RESOLUTION - ACTION REQUESTED 2012-163

MEETING: April 10, 2012
TO: The Board of Supervisors
FROM: Cathi Boze, Agricultural Commissioner/Sealer
RE: Ag. Commissioner Budget Transfer

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action transferring funding in the Agricultural Commissioner budget to cover increased cost of travel mileage expenses ($850).

The department currently has three assigned vehicles (one of which is the weights & measures truck) and four employees plus the Agricultural Commissioner that utilize them. This account was reduced in the FY 2011/12 Agricultural Commissioner/Sealer’s budget based upon previous use and mileage costs. The transfer from Training & Seminars to Private Vehicle Use is needed to cover increased mileage costs for the Agricultural Commissioner to travel to meetings with State agencies in Sacramento as well as required San Joaquin Valley area group meetings and California Agricultural Commissioners and Sealers Association (CACASA) conferences.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board must approve budget actions that affect travel line items.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
The Agricultural Commissioner/Sealer will not be reimbursed for the mileage expenses incurred for travel to out-of-county meetings and conferences while using a private vehicle.

FISCAL IMPACT:
Transfer from account 001-0235-561-0490 (Training & Seminars) in the amount of $850.00; and Transfer to account 001-0235-561-0491 (Private Vehicle) in the amount of $850.00

04/10/12 001-0235-561-0491 · Private Vehicle  $850.00
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04/10/12 001-0235-561-0490 · Training & Seminars ($850.00)
Total: $0.00

ATTACHMENTS:
Ag Comm budget action (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Rick Benson, County Administrative Officer 4/2012

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Lyle Turpin, District II Supervisor
SECONDER: Jim Allen, District V Supervisor
AYES: Stetson, Turpin, Bibby, Cann, Allen
BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>561-0490</td>
<td>Training &amp; Seminars</td>
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<td>001</td>
<td>0235</td>
<td>561-0491</td>
<td>Private Vehicle Use</td>
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<tr>
<th>TRANSFER BETWEEN FUNDS</th>
<th>DEBIT</th>
<th>CREDIT</th>
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ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from contingencies

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

JUSTIFICATION:
We currently have three assigned vehicles (one of which is the weights & measures truck) and four employees to use them. I have increased travel to meetings and conferences and require additional funding for this account.

DEPT HEAD SIGNATURE: ____________________________ DATE: 3-20-12
APPROVED BY RES NO. 12-163 CLERK: ____________________________ DATE: 4-10-12

DEPARTMENT: Agricultural Commissioner/Sealer

AUDITOR'S USE ONLY: BA #