

DEPARTMENT: Administration

BY: Rick Benson
PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

Approve budget action reducing General Fund Contingency to provide additional funding to the Building Department for plan checking services (\$20,780). Due to personnel actions beyond the Building Department's control, there is insufficient funding to continue to outsource plan checking services. Additionally, at this time due to staffing and service demands, it is not possible to perform plan checking services "in-house." (4/5th)

There are several building projects occurring that require plan check services (Human Services building), and the owner/developer are charged for these services. However, revenue from building permits is not being collected as anticipated and will not meet budgeted expectations. The money collected from the plan check services will not be sufficient to make up for the reduction in revenue from building permits.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

In the past the Board has reduced General Fund Contingency to fund services/projects they deem are for the benefit of the citizens of Mariposa County.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the budget action. There will be insufficient funds in the Building Department to continue to outsource plan checking services.

Financial Impact? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Partially Funded		
Amount in Budget: <u>\$21,000</u>		List Attachments, number pages consecutively
Additional Funding Needed: <u>\$20,780</u>		Budget Action
Source:		
Internal Transfer _____		
Unanticipated Revenue _____	4/5's vote	
Transfer Between Funds _____	4/5's vote	
Contingency <u>X</u>	4/5's vote	
<input checked="" type="checkbox"/> General <input type="checkbox"/> Other		

CLERK'S USE ONLY:

Res. No.: 10-209 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____
mw Approved
 Minute Order Attached No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
Comments:

Recommended that this transfer of funds NOT be considered a loan.

CAO: *[Signature]*

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
600	0236-309	1600	Transfers In		(\$20,780)	
600	0236-562	0418	Professional Services		\$20,780	
001	0161-427	0721	Building Department		\$20,780	
001	0104-414	1090	GENERAL CONTINGENCY			\$20,780
				TOTAL	\$20,780	\$20,780

TRANSFER BETWEEN FUNDS						
TOTALS					\$0	\$0

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or appropriating Reserve for Contingencies;

() Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: Additional funding is necessary to continue to outsource plan check services.

DEPT HEAD SIGNATURE <i>Mary B. [Signature]</i>	DATE <i>4-23-10</i>
APPROVED BY RES NO. <i>10-209</i> CLERK <i>[Signature]</i>	DATE <i>5-4-10</i>

BUILDING/INTERFUND TRANSFERS

AUDITOR'S USE ONLY BA #
