



# MARIPOSA COUNTY

Public Works • (209) 966-5356



MEETING: February 14, 2012

TO: The Board of Supervisors

FROM: Peter Rei, Public Works Director

RE: Approve Funding the County Surveyor Position

*Res 12-80  
by minute order*

**RECOMMENDATION AND JUSTIFICATION:**

Approve Funding and Increasing the Allocation of the Permanent Part-Time (PPT) County Surveyor Position in the Road Fund from 0.60 PPT to ~~0.60~~ 0.80 PPT Effective April 1, 2012; Authorize the Department to Recruit and Fill This Position Effective April 1, 2012; Approve Budget Action Transferring Funding Within the Road Fund and Reducing This Fund's Contingency to Accommodate This Request (\$30,500). Hiring a County Surveyor would eliminate the use of outside consultants to perform land surveyor tasks, therefore increasing our revenue for services. In addition, the County Surveyor position is the key professional position in charge of maintaining the Land Surveying records for the County as required by law, managing and acquiring right-of-way for roads and providing professional surveying support for Capital Projects performed by County Engineering staff.

During the Fiscal Year 12/13 budget process, a recurring funding source will be identified to fund the position in upcoming fiscal years.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

The Board has previously approved items that will ultimately improve the efficiency of providing services to the public.

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Do not approve and Public Works will remain in their current structure and unable to improve the efficiency of services provided to the public.

**FISCAL IMPACT:**

Funds are being transferred within the Road Fund and the Contingency is being reduced. Transfer to account 300-0301-581-0120 (County Surveyor) in the amount of \$19,200.00 for Roads; and Transfer to account 300-0301-581-0310 (Social Security)

## Agenda Item 2012-80

in the amount of \$1,200.00 for Roads; and Transfer to account 300-0301-581-0311 (Medicare) in the amount of \$300.00 for Roads; and Transfer to account 300-0301-581-0313 (Medical/Dental/Vision) in the amount of \$3,300.00 for Roads; and Transfer to account 300-0301-581-0314 (Retirement Employer) in the amount of \$3,700.00 for Roads; and Transfer to account 300-0301-581-0315 (Retirement Employee) in the amount of \$1,425.00 for Roads; and Transfer to account 300-0301-581-0318 (SDI) in the amount of \$200.00 for Roads; and Transfer to account 300-0301-581-0319 (Cash Cafeteria Plan) in the amount of \$1,175.00 for Roads; and Transfer from account 300-0301-581-0418 (Professional Services) in the amount of \$19,680.00 for Roads; and Transfer from account 300-0301-581-1090 (Contingency) in the amount of \$10,820.00 for Roads

02/06/12	300-0301-581-0120 · County Surveyor	\$19,200.00
Roads		
02/06/12	300-0301-581-0314 · Retirement Employer	\$3,700.00
Roads		
02/06/12	300-0301-581-0313 · Medical/Dental/Vision	\$3,300.00
Roads		
02/06/12	300-0301-581-0315 · Retirement Employee	\$1,425.00
Roads		
02/06/12	300-0301-581-0310 · Social Security	\$1,200.00
Roads		
02/06/12	300-0301-581-0319 · Cash Cafeteria Plan	\$1,175.00
Roads		
02/06/12	300-0301-581-0311 · Medicare	\$300.00
Roads		
02/06/12	300-0301-581-0318 · SDI	\$200.00
Roads		
02/06/12	300-0301-581-1090 · Contingency	(\$10,820.00)
Roads		
02/06/12	300-0301-581-0418 · Professional Services	(\$19,680.00)
Roads		
Total:		\$0.00

### ATTACHMENTS:

County Surveyor Budget Action (PDF)

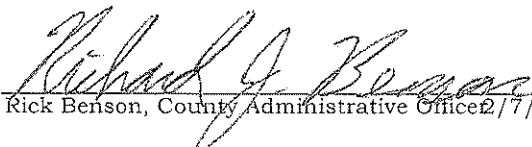
### CAO RECOMMENDATION

Requested Action Recommended



Darleen Peterson, Office Technician

2/2/2012



Rick Benson, County Administrative Office 2/7/2012

**RESULT: ADOPTED AS AMENDED [UNANIMOUS]**

**MOVER:** Lyle Turpin, District II Supervisor

**SECONDER:** Jim Allen, District V Supervisor

**AYES:** Stetson, Turpin, Bibby, Cann, Allen



# COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

JANET BIBBY, CHAIR  
LYLE TURPIN, VICE-CHAIR  
LEE STETSON  
KEVIN CANN  
JIM ALLEN

DISTRICT III  
DISTRICT II  
DISTRICT I  
DISTRICT IV  
DISTRICT V



## MARIPOSA COUNTY BOARD OF SUPERVISORS

### MINUTE ORDER

TO: PETER REI, Public Works Director  
FROM: MARGIE WILLIAMS, Clerk of the Board *MW*  
SUBJECT: **Approve Funding and Increasing the Allocation of the Permanent Part-Time (PPT) County Surveyor Position in the Road Fund from 0.60 PPT to .080 PPT Effective April 1, 2012; Authorize the Department to Recruit and Fill This Position Effective April 1, 2012; Approve Budget Action Transferring Funding Within the Road Fund and Reducing This Fund's Contingency to Accommodate This Request (\$30,500).**

RES. 12-80

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on February 14, 2012

#### ACTION AND VOTE:

**Approve Funding and Increasing the Allocation of the Permanent Part-Time (PPT) County Surveyor Position in the Road Fund from 0.60 PPT to .080 PPT Effective April 1, 2012; Authorize the Department to Recruit and Fill This Position Effective April 1, 2012; Approve Budget Action Transferring Funding Within the Road Fund and Reducing This Fund's Contingency to Accommodate This Request (\$30,500). 4/5ths Vote Required**

Discussion was held with Pete Rei/Public Works Director, relative to the request, and he thanked Roger Stephens for all of his work with the surveyor function. It was clarified that the request is for a .80 position effective April 1, 2012, and the motion reflected this correction.

**RESULT: ADOPTED AS AMENDED [UNANIMOUS]**

**MOVER:** Lyle Turpin, District II Supervisor

**SECONDER:** Jim Allen, District V Supervisor

**AYES:** Stetson, Turpin, Bibby, Cann, Allen

Cc: Bill Davis, Auditor  
Sandi Laird, Personnel  
File  
*Nary Hodson, Deputy CAO*

## BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
300	0301	581-0120	County Surveyor 80%		19,200	
300	0301	581-0310	Social Security		1,200	
300	0301	581-0311	Medicare		300	
300	0301	581-0313	Medical/Dental/Vision		3,300	
300	0301	581-0314	Retire-Employer Misc		3,700	
300	0301	581-0315	Retire-Employee Misc		1,425	
300	0301	581-0318	SDI		200	
300	0301	581-0319	Cash - Cafeteria Plan		1,175	
300	0301	581-0418	Professional Services			19,680
300	0301	581-1090	Contingency			10,820
001	0104	414-1090	GENERAL CONTINGENCY			
<b>TRANSFER BETWEEN FUNDS</b>						
<b>TOTAL</b>					<b>30,500</b>	<b>30,500</b>

ACTION REQUESTED: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: To allocate funding for the County Surveyor Position @ 80%

DEPT HEAD SIGNATURE \_\_\_\_\_

DATE 02/02/12

APPROVED BY RES NO. 1250 CLERK [Signature]

DATE 2-14-12

**300 ROAD DEPARTMENT**

AUDITOR'S USE ONLY  
BA# \_\_\_\_\_