RECOMMENDED ACTION AND JUSTIFICATION:

Discussion and direction to set the Board’s meeting schedule for 2011.

At its meeting of September 28, 2010, Chair Cann asked that the Board set its meeting schedule for calendar year 2011 versus scheduling an agenda item for each change during the year. This does not preclude changes from being made during the year if necessary.

The attached list contains the meeting dates that are scheduled for 2011, and those in question are so noted for the Board to provide direction as to whether or not to cancel the meeting.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Chapter 2.04 of the County Code, entitled “Meetings of Board of Supervisors” is attached. This Code section establishes the regular meeting schedule for the Board and allows for cancellation and rescheduling of meetings by Board action.

Chapter 2.64.020 of the County Code, entitled “Legal Holidays” is attached. This Code section establishes the legal holidays for the County.

Some Supervisors and Department Heads may be absent during the holidays, and staff schedules vacations.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? (X) Yes ( ) No Current FY Cost: $  Annual Recurring Cost: $
Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded
Amount in Budget: $  List Attachments, number pages consecutively
Additional Funding Needed: $  Meeting Schedule
Source:
Internal Transfer  County Code Chapter 2.04
Unanticipated Revenue  County Code Chapter 2.64.020
Transfer Between Funds  4/5's vote
Contingency  4/5's vote
( ) General  ( ) Other

CLERK’S USE ONLY:
Res. No.: 11-3  Ord. No. ______
Vote – Ayes: 5  Noes: ______
Absent: ______
Approved  ( ) Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: ______
Attest: MARGIE WILLIAMS, Clerk of the Board
         County of Mariposa, State of California
By: __________________________
    Deputy

COUNTY ADMINISTRATIVE OFFICER:
   ( ) Requested Action Recommended
   ( ) No Opinion
   Comments:
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________

CAO: _______
COUNTY of MARIPOSA
P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

JIM ALLEN, CHAIR
JANET BIBBY, VICE-CHAIR
LEE STETSON
LYLE TURPIN
KEVIN CANN

DISTRICT V
DISTRICT III
DISTRICT I
DISTRICT II
DISTRICT IV

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: FILE
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: Discussion and Direction to Set the Board's Meeting Schedule for 2011
Res. 11-8

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on January 4, 2011

ACTION AND VOTE:

6 Administration
Discussion and Direction to Set the Board’s Meeting Schedule for 2011

BOARD ACTION: Rick Benson, County Administrative Officer, presented information and history including traditionally cancelled meetings. He provided a full year meeting schedule as previously recommended by the Board and requested direction on the December 20th meeting. Supervisor Cann suggested not canceling the December 20th meeting at this time to leave it open for possible subsequent action if necessary. (M)Stetson, (S)Cann, Res. 11-8 was adopted setting the Board’s meeting schedule for 2011 and scheduling a meeting on December 20th/Ayes: Unanimous.

Cc: All Departments (via email)
    File
JANUARY:
  January 4th – Swearing-in Ceremony for Elected/Re-elected County Officials
  January 11th
  (Note: Monday, January 17th is a County holiday in observance of Martin Luther
  King, Jr. Day)
  January 18th
  January 25th

FEBRUARY:
  February 1st
  February 8th
  February 15th
  (Note: Monday, February 21st is a County holiday in observance of Presidents’
  Day)
  February 22nd

MARCH:
  March 1st
  March 8th
  March 15th
  March 22nd
  March 29th – No Board meeting as this is a fifth Tuesday

APRIL:
  April 5th
  April 12th
  April 19th
  April 26th

MAY:
  May 3rd
  May 10th
  May 17th
  May 24th
  (Note: Monday, May 30th is a County holiday in observance of Memorial Day)
  May 31st – No Board meeting as this is a fifth Tuesday

JUNE:
  June 7th
  June 14th
  June 21st
  June 28th

JULY:
  (Note: Monday, July 4th is a County holiday in observance of Independence Day)
  July 5th – The Board has taken action to cancel this meeting in the past due to
  the Independence Day holiday. **Recommend cancelation.**
  July 12th
  July 19th
  July 26th
AUGUST:
August 2nd
August 9th
August 16th
August 23rd
August 30th – No Board meeting as this is a fifth Tuesday

SEPTEMBER:
(Note: Monday, September 5th is a County holiday in observance of Labor Day)
September 6th
September 13th
September 20th
September 27th
(Note: Recommend saving September 13th for Final Budget Hearings. No other actions to be addressed on that date.)

OCTOBER:
October 4th
(Note: Monday, October 10th is a County holiday in observance of Columbus Day)
October 11th
October 18th
October 25th

NOVEMBER:
November 1st
November 8th
(Note: Friday, November 11th is a County holiday in observance of Veterans Day)
November 15th
November 22nd – The Board has taken action to cancel this meeting in some years due to the Thanksgiving holidays. Recommend meeting on this date
(Note: Thursday, November 24th and Friday, November 25th are County holidays in observance of Thanksgiving)
November 29th – No Board meeting as this is a fifth Tuesday

DECEMBER:
December 6th
December 13th
December 20th – The Board has taken action to cancel this meeting in the past due to the Christmas holiday; thus, direction is being requested
(Note: Monday, December 26th is a County holiday in observance of Christmas)
December 27th – The Board has taken action to cancel this meeting in the past due to the Christmas holidays; thus, direction is being requested. (In 1993, by Ordinance No. 866, language was included in the County Code that the Board would not meet when a Tuesday occurs between Christmas and New Year’s Day. This language was left out of Ordinance No. 986 adopted in 2003 to move the meetings from the Courthouse to the Government Center; and separate action has been taken by resolution each year to cancel that meeting. Recommend cancellation.)