RESOLUTION - ACTION REQUESTED 2012-354

MEETING: July 10, 2012

TO: The Board of Supervisors

FROM: Terri Peresan, Community Services Director

RE: Budget Transfer

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action for Fiscal Year 2011-12 Reducing General Contingency by $6,500 and Transferring $1,000 in Funding from the Senior Services Fund to the Senior Nutrition C-1 Fund to Offset the Unanticipated Increase in the Cost of Raw Food. ($7,500). Unforeseen rising costs for raw food through vendor Sysco and our local market have had a significant impact on the Senior Nutrition C-1 budget due to the amended decrease in Contracted Services Units with Area 12 Agency on Aging, March 27, 2012, Resolution 12-143, causing a reduction in revenue and therefore changes to appropriations in the Senior Nutrition C-1 Program.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board must approve all budget actions affecting General Contingency and transferring funding between funds.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The consequences of a negative action would be the inability to pay bills for the remainder of the fiscal year from this Community Service Department Fund.

FISCAL IMPACT:
Increase account 342-0517-309-1600 (Transfers In) in the amount of $7,500.00; and Increase account 342-0517-714-0433 (Raw Food) in the amount of $7,500.00; and Decrease account 341-0519-716-0417 (Office Expense) in the amount of $1,000.00; and Increase account 341-0519-716-0787 (Transfers Out) in the amount of $1,000.00; and Increase account 001-0161-427-0760 (Transfers Out - Sr. Nutrition) in the amount of $6,500.00; and Decrease account 001-0104-414-1090 (General Contingency) in the amount of $6,500.00

07/10/12 342-0517-309-1600 Transfers In $7,500.00
07/10/12 342-0517-714-0433 Raw Food $7,500.00
07/10/12 001-0161-427-0760 Transfers Out - Sr. Nutrition $6,500.00
07/10/12 341-0519-716-0787 Transfers Out $1,000.00
07/10/12 341-0519-716-0417 Office Expense ($1,000.00)
07/10/12 001-0104-414-1090 General Contingency ($6,500.00)
Resolution - Action Requested 2014-354

Total: $15,000.00

ATTACHMENTS:
1BUDACT (XLS)

CAO RECOMMENDATION
Requested Action Recommended

Rick Benson, County Administrator 12/05/12

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Lyle Turpin, District II Supervisor
SECONDER: Jim Allen, District V Supervisor
AYES: Stetson, Turpin, Bibby, Cann, Allen
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
<tr>
<td>342</td>
<td>0517-309</td>
<td>1600</td>
<td>Transfer In</td>
<td></td>
<td>($7,500)</td>
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<tr>
<td>342</td>
<td>0517-714</td>
<td>0433</td>
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<td>$7,500</td>
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<td>001</td>
<td>0161-427</td>
<td>0760</td>
<td>Transfers Out - Sr. Nutrition</td>
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<td>001</td>
<td>0104-414</td>
<td>1090</td>
<td>GENERAL CONTINGENCY</td>
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<td>$6,500</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL** | **$7,500** | **$7,500** |

### TRANSFER BETWEEN FUNDS

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</table>

**TOTALS** | **$0** | **$0** |

**ACTION REQUESTED:** (Check all that apply)

- [X] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- ( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** Transferring funding from the Senior Services Fund and reducing General Contingency to offset the unanticipated cost and need for Raw Food in the Senior Nutrition C-1 program for FY 2011-12.

**DEPT HEAD SIGNATURE**  

**APPROVED BY RES NO. 12-354**  

**SENIOR SERVICES/SENIOR NUTRITION C-1/GEN. CONT.**

**AUDITOR'S USE ONLY**

Budget Revision Form Revised 11/95