MEETING: February 14, 2012
TO: The Board of Supervisors
FROM: Peter Rei, Public Works Director
RE: Approve Funding the County Surveyor Position

RECOMMENDATION AND JUSTIFICATION:

Approve Funding and Increasing the Allocation of the Permanent Part-Time (PPT) County Surveyor Position in the Road Fund from 0.60 PPT to 0.80 PPT Effective April 1, 2012; Authorize the Department to Recruit and Fill This Position Effective April 1, 2012; Approve Budget Action Transferring Funding Within the Road Fund and Reducing This Fund’s Contingency to Accommodate This Request ($30,500). Hiring a County Surveyor would eliminate the use of outside consultants to perform land surveyor tasks, therefore increasing our revenue for services. In addition, the County Surveyor position is the key professional position in charge of maintaining the Land Surveying records for the County as required by law, managing and acquiring right-of-way for roads and providing professional surveying support for Capital Projects performed by County Engineering staff.

During the Fiscal Year 12/13 budget process, a recurring funding source will be identified to fund the position in upcoming fiscal years.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has previously approved items that will ultimately improve the efficiency of providing services to the public.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve and Public Works will remain in their current structure and unable to improve the efficiency of services provided to the public.

FISCAL IMPACT:

Funds are being transferred within the Road Fund and the Contingency is being reduced. Transfer to account 300-0301-581-0120 (County Surveyor) in the amount of $19,200.00 for Roads; and Transfer to account 300-0301-581-0310 (Social Security)
in the amount of $1,200.00 for Roads; and Transfer to account 300-0301-581-0311 (Medicare) in the amount of $300.00 for Roads; and Transfer to account 300-0301-581-0313 (Medical/Dental/Vision) in the amount of $3,300.00 for Roads; and Transfer to account 300-0301-581-0314 (Retirement Employer) in the amount of $3,700.00 for Roads; and Transfer to account 300-0301-581-0315 (Retirement Employee) in the amount of $1,425.00 for Roads; and Transfer to account 300-0301-581-0318 (SDI) in the amount of $200.00 for Roads; and Transfer to account 300-0301-581-0319 (Cash Cafeteria Plan) in the amount of $1,175.00 for Roads; and Transfer from account 300-0301-581-0418 (Professional Services) in the amount of $19,680.00 for Roads; and Transfer from account 300-0301-581-1090 (Contingency) in the amount of $10,820.00 for Roads
02/06/12 300-0301-581-0120 · County Surveyor $19,200.00
Roads
02/06/12 300-0301-581-0314 · Retirement Employer $3,700.00
Roads
02/06/12 300-0301-581-0313 · Medical/Dental/Vision $3,300.00
Roads
02/06/12 300-0301-581-0315 · Retirement Employee $1,425.00
Roads
02/06/12 300-0301-581-0310 · Social Security $1,200.00
Roads
02/06/12 300-0301-581-0319 · Cash Cafeteria Plan $1,175.00
Roads
02/06/12 300-0301-581-0311 · Medicare $300.00
Roads
02/06/12 300-0301-581-0318 · SDI $200.00
Roads
02/06/12 300-0301-581-1090 · Contingency $(10,820.00)
Roads
02/06/12 300-0301-581-0418 · Professional Services $(19,680.00)
Roads
Total: $0.00

ATTACHMENTS:
County Surveyor Budget Action (PDF)

CAO RECOMMENDATION
Requested Action Recommended

RESULT: ADOPTED AS AMENDED [UNANIMOUS]
MOVER: Lyle Turpin, District II Supervisor
SECONDER: Jim Allen, District V Supervisor
AYES: Stetson, Turpin, Bibby, Cann, Allen
TO: PETER REI, Public Works Director
FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: Approve Funding and Increasing the Allocation of the Permanent Part-Time (PPT) County Surveyor Position in the Road Fund from 0.60 PPT to 0.080 PPT Effective April 1, 2012; Authorize the Department to Recruit and Fill This Position Effective April 1, 2012; Approve Budget Action Transferring Funding Within the Road Fund and Reducing This Fund's Contingency to Accommodate This Request ($30,500).

RES. 12-80

THE BOARD OF SUPERVISORS OF MARIPosa COUNTY, CALIFORNIA

ADOPTED THIS Order on February 14, 2012

ACTION AND VOTE:

Approve Funding and Increasing the Allocation of the Permanent Part-Time (PPT) County Surveyor Position in the Road Fund from 0.60 PPT to 0.080 PPT Effective April 1, 2012; Authorize the Department to Recruit and Fill This Position Effective April 1, 2012; Approve Budget Action Transferring Funding Within the Road Fund and Reducing This Fund's Contingency to Accommodate This Request ($30,500). 4/5ths Vote Required

Discussion was held with Pete Rei/Public Works Director, relative to the request, and he thanked Roger Stephens for all of his work with the surveyor function. It was clarified that the request is for a .80 position effective April 1, 2012, and the motion reflected this correction.

RESULT: ADOPTED AS AMENDED [UNANIMOUS]

MOVER: Lyle Turpin, District II Supervisor
SECONDER: Jim Allen, District V Supervisor
AYES: Stetson, Turpin, Bibby, Cann, Allen

Cc: Bill Davis, Auditor
Sandi Laird, Personnel
File
Mary Hodson, Deputy CEO
# BUDGET ACTION FORM

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| 001  | 0104     | 414-1090| GENERAL CONTINGENCY       |         |          |          |

## TRANSFER BETWEEN FUNDS

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## TOTAL

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**ACTION REQUESTED:** (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** To allocate funding for the County Surveyor Position @ 80%

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**DEPT HEAD SIGNATURE**

**DATE** 02/02/12

**APPROVED BY RES NO.** 1230  CLERK  1234

**DATE** 02/14/12

**300 ROAD DEPARTMENT**

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**AUDITOR’S USE ONLY**

**BA#**

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Budget Action Form Revised 11/96