RESOLUTION - ACTION REQUESTED 2012-245

MEETING: May 15, 2012

TO: The Board of Supervisors

FROM: Bob Brown, District Attorney

RE: Victim Witness Grant Modification

RECOMMENDATION AND JUSTIFICATION: Approve Budget Action Transferring Funding Within the Victim Witness Budget to Reflect Anticipated Expenses through the Remainder of the Fiscal Year ($10,673); ratify the District Attorney signing the Grant Modification reallocating funds provided by the State of California Emergency Management Agency to accurately reflect anticipated expenditures prior to the conclusion of this fiscal year. Due to time constraints and the limited time to expend the funds, it was necessary for the District Attorney to sign the Grant Modification prior to first gaining Board approval.

The Grant Modification form is available with the Clerk of the Board.

BACKGROUND AND HISTORY OF BOARD ACTIONS: The Board of Supervisors has approved the Victim Witness Grant starting in 1991 in order to serve victims of crime in Mariposa County. Funding for the program is provided through the State of California Emergency Management Agency. The Board must approve all budget actions transferring funding between categories and changing the funding level in travel line items.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION: Do not approve the budget or ratify the District Attorney signing the Grant Modification. This would cause funds to not be expended appropriately and revert back to the State resulting in decreased funding in future years.

FISCAL IMPACT:
Approval of the Victim Witness Grant modification is needed to appropriately spend funds before grant ends on June 30, 2012. No General Funds dollars will be spent. Transfer to account 001-0215-518-0115 (Victim Witness Supervisor) in the amount of $3,407.00; and Transfer from account 001-0215-518-0201 (Extra-Help) in the amount of $1,871.00; and Transfer to account 001-0215-518-0304 (Accrued Benefits) in the amount of $500.00; and Transfer to account 001-0215-518-0310 (Social Security) in the amount of $390.00; and Transfer to account
Resolution - Action Requested 2012-245

001-0215-518-0311 (Medicare) in the amount of $95.00; and Transfer from account 001-0215-518-0313 (Medical/Dental/Vision) in the amount of $7,021.00; and Transfer from account 001-0215-518-0314 (Retirement/Employer) in the amount of $239.00; and Transfer from account 001-0215-518-0315 (Retirement/Employee) in the amount of $83.00; and Transfer to account 001-0215-518-0317 (Life Insurance) in the amount of $68.00; and Transfer to account 001-0215-518-0318 (SDI) in the amount of $261.00; and Transfer to account 001-0215-518-0319 (Cash Cafeteria) in the amount of $699.00; and Transfer to account 001-0215-518-0406 (Communications) in the amount of $120.00; and Transfer to account 001-0215-518-0417 (Office Expense) in the amount of $5,133.00; and Transfer from account 001-0215-518-0460 (Utilities) in the amount of $257.00; and Transfer from account 001-0215-518-0471 (Copies) in the amount of $30.00; and Transfer from account 001-0215-518-0490 (Training & Seminars) in the amount of $702.00; and Transfer from account 001-0215-518-0491 (Private Vehicle) in the amount of $470.00

05/15/12 001-0215-518-0417 • Office Expense $5,133.00
05/15/12 001-0215-518-0115 • Victim Witness Supervisor $3,407.00
05/15/12 001-0215-518-0319 • Cash Cafeteria $699.00
05/15/12 001-0215-518-0304 • Accrued Benefits $500.00
05/15/12 001-0215-518-0310 • Social Security $390.00
05/15/12 001-0215-518-0318 • SDI $261.00
05/15/12 001-0215-518-0406 • Communications $120.00
05/15/12 001-0215-518-0311 • Medicare $95.00
05/15/12 001-0215-518-0317 • Life Insurance $68.00
05/15/12 001-0215-518-0471 • Copies ($30.00)
05/15/12 001-0215-518-0315 • Retirement/Employee ($83.00)
05/15/12 001-0215-518-0314 • Retirement/Employer ($239.00)
05/15/12 001-0215-518-0460 • Utilities ($257.00)
05/15/12 001-0215-518-0491 • Private Vehicle ($470.00)
05/15/12 001-0215-518-0490 • Training & Seminars ($702.00)
05/15/12 001-0215-518-0201 • Extra-Help ($1,871.00)
05/15/12 001-0215-518-0313 • Medical/Dental/Vision ($7,021.00)

