RECOMMENDED ACTION AND JUSTIFICATION:

Discussion and direction to set the Board’s meeting schedule for 2012.

This does not preclude changes from being made during the year if necessary.

The attached list contains the meeting dates that are scheduled for 2012, and those in question are so noted for the Board to provide direction as to whether or not to cancel the meeting.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

At its meeting of January 4, 2011, the Board set its meeting schedule for calendar year 2011, versus scheduling an agenda item for each change during the year.

Chapter 2.04 of the County Code, entitled “Meetings of Board of Supervisors” is attached. This Code section establishes the regular meeting schedule for the Board and allows for cancellation and rescheduling of meetings by Board action.

Chapter 2.64.020 of the County Code, entitled “Legal Holidays” is attached. This Code section establishes the legal holidays for the County.

Some Supervisors and Department Heads may be absent during the holidays, and staff schedules vacations.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

<table>
<thead>
<tr>
<th>Financial Impact?</th>
<th>Yes</th>
<th>No</th>
<th>Current FY Cost</th>
<th>Annual Recurring Cost</th>
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<tbody>
<tr>
<td>Budgeted in Current FY?</td>
<td>Yes</td>
<td>No</td>
<td>Partially Funded</td>
<td></td>
</tr>
<tr>
<td>Amount in Budget</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional Funding Needed</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Source:</td>
<td></td>
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<tr>
<td>Internal Transfer</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unanticipated Revenue</td>
<td>4/5's vote</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfer Between Funds</td>
<td>4/5's vote</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Contingency</td>
<td>4/5's vote</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General</td>
<td>Other</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

List Attachments, number pages consecutively
Meeting Schedule
County Code Chapter 2.04
County Code Chapter 2.64.020

CLERK’S USE ONLY:
Res. No.: 12-18
Ord. No.: 1
Vote – Ayes: 5
Noes: 0
Absent: 0
Approved

(Requested Action Recommended)
No Opinion
Comments:

The foregoing instrument is a correct copy of the original on file in this office.
Date: 

Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: 
Deputy

COUNTY ADMINISTRATIVE OFFICER: 

Requested Action Recommended
No Opinion
Comments:

CAO: ___/___/___
TO: RICHARD J. BENSON, CAO
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: Discussion and Direction to Set the Board's Meeting Schedule for 2012

RES. 12-18

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on January 3, 2012

ACTION AND VOTE:

7 Administration
Discussion and Direction to Set the Board's Meeting Schedule for 2012

BOARD ACTION: Rick Benson reviewed the meeting schedule and discussion was held. (M)Allen, (S)Stetson, Res. 12-18 was adopted setting the Board's meeting schedule, with the following changes from the regular meeting schedule: cancellation of the July 3rd meeting; direction for further consideration to be given on the November 20th meeting later in the year; and with cancellation of the December 26th and January 2nd (2013) meeting/Ayes: Unanimous.

Cc: File
JANUARY:
  January 3rd
  January 10th
  (Note: Monday, January 16th is a County holiday in observance of Martin Luther King, Jr. Day)
  January 17th
  January 24th
  January 31st – No Board meeting as this is a fifth Tuesday

FEBRUARY:
  February 7th
  February 14th
  (Note: Monday, February 20th is a County holiday in observance of Presidents’ Day)
  February 21st
  February 28th

MARCH:
  March 6th
  March 13th
  March 20th
  March 27th

APRIL:
  April 3rd
  April 10th
  April 17th
  April 24th

MAY:
  May 1st
  May 8th
  (May 9-10 Department Heads review/tentative)
  May 15th
  May 16-17 Department Heads review/tentative)
  May 22nd
  (Note: Monday, May 28th is a County holiday in observance of Memorial Day)
  May 29th – No Board meeting as this is a fifth Tuesday

JUNE:
  June 5th – No Board meeting due to primary elections (County Clerk uses the Board Chambers during elections)
  June 12th
  June 19th
  June 26th
**JULY:**

July 3rd – The Board has taken action to cancel this meeting in the past due to the Independence Day holiday – thus, direction is being requested.
(Note: Wednesday, July 4th is a County holiday in observance of Independence Day)

July 10th  
July 17th  
July 24th  
July 31st – No Board meeting as this is a fifth Tuesday.

**AUGUST:**

August 7th  
August 14th  
August 20th – 6:30 p.m. Public Input on Final Budget for FY 2012-13  
August 21st – 24th Final Budget Hearings for FY 2012-13  
August 28th

**SEPTEMBER:**

(Note: Monday, September 3rd is a County holiday in observance of Labor Day)

September 4th  
September 11th  
September 18th  
September 25th

**OCTOBER:**

October 2nd  
(Note: Monday, October 8th is a County holiday in observance of Columbus Day)

October 9th  
October 16th  
October 23rd  
October 30th – No Board meeting as this is a fifth Tuesday.

