RESOLUTION - ACTION REQUESTED 2012-592

MEETING: December 4, 2012

TO: The Board of Supervisors

FROM: Peter Rei, Public Works Director

RE: Yosemite West Office Building

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Funding Within the Yosemite West Fund and Reducing Revenue and Appropriations in the Yosemite West Utility Capital Fund ($8,238); Approve the Purchase of a Storage Container.

The requested 20-foot shipping container will be refurbished to take the place of the recently condemned wood-frame Public Works office building in the Yosemite West Subdivision. This container will be used to house the monitoring equipment, including the computer for the wastewater treatment plant. It will also serve as temporary emergency shelter for the Facilities Maintenance staff caught in severe weather.

To allow for the purchase of the storage container, the department is requesting to use a portion of the funding that was originally budgeted to be transferred to the Yosemite West Utility Capital fund. It is also necessary to adjust the Yosemite West Utility Capital fund to correctly account for this change in funding.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board of Supervisors must approve all fixed assets as well as any budget changes between funds.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

FINANCIAL IMPACT:
Decrease account 322-0912-871-0788 (Transfer Out - Utility Capital) in the amount of $8,238.00; and Increase account 322-0912-863-0620 (Fixed Asset) in the amount of $8,238.00; and Decrease account 535-1405-309-1600 (Transfer In) in the amount of $8,238.00; and Decrease account 535-1405-825-0416 (Miscellaneous Expense) in the amount of $8,238.00
12/04/12 322-0912-863-0620 Fixed Asset $8,238.00
Resolution - Action Requested 2012-592

12/04/12  322-0912-871-0788 · Transfer Out - Utility Capital    ($8,238.00)
12/04/12  535-1405-309-1600 · Transfer In      ($8,238.00)
12/04/12  535-1405-825-0416 · Miscellaneous Expense ($8,238.00)
Total: ($16,476.00)

ATTACHMENTS:
Budget Action - FY12-13 Y.W. 20' Container (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Rick Benson, County Administrator 12/04/12

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Lee Stetson, District I Supervisor
SECONDER: Lyle Turpin, District II Supervisor
AYES: Stetson, Turpin, Bibby, Cann, Allen
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>0912</td>
<td>871-0788</td>
<td>Transfer Out - Utility Capital</td>
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<td>8,238</td>
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<tr>
<td>322</td>
<td>0912</td>
<td>863-0620</td>
<td>Fixed Asset - Office Building</td>
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<td>8,238</td>
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#### TRANSFER BETWEEN FUNDS

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#### TOTALS

| TOTALS | 8,238 | 8,238 |

### ACTION REQUESTED:

- ( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

### JUSTIFICATION:

To allow for the replacement of the recently condemned office building in Yosemite West.

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**DEPT HEAD SIGNATURE**

**DATE: 11/6/12**

**APPROVED BY RES NO**

**CLERK**

**DATE: 10/5/12**

**AUDITOR'S USE ONLY**

**BA#**

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**322 Yosemite West**

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Budget Action Form Revised 11/05