RESOLUTION - ACTION REQUESTED 2012-303

MEETING: June 19, 2012

TO: The Board of Supervisors

FROM: Rick Benson, County Administrative Officer

RE: Microenterprise 09-EDEF-6369 Budget Action

RECOMMENDATION AND JUSTIFICATION: Approve Budget Action Transferring Funds Within the Microenterprise Fund to Allow for Adequate Funding for Administrative Costs ($12,500). General Administrative costs are related to grant oversight and management costs.

BACKGROUND AND HISTORY OF BOARD ACTIONS: On February 16, 2010, the County Board of Supervisors approved Grant Agreement 09-EDEF-6369 in the amount of $300,000 (Resolution # 09-346) to continue the Microenterprise Loan Program.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION: Do not approve the budget action. The County would be unable to fulfill the Grant Award requirements.

FISCAL IMPACT:
There is no financial impact as funds are being transferred between line items. Transfer to account 424-0142-494-0437 (General Administration) in the amount of $12,500.00; and Transfer from account 424-0142-494-0419 (Professional Services) in the amount of $9,000.00; and Transfer from account 424-0142-494-0436 (Promotions) in the amount of $3,500.00
06/19/12 424-0142-494-0437 • General Administration $12,500.00
06/19/12 424-0142-494-0436 • Promotions ($3,500.00)
06/19/12 424-0142-494-0419 • Professional Services ($9,000.00)
Total: $0.00

ATTACHMENTS:
Budget Action Form (PDF)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Jim Allen, District V Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Stetson, Turpin, Bibby, Cann, Allen
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>General Administration</td>
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<td>GENERAL CONTINGENCY</td>
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**TOTAL**: $12,500 $12,500

## TRANSFER BETWEEN FUNDS

|  |  |  |

**TOTALS**: $0 $0

**ACTION REQUESTED**: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- **X** Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION**: To cover admin expenses for ED salary

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**DEPT HEAD SIGNATURE**: [Signature]

**DATE**: 6/28/12

**APPROVED BY RES NO.**: 12-383

**CLERK**: [Signature]

**DEPUTY**: [Signature]

**DATE**: 6/28/12

**MICRO ASSISTANCE GRANT**: [Signature]

**AUDITOR'S USE ONLY**

**BA #:** [Signature]

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Budget Revision Form Revised 11/95