RESOLUTION - ACTION REQUESTED 2012-317

MEETING: June 19, 2012

TO: The Board of Supervisors

FROM: Rick Benson, County Administrative Officer

RE: Budget Action for Administration/Personnel Computers

RECOMMENDATION AND JUSTIFICATION: Approve Budget Action Increasing Revenue and Appropriations in the Administration Budget to Account for Funding Received from a Settlement and to Allow for the Purchase of Replacement Computers ($8,000). The County Administrative Officer (CAO) petitioned on behalf of the County to be included in a class action settlement involving Microsoft, Incorporated. The funding has now been received and deposited, and staff is requesting the a portion of this funding be used to replace existing computers and upgrade the operating software. A total of 6 computers and 7 software packages will be purchased. Many of the computers are six years or older and the operating software is the 2003 version. Using this unanticipated revenue now will forestall the need to replace the computers on an individual basis as they become inoperable and allow staff to all be using the same operating software. The Technical Services Director has been consulted and is in agreement with this purchase.

BACKGROUND AND HISTORY OF BOARD ACTIONS: The Board must approve all budget actions increasing revenue and appropriations.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION: Do not approve the budget action. The additional funding will become part of the fund balance and staff will continue to use the existing computers, some of which have been starting to have operating problems.

FISCAL IMPACT:
Increase account 001-0102-308-0132 (Miscellaneous Revenue) in the amount of $8,000.00; and Increase account 001-0102-412-0480 (Equipment) in the amount of $8,000.00. The actual settlement amount was $12,441.50. The remaining difference of $4,441.50 will become part of the Fund Balance for Fiscal Year 2012-13.
Resolution - Action Requested 2012-317

06/19/12  001-0102-308-0132 · Miscellaneous Revenue       $8,000.00
06/19/12  001-0102-412-0480 · Equipment                    $8,000.00
Total: $16,000.00

ATTACHMENTS:
Budget Action Form        (XLS)

CAO RECOMMENDATION
Requested Action Recommended

[signature]
Rick Benson, County Administrator/06/19/12

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Jim Allen, District V Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Stetson, Turpin, Bibby, Cann, Allen
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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</thead>
<tbody>
<tr>
<td>001</td>
<td>0102-308</td>
<td>0132</td>
<td>Miscellaneous Revenue</td>
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<td>($8,000)</td>
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<tr>
<td>001</td>
<td>0102-412</td>
<td>0480</td>
<td>Equipment</td>
<td></td>
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<td>$8,000</td>
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<tr>
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<td>0104-414</td>
<td>1090</td>
<td>GENERAL CONTINGENCY</td>
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</tbody>
</table>

**TRANSFER BETWEEN FUNDS**

| TOTALS | $0 | $0 |

**ACTION REQUESTED:** (Check all that apply)

- [ X ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

-  Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** Recognize revenue from the Microsoft Settlement and allow for the purchase of replacement computers.

**DEPT HEAD SIGNATURE:**

**APPROVED BY RES NO.**

**CLERK**

**ADMINISTRATION**

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 11/95

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