DEPARTMENT: Administration

BY: Rick Benson
PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:
Approve budget action reducing General Fund Contingency to provide additional funding to the Building Department for plan checking services ($20,780). Due to personnel actions beyond the Building Department’s control, there is insufficient funding to continue to outsource plan checking services. Additionally, at this time due to staffing and service demands, it is not possible to perform plan checking services “in-house.” (4/5th)

There are several building projects occurring that require plan check services (Human Services building), and the owner/developer are charged for these services. However, revenue from building permits is not being collected as anticipated and will not meet budgeted expectations. The money collected from the plan check services will not be sufficient to make up for the reduction in revenue from building permits.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
In the past the Board has reduced General Fund Contingency to fund services/projects they deem are for the benefit of the citizens of Mariposa County.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the budget action. There will be insufficient funds in the Building Department to continue to outsource plan checking services.

Financial Impact? (X) Yes ( ) No
Budgeted In Current FY? (X) Yes ( ) No
Partially Funded
Amount in Budget: $21,000
Additional Funding Needed: $20,780
Source:
Internal Transfer
Unanticipated Revenue
Transfer Between Funds
Contingency
General

Annual Recurring Cost: $
List Attachments, number pages consecutively
Budget Action

CLERK’S USE ONLY:
Res. No.: 10-2020
Vote - Ayes: 5
Noes: 0
Absent: 
Approved
Minute Order Attached
No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date:
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: __________________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
Requested Action Recommended
No Opinion
Comments:

Recommended that this transfer to funds not be considered a loan.

CAO: KJG

Revised Dec. 2002
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**TRANSFER BETWEEN FUNDS**

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**TOTALS**

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ACTION REQUESTED: (Check all that apply)

( X ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: Additional funding is necessary to continue to outsource plan check services.

DEPT HEAD SIGNATURE: [Signature]
DATE 4-23-10

APPROVED BY RES NO. 10-809 CLERK [Signature]
DATE 5-4-10

BUILDING/INTERFUND TRANSFERS

AUDITOR'S USE ONLY
BA #