DEPARTMENT: Human Services  

RECOMMENDED ACTION AND JUSTIFICATION:
It is respectfully requested that your Board approve the re-allocation and funding of current positions within the Department of Human Services.
Effective May 1, 2010 we are requesting the following:
- Fund one Office Technician I in Mental Health budget unit 001-0402.
- Re-allocate and fund one Mental Health Clinician from the Mental Health budget unit 001-0402 to the WRAP budget unit 422-0502.
- Re-Allocate one Social Worker IV from the WRAP budget unit 422-0502 to the Social Services budget unit 001-0501.
- Reduce funding of Sr. Office Assistant in Mental Health budget 001-0402 to 80%. Allocation will remain at 1 FTE.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Please see attached memo.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Please see attached memo.

Financial Impact? ( ) Yes ( X ) No  Current FY Cost: $  
Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded
Amount in Budget: $  
Additional Funding Needed: $  
Source:
Internal Transfer  
Unanticipated Revenue  4/5's vote  
Transfer Between Funds  4/5's vote  
Contingency  4/5's vote  
( ) General  ( ) Other  

CLERK'S USE ONLY:
Res. No.:  
Ord. No.  
Vote – Ayes:  Noes:  
Absent:  
Approved  
Minute Order Attached  No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date:  
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By:  
Deputy  

COUNTY ADMINISTRATIVE OFFICER:
Requested Action Recommended  
No Opinion  
Comments:  

CAO:  

Revised Dec. 2002
April 20, 2010

TO: Members, Board of Supervisors
    Rick Benson, CAO
FROM: James Rydingsword, Director
RE: Re-Allocation and Funding of Department Positions

Recommendation
It is respectfully requested that your Board approve the re-allocation and funding of current positions within the Department of Human Services.

Background/Current Situation
The Department of Human Services is constantly examining our service delivery methods and best practices in efforts to provide the citizens of our County with the best possible services within the current budget constraints. In this effort we have begun to redistribute staff positions to be more in line with program needs. This, along with other vacancy factors, requires that we request the funding of previously unfunded positions and re-allocation of some positions to other units.

The Departments cut station in Coulterville is seeing an increase in activity which will require an increased staffing level. Currently the office is only open two days a week with the staff reporting to the Mariposa office the other two days of the week on a 4/10 schedule. We are requesting that this staff person be assigned to the Coulterville office four days a week at eight hours per day for thirty two (80%) hour per week schedule.

Effective May 1, 2010 we are requesting the following:
- Fund one Office Technician I in Mental Health budget unit 001-0402.
- Re-allocate and fund one Mental Health Clinician from the Mental Health budget unit 001-0402 to the WRAP budget unit 422-0502.
- Re-Allocate one Social Worker IV from the WRAP budget unit 422-0502 to the Social Services budget unit 001-0501.
- Reduce funding of Sr. Office Assistant in Mental Health budget 001-0402 to 80%. Allocation will remain at 1 FTE.

Financial
Attached is the budget action form to fund these positions in the new budget units effective May 1, 2010. Ongoing funding will be included in the budget request for fiscal year 2010-2011.
### Budget Action Form

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>0502</td>
<td>662.01-26</td>
<td>Social Worker I-IV</td>
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<td>662.01-28</td>
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<td>622.01-63</td>
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<td>622.04-03</td>
<td>Computer data lines</td>
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**Totals:** 14,000 14,000

### Transfer Between Funds

<table>
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<tr>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Totals**

**Action Requested:**

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies.

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**Justification:** See Memo

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**Department:** Human Services

**Auditor’s Use Only**

**Budget Revision Form Revised 07/2000**

**Date:** 4/20/10

**Clerk:**