

DEPARTMENT: Human Services

BY: James A. Rydingsword
PHONE: 966-2000

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully requested that your Board approve the re-allocation and funding of current positions within the Department of Human Services.

Effective May 1, 2010 we are requesting the following:

- Fund one Office Technician I in Mental Health budget unit 001-0402.
- Re-allocate and fund one Mental Health Clinician from the Mental Health budget unit 001-0402 to the WRAP budget unit 422-0502.
- Re-Allocate one Social Worker IV from the WRAP budget unit 422-0502 to the Social Services budget unit 001-0501.
- Reduce funding of Sr. Office Assistant in Mental Health budget 001-0402 to 80%. Allocation will remain at 1 FTE.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Please see attached memo.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Please see attached memo.

Financial Impact? () Yes (X) No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes () No () Partially Funded		
Amount in Budget: \$ _____		List Attachments, number pages consecutively
Additional Funding Needed: \$ _____		Board Memo pg. 1
Source:		Budget Action Forms pg. 2
Internal Transfer _____		_____
Unanticipated Revenue _____ 4/5's vote		_____
Transfer Between Funds _____ 4/5's vote		_____
Contingency _____ 4/5's vote		_____
() General () Other		_____

CLERK'S USE ONLY:

Res. No.: 10-211 Ord. No. _____
 Vote - Ayes: 5 Noes: _____
 Absent: _____
 Approved _____
 () Minute Order Attached () No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments: _____

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California

By: _____
 Deputy

CAO: 



**MARIPOSA COUNTY
HUMAN SERVICES DEPARTMENT**

P.O. Box 99 • Mariposa, CA 95338 • (209) 966-2000 • Fax (209) 966-2486
□ Behavioral Health and Recovery Services (209) 966-2000 □ Employment and Community Services (209) 966-3609
□ Fiscal Services (209) 966-2131 □ Social Services (209) 966-2442



JAMES A. RYDINGSWORD, DIRECTOR

April 20, 2010

TO: Members, Board of Supervisors
Rick Benson, CAO
FROM: James Rydingsword, Director *JR by dcr*
RE: Re-Allocation and Funding of Department Positions

Recommendation

It is respectfully requested that your Board approve the re-allocation and funding of current positions within the Department of Human Services.

Background/Current Situation

The Department of Human Services is constantly examining our service delivery methods and best practices in efforts to provide the citizens of our County with the best possible services within the current budget constraints. In this effort we have begun to redistribute staff positions to be more in line with program needs. This, along with other vacancy factors, requires that we request the funding of previously unfunded positions and re-allocation of some positions to other units.

The Departments out station in Coulterville is seeing an increase in activity which will require an increased staffing level. Currently the office is only open two days a week with the staff reporting to the Mariposa office the other two days of the week on a 4/10 schedule. We are requesting that this staff person be assigned to the Coulterville office four days a week at eight hours per day for thirty two (80%) hour per week schedule.

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- Re-Allocate one Social Worker IV from the WRAP budget unit 422-0502 to the Social Services budget unit 001-0501.
- Reduce funding of Sr. Office Assistant in Mental Health budget 001-0402 to 80%. Allocation will remain at 1 FTE.

Financial

Attached is the budget action form to fund these positions in the new budget units effective May 1, 2010. Ongoing funding will be included in the budget request for fiscal year 2010-2011.

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE	
422	0502	662.01-26	Social Worker I-IV			8,000	
422	0502	662.01-28	Mental Health Clinician		8,000		
001	0402	622.01-63	Office Technician		6,000		
001	0402	622.04-03	Computer data lines			6,000	
					TOTALS	14,000	14,000

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
TOTALS						

ACTION REQUESTED: (Check all that apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies
- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION See Memo

DEPT HEAD SIGNATURE 	DATE 4/20/10
APPROVED BY RES NO. 10-211  CLERK	DATE 5-4-10

DEPARTMENT Human Services	AUDITOR'S USE ONLY BA #
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