Total: $0.00

ATTACHMENTS:
Budget Action Form VW modification april 2012 (PDF)

CAO RECOMMENDATION
Requested Action Recommended

[Signature]
Rick Benson, County Administrator/06/2/12
RESOLUTION - ACTION REQUESTED 2012-245

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jim Allen, District V Supervisor
SECONDER: Lee Stetson, District I Supervisor
AYES: Stetson, Turpin, Bibby, Cann, Allen
<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0215</td>
<td>518.01-15</td>
<td>Victim Witness Supervisor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0215</td>
<td>518.02-01</td>
<td>Extra Help</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0215</td>
<td>518.03-04</td>
<td>Accrued Benefits</td>
<td></td>
<td></td>
<td>500</td>
</tr>
<tr>
<td>001</td>
<td>0215</td>
<td>518.03-10</td>
<td>Social Security</td>
<td></td>
<td></td>
<td>390</td>
</tr>
<tr>
<td>01</td>
<td>0215</td>
<td>518.03-11</td>
<td>Medicare</td>
<td></td>
<td></td>
<td>95</td>
</tr>
<tr>
<td>01</td>
<td>0215</td>
<td>518.02-13</td>
<td>Medical/Dental/Vision</td>
<td></td>
<td></td>
<td>7021</td>
</tr>
<tr>
<td>001</td>
<td>0215</td>
<td>518.03-14</td>
<td>Retirement-Employee</td>
<td></td>
<td></td>
<td>239</td>
</tr>
<tr>
<td>001</td>
<td>0215</td>
<td>518.03-15</td>
<td>Retirement-Employee</td>
<td></td>
<td></td>
<td>83</td>
</tr>
<tr>
<td>001</td>
<td>0215</td>
<td>518.03-17</td>
<td>Life Insurance</td>
<td></td>
<td></td>
<td>68</td>
</tr>
<tr>
<td>001</td>
<td>0215</td>
<td>518.03-18</td>
<td>SDF</td>
<td></td>
<td></td>
<td>261</td>
</tr>
<tr>
<td>001</td>
<td>0215</td>
<td>518.03-19</td>
<td>Cash Cafeteria</td>
<td></td>
<td></td>
<td>699</td>
</tr>
<tr>
<td>001</td>
<td>0215</td>
<td>518.04-06</td>
<td>Communications</td>
<td></td>
<td></td>
<td>120</td>
</tr>
<tr>
<td>001</td>
<td>0215</td>
<td>518.04-17</td>
<td>Office Expenses</td>
<td></td>
<td></td>
<td>5,133</td>
</tr>
<tr>
<td>001</td>
<td>0215</td>
<td>518.04-60</td>
<td>Utilities</td>
<td></td>
<td></td>
<td>257</td>
</tr>
<tr>
<td>001</td>
<td>0215</td>
<td>518.04-71</td>
<td>Copies</td>
<td></td>
<td></td>
<td>30</td>
</tr>
<tr>
<td>001</td>
<td>0215</td>
<td>518.04-80</td>
<td>Training and Seminars</td>
<td></td>
<td></td>
<td>702</td>
</tr>
<tr>
<td>001</td>
<td>0215</td>
<td>518.04-91</td>
<td>Private Vehicle</td>
<td></td>
<td></td>
<td>476</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TRANSFER BETWEEN FUNDS</th>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
</table>

**ACTION REQUESTED:** (Check all that apply)

- [x] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from contingencies.

- [ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** A budget modification is needed to spend grant funding before June 30th ending the fiscal year. Changes have been made to reflect anticipated spending of grant funds and will not affect General Fund dollars.

---

**DEPT HEAD SIGNATURE:**

**APPROVED BY RES NO:** 12245

**CLERK:**

**DATE:** 4-23-12

**DEPARTMENT:** District Attorney

---

**AUDITOR’S USE ONLY**