MEETING: March 27, 2012

TO: The Board of Supervisors

FROM: Rick Benson, County Administrative Officer

RE: Stroming Building Maintenance Budget Action

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action Increasing Revenue and Appropriations in the Administration Budget to Recognize Federal Reimbursement for Improvements to the Stroming Building as Part of the Contract with the National Park Service for Sub-Leasing the Building ($55,642). Work is now being performed on the Stroming Building in anticipation of Park Service employees occupying the building and it is necessary to pay for these improvements and request reimbursement from the Federal Government for these expenses. As the work is performed (mainly carpeting and painting of interior) invoices will be submitted for payment and subsequently the County will request reimbursement for these expenses.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On February 14, 2012, the Board adopted Resolution 2012-81 approving a contract with the National Park Service to sub-lease the Stroming Building. Included in the contract is language for reimbursing the County for improvements to the Stroming Building.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the budget action. The County will be unable to fulfill the Award and Payment section of the contract as no budget for these reimbursements and expenditures is currently included in the County’s adopted budget.

FISCAL IMPACT:

Revenue and appropriations are increased by the same amount in the County Administration budget to account for expenses related to improvements to the
Agenda Item

Stroming Building and the corresponding reimbursement from the Federal Government for the expenses. There will be no impact to the General Fund once all reimbursements have been received.

ATTACHMENTS:
budget action form (PDF)

CAO RECOMMENDATION
Requested Action Recommended

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Jim Allen, District V Supervisor
SECONDER: Lee Stetson, District I Supervisor
AYES: Stetson, Turpin, Bibby, Cann, Allen
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0102-30</td>
<td></td>
<td>Federal Reimbursement</td>
<td></td>
<td>($55,642)</td>
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<tr>
<td>001</td>
<td>0102-412</td>
<td>0413</td>
<td>Maintenance Building</td>
<td></td>
<td>$55,642</td>
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<tr>
<td>001</td>
<td>0104-414</td>
<td>1090</td>
<td>GENERAL CONTINGENCY</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL**   $0  $0

### TRANSFER BETWEEN FUNDS

**TOTALS**   $0  $0

**ACTION REQUESTED:** (Check all that apply)

( X ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

(   ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit:

**JUSTIFICATION:** Budget for reimbursement from Federal Government for improvements to Stroming Building as part of contract with NPS sub-leasing the building.

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.**  2-14  2-14  2-14  2-14

**DATE**  3-27-12

**ADMINISTRATION**

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 11/95