions, is Agency’s property, and (b) Agency retains all rights, title, and interest in and to Agency Data, including all copies, modifications, extensions, and derivative works thereof. Lexipol retains no right or interest in any Agency Data and shall return or destroy Agency Data following termination of this Agreement. Agency’s purchase of LMS Subscription Services is also subject to the LMS Master Service Agreement located at: https://www.lexipol.com/lms-master-service-agreement.

3.3 **Grant Services.** This Section applies when Agency subscribes to Lexipol’s Grant Writing, Consulting, and/or GrantFinder services, offered by Praetorian Digital. If Agency selects Grant Writing services, Agency takes full responsibility for submitting information reasonably required by Praetorian Digital in a timely manner. All Agency materials must be received 5 days prior to the grant application close date, and Agency is responsible for all submissions of final grant applications by grant deadlines. Failure to submit requested materials to write grant applications on time will result in rollover of project services and fees to next grant application cycle. Requests for cancellation of Grant Writing services will result in a 50% fee of the total value of the service. Invoices for Grant Writing services will be sent as soon as work begins for the applicable target grant. Complete payment must be received no later than thirty (30) days after receipt of invoice. In the event Agency has not made timely payment on an invoice, Lexipol/Praetorian Digital reserves the right to suspend all Grant services until payment is received in full and may terminate Agency’s access to GrantFinder, if applicable. Invoices over thirty (30) days past due shall be charged a twenty-five dollar ($25) late fee. Agency’s purchase of the Grant services is also subject to the GrantFinder Master Subscription Agreement located at http://www.lexipol.com/GTGF-Master-ServiceAgreement.

3.4 **Cordico Wellness Applications.** This Section applies when Agency subscribes to Lexipol’s Wellness Applications, offered by Cordico®, including but not limited to CordicoShield, CordicoFire, and all other Cordico products and services (collectively, the “Wellness Services”). The Wellness Services are proprietary products of Lexipol, protected under U.S. copyright, trademark, patent, and other applicable law. Lexipol and its licensors retain all rights, title, and interest in and to the Wellness Services (including, without limitation, all intellectual property rights), including all copies, updates, modifications, and versions thereof. Agency’s right to access and use the Wellness Services is limited to the rights expressly granted in this Agreement. All rights not expressly granted to Agency are reserved and retained by Lexipol and its licensors. As between Agency and Lexipol, (a) all Agency Data collected through the Wellness Services remains Agency’s property, and (b) Agency retains all rights, title, and interest in and to Agency Data, including all copies, modifications, extensions, and derivative works thereof. Lexipol retains no right or interest in any Agency Data and shall return or destroy Agency Data following termination of this Agreement. In addition, upon termination of this Agreement for any reason, Agency shall lose access to all Wellness Services. Agency’s purchase of Wellness Services is also subject to Cordico’s Terms and Conditions located at https://www.cordico.com/terms-and-conditions/ and the Terms and Conditions set forth within each Wellness Application.
3.5 **Generally: Injunctive Relief.** Except as expressly provided herein, nothing in this Agreement shall be construed as conferring any rights or license to Lexipol’s trade secrets, intellectual property, Confidential Information, Subscription Materials, Wellness Services, or the software underlying such products and services, whether by estoppel, implication or otherwise. Agency may not decompile, disassemble, reverse engineer or otherwise attempt to discover any source code contained in any software-based Subscription Services. Notwithstanding any other term or condition herein, Agency grants all rights and permissions in or relating to Agency Data as are necessary or useful to Lexipol to enforce this Agreement, exercise Lexipol’s rights, and perform Lexipol’s obligations hereunder. Agency acknowledges that a breach or threatened breach of any portion of this Section 3 may cause irreparable harm and shall entitle Lexipol to injunctive relief in addition to any other available remedy.

4. **Warranty Disclaimer.** ALL SUBSCRIPTION SERVICES AND SUBSCRIPTION MATERIALS ARE PROVIDED "AS IS" AND LEXIPOL HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. LEXIPOL SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE.

5. **Disclaimer of Liability.** Agency acknowledges and agrees that Lexipol, its officers, agents, managers, and employees will have no liability to Agency or any other person or entity arising from or related to the Subscription Services or the Subscription Materials, or any act or omission by Agency or its personnel pursuant to, or in reliance on, any of the Subscription Materials.

6. **Limitation of Liability.** Lexipol’s cumulative liability to Agency and any other person or entity for any loss or damages resulting from any claims, demands, or actions arising out of or relating to this Agreement, the Subscription Services, or the use of any Subscription Materials shall not exceed the subscription fees actually paid to Lexipol by Agency for the Purchased Subscription Services under this Agreement during the twelve-month period immediately prior to the assertion of such claim, demand, or action. In no event shall Lexipol be liable for any indirect, incidental, consequential, special, or exemplary damages or lost profits, even if Lexipol has been advised of the possibility of such damages. The limitations set forth in this Section shall apply whether Agency’s claim is based on breach of contract, tort, strict liability, product liability or any other theory or cause of action.

7. **Governing Law.** This Agreement shall be construed in accordance with, and governed by, the laws of the State of Texas, without giving effect to any choice of law doctrine that would cause the law of any other jurisdiction to apply.

8. **Entire Agreement.** This Agreement embodies the entire agreement and understanding of the parties hereto and hereby expressly supersedes all prior written and oral agreements and understandings with respect to the subject matter hereof. No representation, promise, inducement, or statement of intention has been made by any party hereto that is not embodied in this Agreement. Terms and conditions set forth in any purchase order, or any other form or document of Agency, which are inconsistent with, or in addition to, the terms and conditions set forth in this Agreement, are hereby objected to and rejected in their entirety, regardless of when received, without further action or notification by Lexipol, and shall not be considered binding on Lexipol unless specifically agreed to in writing by it.

9. **Additional Terms and Conditions.** Except as set forth above, this Agreement remains subject to Lexipol’s General Terms and Conditions, available at: https://www.lexipol.com/terms-and-conditions/.