RESOLUTION - ACTION REQUESTED 2012-598

MEETING: December 11, 2012

TO: The Board of Supervisors

FROM: Rick Benson, County Administrative Officer

RE: Board of Supervisors Budget Action

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Funding Within the Board of Supervisors Budget to Fund the Cost of Clerk of the Board Training ($500). At the time the budget was prepared it was not anticipated that funding would be required to attend the new Clerk of the Board training being held in conjunction with the California State Association of Counties (CSAC) annual conference. Additional funding is needed in the Training & Seminars line item to pay for this training and funding is available in the Office Expense line item.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board of Supervisors must approve all budget actions increasing or decreasing the Training & Seminars line item.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

FINANCIAL IMPACT:
Transfer from account 001-0101-411-0417 (Office Expense) in the amount of $500.00; and Transfer to account 001-0101-411-0490 (Training & Seminars) in the amount of $500.00
12/11/12 001-0101-411-0490 · Training & Seminars $500.00
12/11/12 001-0101-411-0417 · Office Expense ($500.00)
Total: $0.00

ATTACHMENTS:
Budget Action Form (XLS)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Jim Allen, District V Supervisor
SECONDER: Lyle Turpin, District II Supervisor
AYES: Stetson, Turpin, Bibby, Cann, Allen
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
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<td>0101-411</td>
<td>0417</td>
<td>Office Expense</td>
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<tr>
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<td>0490</td>
<td>Training &amp; Seminars</td>
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<td>$500</td>
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<tr>
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<td>0104-414</td>
<td>1090</td>
<td>GENERAL CONTINGENCY</td>
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</tbody>
</table>

|       |       |         | TOTAL               | $500    | $500     |

### TRANSFER BETWEEN FUNDS

|       |       |         | TOTAL               | $0      | $0       |

### ACTION REQUESTED:

- ( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

### JUSTIFICATION:

To pay for new Clerk of the Board training.

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**DEPT HEAD SIGNATURE**

[Signature]

**DATE** 12-11-12

**APPROVED BY RES NO.**

[Signature]

**DATE** 12-12-12

**BOARD OF SUPERVISORS**

**AUDITOR'S USE ONLY**

[Signature]

**BA #**

Budget Revision Form Revised 11/95