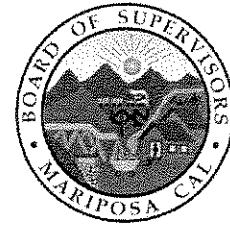




MARIPOSA COUNTY

Child Support Services



MEETING: March 20, 2012

TO: The Board of Supervisors

FROM: Debbie Walton,

RE: Authorize Hiring Permanent Part-Time CS Assistant

*Rec 12-135
w/ m/o*

RECOMMENDATION AND JUSTIFICATION:

Allocate and Authorize the hiring of an 50% permanent part-time (PPT) Child Support Services Office Assistant I/II effective July 1, 2012. This additional PPT position is necessary to meet the workload needs of the Department of Child Support Services.

In recent years the department has reduced full time staffing positions to meet budget constraints. The department has hired Extra-Help staff to cover some of the work load. The hiring of the positions for our office is governed by Merit System Services. Their personnel rules allow Extra-Help positions for only one year. After that a PPT position hiring must be done. Our current budget situation has been stable for several years and we have no anticipated funding cuts for Fiscal Year 2012/13. If approved, funding for the PPT 0.50 Child Support Services Office Assistant I/II position will be included in the Fiscal Year 2012-13 Requested Budget.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Although there is a hiring freeze the Board has allowed hiring during freezes in the past if it does not affect the General Fund. The Department of Child Support has a separate source of funding and this hiring would have no impact on the General Fund.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the PPT 0.50 Child Support Office Assistant I/II position. The department will be unable to continue to use Extra-Help for clerical assistance and the workload at Child Support Services would be negatively impacted.

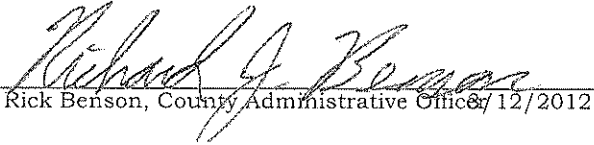
FISCAL IMPACT:

Agenda Item 2012-135

There will be additional costs to cover benefits but we have over budgeted our extra help to cover that. There should be no increase cost to our department.

CAO RECOMMENDATION

Requested Action Recommended



Rick Benson, County Administrative Officer 12/2012

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Lee Stetson, District I Supervisor

SECONDER: Kevin Cann, District IV Supervisor

AYES: Lee Stetson, Lyle Turpin, Kevin Cann, Jim Allen

EXCUSED: Janet Bibby



COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

JANET BIBBY, CHAIR
LYLE TURPIN, VICE-CHAIR
LEE STETSON
KEVIN CANN
JIM ALLEN

DISTRICT III
DISTRICT II
DISTRICT I
DISTRICT IV
DISTRICT V



MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: DEBBIE WALTON, Child Support Services Director
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: Allocate and Authorize the Department of Child Support Services Hiring of 50%
Permanant Part-Time Child Support Services Office Assistant I/II Effective July
1, 2012.

RES. 12-135

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on March 20, 2012

ACTION AND VOTE:

CA16. Child Support Services RES-2012-135

Allocate and Authorize the Department of Child Support Services Hiring of 50%
Permanant Part-Time Child Support Services Office Assistant I/II Effective July
1, 2012.

Motion To: **Motion to Reconsider Approval of Item 16**

COMMENTS - Current Meeting:

Rick Benson/County Administrative Officer, advised of a correction to the title
of the position to reflect "Child Support Assistant I/II." Steve Dahlem/County
Counsel, stated he feels the Board should take action to reconsider item 16.
Debbie Walton/Child Support Services Director, clarified the need for the
correction.

(M)Stetson, (S)Allen, the Board took action to reconsider the previous approval
of item 16/Ayes: Stetson, Turpin, Cann, Allen; Excused: Bibby.

(M)Stetson, (S)Allen, item 16 was approved with the correction to the title of the
position to reflect "Child Support Assistant I/II"/Ayes: Stetson, Turpin, Cann,
Allen; Excused: Bibby.

Cc: Sandi Laird, Personnel
Bill Davis, Auditor
File