RESOLUTION - ACTION REQUESTED 2012-529

MEETING: October 23, 2012

TO: The Board of Supervisors

FROM: Peter Rei, Public Works Director

RE: Waive Encroachment Fee for the Trunk or Treat Event in Coulterville

RECOMMENDATION AND JUSTIFICATION:
Authorize Public Works to Waive the Encroachment Permit Fee of $140.00 for the Closure of Park Lane to Hold the Second Annual Coulterville Trunk or Treat Event Hosted by Main Street Merchants on Saturday, October 27, 2012 from 4:30 P.M. to 9:30 P.M.

Last year the event took place however, Coulterville’s Main Street Merchants were unaware that an encroachment permit for the event was required. A Trunk or Treat celebration provides a safe environment for families to enjoy an evening of Halloween fun in a festival atmosphere. The section of Park Lane closure would be between Main Street and Broadway where traffic is minimal. This would not restrict traffic flow on Main Street and/or around the Town of Coulterville. Event signage will be posted for vehicle caution and awareness.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board of Supervisors granted approval of similar closures on 5th Street during Butterfly Days and Jessie Street for the Mariposa History Center Open House and waived the encroachment fee. In addition, temporary road closures to host the Halloween Trick or Treating activities within the town of Mariposa hosted my the Mariposa County Sheriff’s Office.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve, the Main Street Merchants would be required to pay the $140.00 encroachment fee.

ATTACHMENTS:
Encroachment Permit Application for Truck or Treat Event (PDF)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Jim Allen, District V Supervisor
SECONDER: Lyle Turpin, District II Supervisor
AYES: Lyle Turpin, Janet Bibby, Kevin Cann, Jim Allen
EXCUSED: Lee Stetson

OCTOBER 27, 2012 FROM 4:30 P.M. TO 9:30 P.M.
MARIPOSA COUNTY
APPLICATION FOR ENCROACHMENT PERMIT

TO: PUBLIC WORKS DEPARTMENT
4639 BEN HUR ROAD
MARIPOSA, CA 95338

DATE: 10/1/2012
BUILDING PERMIT: __________

GENTLEMEN:

THE UNDERSIGNED HEREBY APPLIES FOR PERMISSION TO EXCAVATE, CONSTRUCT, AND/OR OTHERWISE ENCROACH ON A COUNTY RIGHT-OF-WAY ON ______________ ROAD AND AGREES TO DO THE WORK IN ACCORDANCE WITH COUNTY RULES AND REGULATIONS AND SUBJECT TO COUNTY INSPECTION AND APPROVAL, BY PERFORMING THE FOLLOWING WORK: (PLEASE FILL IN ALL BLANKS THAT APPLY).

1. ___ DRIVEWAY
   ___ ROAD CROSSING
   ___ WATER PIPE, CULVERT, ETC.
   ___ LDA ROAD

   Closure of Street is requested for event on Saturday, October 27 from 4:30 PM to 9:30 PM. Closure is for safety of children participants.

2. ___ NEW BUILDING/HOME
   ___ REMODEL EXISTING
   ___ OTHER (EXPLAIN BELOW)

   Block north of Coarseville 132/49 junction. Park runs east from west of Main & Broadway.

3. DRIVING INSTRUCTION FROM A KNOWN LANDMARK TO LOCATION OF ENCROACHMENT, I.E., INTERSECTION OF COUNTY ROADS, STATE HIGHWAYS OR TOWN, ETC.

4. ATTACH MAP SHOWING LOCATION AND SKETCHES SHOWING WHAT IS TO BE DONE, SHOW LOCATION OF THE STAKE MARKING PROPOSED ENCROACHMENT OR WORK TO BE DONE.

5. ASSESSOR’S PARCEL NUMBER: ____________________________

6. ADDRESS OF PARCEL: ____________________________

APPLICANT IS REQUIRED TO STAKE THE ENCROACHMENT LOCATION WITH THE PINK CARD PROVIDED.

NO PERMIT WILL BE ISSUED UNTIL POSTING HAS BEEN COMPLETED AND APPROPRIATE FEES HAVE BEEN COLLECTED.

WORK WILL NOT BE STARTED UNTIL AN ENCROACHMENT PERMIT HAS BEEN ISSUED BY THE DEPARTMENT OF PUBLIC WORKS.

PERMIT NO. __________
DATE ISSUED __________

INSPECTED BY ___________________________
DATE APPROVED ___________________________

Cheryl Shores-Taylor
OWNERS NAME (Please print)

Cheryl Shores-Taylor
SIGNATURE OF OWNER/APPLICANT

P.O. Box 301
OWNERS MAILING ADDRESS

Coarseville, CA 95311