MEETING: February 28, 2012

TO: The Board of Supervisors

FROM: Peter Rei, Public Works Director

RE: Bridgeport Fire Station Change Order

RECOMMENDATION AND JUSTIFICATION:

Authorize the Director of Public Works to Approve Change Order #3 to the Palmer Tractor Contract for the Bridgeport Fire Station, in the Amount of $13,635.02 and Approve the Budget Action Transferring Funds from the Tobacco Settlement Fund (367) into the Bridgeport Fire Station Budget (521) in the Amount of $50,000 to Allow for the Additional Costs Necessary to Complete this Phase of the Project.

Site conditions and refinements to the site plan have resulted in additions and deletions from the original contract. The amount of the original contract was $249,144.49, total changes are $37,924.98, which results in a 15.2% increase in the contract.

Transfer of the additional funds allows for the contract changes and staff time necessary to complete the project.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Site work plans were produced by Golden Valley Engineering Services. Bids for site work were opened on July 21, 2011 and awarded by the Board of Supervisors on August 16, 2011 (Res 11-404). Funding was provided from the Tobacco Settlement Fund.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve Change Order of Budget Action; Phase I will not be able to be completed.

FISCAL IMPACT:

Funding is requested to be transferred from the Tobacco Settlement Fund to the Bridgeport Fire Station fund - $50,000. Increase account 521-1322-309-1600
Agenda Item 2012-101

(Transfers In) in the amount of $50,000.00; and Increase account 521-1322-796-0601- (Bridgeport Fire Station) in the amount of $50,000.00; and Increase account 367-0106-416-0787 (Transfers Out) in the amount of $50,000.00; and Decrease account 367-0106-416-0416 (Miscellaneous Expense) in the amount of $50,000.00

02/28/12 521-1322-309-1600 · Transfers In $50,000.00
02/28/12 521-1322-796-0601- · Bridgeport Fire Station $50,000.00
02/28/12 367-0106-416-0787 · Transfers Out $50,000.00
02/28/12 367-0106-416-0416 · Miscellaneous Expense ($50,000.00)

Total: $100,000.00

ATTACHMENTS:
BRIDGEPORT CO #3 (PDF)
BUDACTIN fORM Bridgeport (PDF)

CAO RECOMMENDATION
Requested Action Recommended

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jim Allen, District V Supervisor
SECONDER: Lyle Turpin, District II Supervisor
AYES: Stetson, Turpin, Bibby, Cann, Allen
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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### TRANSFER BETWEEN FUNDS

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**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** To allow for additional costs to complete Phase I of the Bridgeport Fire Station

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**DEPT HEAD SIGNATURE:** [Signature]

**DATE:** 2/10/2012

**APPROVED BY RES NO. 12-101 CLERK:** [Signature]

**DATE:** 2-28-12

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### 300 ROADS

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Budget Action Form Revised 11/95