RESOLUTION - ACTION REQUESTED 2012-268

MEETING: May 22, 2012

TO: The Board of Supervisors

FROM: Charles Mosher, Health Officer

RE: Health Remodel Budget Action

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action Transferring Funding from the Health Budget to the Land, Building, and Improvements Fund to Allow for Additional Remodel Work of the Health Department Building ($12,575). Grant funding from the Public Health Emergency Preparedness was approved for the cost of moving the generator. Transferring this money to the fund where the expense was incurred will allow for better tracking and reconciling of grant expenditures.

Because General Fund dollars were initially used to pay the cost of moving the generator, this money will allow for additional remodel work to be completed. This additional work includes: constructing additional sidewalk, replacing 2 exterior windows, repairing and repainting the original sign structure and installing the new sign identifying the building as the Mariposa County Health Department. This work will be performed by Public Works staff. Any unused money from this project will be returned to the General Fund during the next budget cycle.

The Health Department is planning on moving into their new location by the end of the June 2012.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Past Board action authorized the Public Works Director to award the original contract to Randy Brower Construction in the amount of $92,581.77. An additional amount equal to 10% of the bid ($9,258.08) was authorized by the Board to pay for any needed Change Orders, making the total project budget approved by the Board $101,939.95.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board could choose not to recognize the additional funding. Doing so would result in the additional work not being completed and this project having an unexpended balance that will need to be returned to the General Fund or applied to other projects.
Resolution - Action Requested 2012-268

FISCAL IMPACT:
Decrease account 001-0401-621-0441 (Public Health Emergency Preparedness) in the amount of $12,575.00; and Increase account 001-0401-621-0787 (Transfer Out) in the amount of $12,575.00; and Increase account 501-1300-309-1600 (Transfer In) in the amount of $12,575.00; and Increase account 501-1300-700-0671 (Health Remodel) in the amount of $12,575.00
05/22/12 001-0401-621-0787 · Transfer Out $12,575.00
05/22/12 501-1300-309-1600 · Transfer In $12,575.00
05/22/12 501-1300-700-0671 · Health Remodel $12,575.00
05/22/12 001-0401-621-0441 · Public Health Emergency Preparedness ($12,575.00)
Total: $25,150.00

ATTACHMENTS:
Health Remodel budget action (PDF)
PHEP Approval (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Rick Benson, County Administrator

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jim Allen, District V Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Stetson, Turpin, Bibby, Cann, Allen
MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: Dr. MOSHER, Health Officer

FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: Approve Budget Action Transferring Funding from the Health Budget to the Land, Building, Improvements Fund to Allow for Additional Remodel Work of the Health Department Building ($12,575).

RES. 12-268

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on May 22, 2012

ACTION AND VOTE:

2. Health RES-2012-268
Approve Budget Action Transferring Funding from the Health Budget to the Land, Building, Improvements Fund to Allow for Additional Remodel Work of the Health Department Building ($12,575). 4/5ths Vote Required

Discussion was held with Dr. Mosher and Pete Rei/Public Works Director relative to the request. Chair Bibby clarified that the portion relative to the Arts Council displaying art work is not included in the action - Board members can let Dr. Mosher know if they have any concerns and/or would like to see this scheduled for Board action.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jim Allen, District V Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Stetson, Turpin, Bibby, Cann, Allen

Cc: Board of Supervisors
Bill Davis, Auditor
File
# BUDGET ACTION FORM

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**TRANSFER BETWEEN FUNDS**

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**TOTAL**

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<td>12,575</td>
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**ACTION REQUESTED:** (Check all that apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** To allow for additional improvements to the 5085 Bullion St Building

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**DEPT HEAD SIGNATURE**

**DATE** 05/11/12

**APPROVED BY RES NO.** 12-268

**CLERK**

**DATE** 5-22-12

**510 HEALTH REMODEL**

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Budget Action Form Revised 11/95
For back-up purposes since I “skipped” the Auditor.

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**From:** William Davis  
**Sent:** Thursday, May 17, 2012 11:58 AM  
**To:** Mary Hodson  
**Subject:** FW: MinuteTraq Item 1388

Mary,

I have received a copy of the state’s approval for spending the specified funds on moving the generator. The transfer and expenditure of funds on this project is fully approved by the Auditor.

Bill

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**From:** William Davis  
**Sent:** Thursday, May 17, 2012 9:53 AM  
**To:** Mary Hodson  
**Subject:** RE: MinuteTraq Item 1388

Mary,

The modifications that you have made are sufficient to enable us to proceed with the transfer of funds. This approval of the transfer and utilization of PHEP money for the relocation of the generator is based on written approval from the state to use the funds in this manner. Dr. Mosher has indicated that he has such written approval but I have not personally seen it. Given the time constraints that we are working under, I am approving the transfer based on my trust in Dr. Mosher. However, that document must be included with the Board packet. Without that document, I would not approve the transfer of PHEP funds to use for the purpose indicated in the requested Board Action.

Bill

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**From:** Mary Hodson  
**Sent:** Thursday, May 17, 2012 9:09 AM  
**To:** William Davis  
**Subject:** MinuteTraq Item 1388
I've changed the wording and revised to the budget action to reflect that the clinic furniture will be purchased from the Health operating budget. Please let me know if this item has your approval. Thanks!

Mary B. Hodson
Deputy County Administrative Officer
Mariposa County
(209)742-1236