**NOVEMBER:**

November 6th – No Board meeting due to general elections (County Clerk uses the Board Chambers during elections)  
(Note: Monday, November 12th is a County holiday in observance of Veterans Day)

November 13th  
November 20th – The Board has taken action to cancel this meeting in the past due to the Thanksgiving holidays; however, the Board did hold its regularly scheduled meeting during this week in 2011, as the following Tuesday was a fifth Tuesday. Thus, direction is being requested.  
(Note: Thursday, November 22nd and Friday, November 23rd are County holidays in observance of Thanksgiving)  
November 27th (Note: the CSAC Conference is scheduled in Long Beach on November 27-30.)
DECEMBER:
December 4th
December 11th
December 18th
December 25th - This is a County holiday in observance of Christmas. County Code Section 2.04.010 calls for the Board to meet on the next succeeding day which is not a legal holiday. It will require Board action to cancel this meeting. Recommendation is to cancel this meeting

JANUARY 2013:
January 1st - This is a County holiday in observance of New Year's Day. County Code Section 2.04.010 calls for the Board to meet on the next succeeding day which is not a legal holiday. It will require Board action to cancel this meeting. Cancellation will result in the Board not meeting for two weeks (assuming the meeting for December 26th is canceled). The next regularly scheduled meeting will be held on January 8th with a swearing-in ceremony for the elected and reelected Board members and elected officials. Recommendation is to cancel this meeting.

Next meeting January 8th
Chapter 2.04

MEETINGS OF BOARD OF SUPERVISORS

Sections:

2.04.010 Regular meeting time and place.
2.04.020 Canceling or rescheduling of meetings.

2.04.010 Regular meeting time and place.
Regular meetings of the board of supervisors shall be held at the Mariposa county government center in the town of Mariposa on the first four Tuesdays of each month at 9:00 a.m. for the transaction of any and all business which may come before the board, both as a board of supervisors and as the board of directors of the following districts:
1. County Service Area 1M (Don Pedro Subdivision), and
   a. Mariposa Pines Sewer Zone
   b. Sewer Zone (Don Pedro Subdivision)
   c. Coulterville Sewer and Water Zone
2. Mariposa Parking District
3. Wawona County Services Area 2W
4. Hornitos Lighting District
5. Mariposa Lighting District
6. Coulterville Lighting District
7. Mariposa County Air Pollution Control District
8. Yosemite West Maintenance District
9. Mariposa County Water Agency
10. Mariposa County Local Transportation Commission
11. Housing and Community Development Agency
12. Redevelopment Agency of the County of Mariposa

In the event any Tuesday should be a legal holiday, the regular meeting of the board, both as a board of supervisors and as the board of directors of the above districts and/or agencies, shall be held at 9:00 a.m. at the above-mentioned place on the next succeeding day which is not a legal holiday. In the event any Tuesday should be a county-wide election day, then and in such event, the regular meeting of the board, both as a board of supervisors and as the board of directors of the above districts and/or agencies, shall be held at 9:00 a.m. at the above-mentioned place on the next succeeding Tuesday. (Ord. 986 Sec.I, 2003; Ord. 866 Sec.I, 1993; Ord. 756 Sec.1, 1989).

2.04.020 Canceling or rescheduling of meetings.
Notwithstanding anything to the contrary contained in section 2.04.010 above, the board of supervisors may, by majority vote, cancel or reschedule any regular meeting of the board, both as a board of supervisors and as the board of directors of the above districts and/or agencies. Any cancellation or
rescheduling of a regular board meeting shall be conducted in open session at a regular meeting of the board. (Ord. 648 Sec.1, 1985; Ord. 631 Sec.1, 1984).
Chapter 2.64

COUNTY OFFICE HOURS

Sections:

2.64.010 Hours of business.
2.64.020 Legal holidays.

2.64.010 Hours of business.
Pursuant to the provisions of Section 24260 of the Government Code of California, the offices required by Chapter 6, Part 1, Division 2, Title 3, of the Government Code shall be kept open for the transaction of business continuously from eight a.m. until five p.m. everyday except Saturday, Sunday, and holidays. (Ord. 456 Sec.1, 1977).

2.64.020 Legal holidays.
The following are established as legal holidays in the county, pursuant to Government Code Sections 6700, 19853 and 19854:

A. Every Sunday;
B. January 1st, known as "New Year's Day";
C. Third Monday in January, known as "Martin Luther King's Day";
D. Third Monday in February, known as "President's Day";
E. Last Monday in May, known as "Memorial Day";
F. July 4th, known as "Independence Day";
G. First Monday in September, known as "Labor Day";
H. Second Monday in October, known as "Columbus Day";
I. November 11th, known as "Veterans Day";
J. Thanksgiving Day;
K. The day after Thanksgiving Day;
L. December 25th, known as "Christmas Day";
M. All county employees are entitled to a personal holiday; all new employees of the county are entitled to a personal holiday after their one-year anniversary in the calendar year of their first anniversary date;
N. Every day appointed by the President or Governor for public fast, thanksgiving, or holiday, provided each such day is specified as a paid holiday by the President or Governor for public employees;
O. Every employee shall be entitled to take as a holiday the Friday preceding any Saturday on which one of the holidays set out in B, F, I, and L above occurs;
P. Every employee shall be entitled to take as a holiday the Monday following any Sunday on which one of the holidays set out in B, F, I, and L above occurs;

Q. Every employee shall be entitled to take one of the following additional holidays, subject to the employee's choice and prior approval by the employee's department head:

1. The working day before or the first working day after Christmas (December 25th).

2. The working day before or the first working day after New Year's Day (January 1st). (Ord. 757 Sec.1, 1989).