MARIPOSA COUNTY  
BOARD OF SUPERVISORS  
AGENDA ACTION FORM  
DATE: February 16, 2010  
AGENDA ITEM NO. (I-7)  

DEPARTMENT: Building  
BY: Dennis Wister  
PHONE: 209-966-3934  

RECOMMENDED ACTION AND JUSTIFICATION:

Amend the Professional Service Agreement with NAFFA INTERNATIONAL, INC. to allow for additional plan checks to be done. The existing agreement with NAFFA did not require board approval due to the amount of the contract. Due to unforeseen time required for the hiring of the Department Head and additional plan checks received the agreement needs to be amended. Also approve budget action transferring funds within the Building Department budget to cover agreement amount.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

In the past, the Board of Supervisors has taken all necessary measures to ensure that the Building Department could adequately fulfill its mission when faced with operational challenges. With the current fiscal challenges and employee reduction in the Department, the majority of plan checks have to be sent out to be completed. The original agreement did not require Board approval as the contract amount was $9,000.00. Costs were not anticipated to exceed the original amount in the contract. However, additional plans have come in and the Building Director position is still vacant. When that position is filled, it is expected that the Director will be able to complete the plan checks, as time allows.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Alternative: No additional monies for payment for work already done.
Consequences of Negative Action: The Building Department would be unable to complete plan checks as required, and unable to pay for work completed.

Financial Impact? [X] Yes [ ] No  Current FY Cost: $927  
Budgeted In Current FY? [X] Yes [ ] No  Partially Funded [ ] Partially Funded  
Amount in Budget: $927  
Additional Funding Needed: $1,000  
Source:  
Internal Transfer [X]  
Unanticipated Revenue [ ] 4/5’s vote  
Transfer Between Funds [ ] 4/5’s vote  
Contingency [ ] 4/5’s vote  
[ ] General [ ] Other  

List Attachments, number pages consecutively

Amendment 1
Budget Action

CLERK’S USE ONLY:
Res. No.: 19-74  
Vote – Ayes: 5  
Absents:  
Approved [ ]  
Minute Order Attached [ ]  
No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: 
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By: Deputy

COUNTY ADMINISTRATIVE OFFICER:  
Requested Action Recommended  
No Opinion  
Comments: 

CAO: 

Revised Dec. 2002
<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>600</td>
<td>0236</td>
<td>562.0101</td>
<td>Director</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>600</td>
<td>0236</td>
<td>562.0201</td>
<td>Extra Help</td>
<td></td>
<td>$6,000</td>
<td></td>
</tr>
<tr>
<td>600</td>
<td>0236</td>
<td>562.0418</td>
<td>Professional Services</td>
<td>Contract</td>
<td></td>
<td>$5,000</td>
</tr>
</tbody>
</table>

0001 0104 414-1090  GENERAL CONTINGENCY

TRANSFER BETWEEN FUNDS

TOTALS $11,000  $11,000

ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required) -- Amending the total amount available in the county budget, or in any one fund of the budget, or appropriation Reserve for Contingencies

(X ) Transfer by Board of Supervisors (3/5ths Vote Required) -- Moving existing appropriations from one budget to another, or between categories within a budget unit

JUSTIFICATION:

DEPT. HEAD SIGNATURE

APPROVED BY RES. NO. 5-24  CLERK

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 4/98