MEETING: March 13, 2012
TO: The Board of Supervisors
FROM: Rick Benson, County Administrative Officer
RE: Stroming Sub-Lease Budget Action

RECOMMENDATION AND JUSTIFICATION:
Approve budget action increasing revenue and appropriations in the Administration budget to account for the sub-lease with the National Park Service for the Stroming Building ($50,000). The Board recently approved the sub-lease agreement with the National Park Service for the Stroming Building. Previously, the lease payments had been paid from budgets within the Human Services departments. This payment method must now be altered because Human Services is no longer using the building and it is no longer appropriate to show this expense and revenue in these budgets.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board routinely approves budget actions that reflect unanticipated revenue and expenses.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the budget action. The Auditor will be unable to process the lease payments for the Stroming building as the Board has now approved a sub-lease for the building which no longer involves the Human Services departments.

FISCAL IMPACT:
Revenue will be recognized from the National Park Service as well as the lease payments for the Stroming Building in accordance with the sub-lease approved by the Board of Supervisors in the Administration budget.

ATTACHMENTS:
budget action form (XLS)
CAO RECOMMENDATION
Requested Action Recommended

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Jim Allen, District V Supervisor
SECONDER: Lee Stetson, District I Supervisor
AYES: Stetson, Turpin, Bibby, Cann, Allen
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0102-308</td>
<td>01_</td>
<td>NPS Reimbursement</td>
<td></td>
<td>($50,000)</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0102-412</td>
<td>0431</td>
<td>Rents/Leases Buildings</td>
<td></td>
<td></td>
<td>$50,000</td>
</tr>
<tr>
<td>001</td>
<td>0104-414</td>
<td>1090</td>
<td>GENERAL CONTINGENCY</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL**  
$0  $0

### TRANSFER BETWEEN FUNDS

**TOTALS**  
$0  $0

**ACTION REQUESTED:**  
Check all that apply

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** To recognize the sub-lease of the Stroming Building with the National Park Service.

**DEPT HEAD SIGNATURE**  
**DATE**

**APPROVED BY RES NO**  
**CLERK**  
**DATE**  
3-13-12

**ADMINISTRATION**

**AUDITOR'S USE ONLY**

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Budget Revision Form Revised 11/95