DEPARTMENT: Sheriff

BY: Brian Muller
PHONE: 966-3615

RECOMMENDED ACTION AND JUSTIFICATION: Request approval to increase the “Sheriff - Extra Help Bailiff” line item to cover greater than expected personnel costs for Court Security.

Due to an unanticipated increase in demand for Court Security Services during the 2009/2010 fiscal year the amount budgeted for Extra-Help Bailiff Services will be expended prior to the end of the fiscal year. The County is reimbursed by the Courts for the full cost of Court Security Services and the increased cost for Bailiff Services will be paid by the Courts. In order to cover the increased costs for the month of June it will be necessary to increase the Extra Help Bailiff Services line item by $10,000. This increase will be off-set by an equal increase within the Bailiff Services revenue budget line.

The Sheriff’s Office is requesting approval to increase the “Extra-Help Bailiff” line item by $10,000 (Account #001-216-521.02-02) and increase the “Bailiff Services - Part Time” revenue line item by $10,000 (Account #001-216-307.94-05).

BACKGROUND AND HISTORY OF BOARD ACTIONS: Similar year end budget adjustments have been allowed in the past.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION: By disallowing the requested transfer the necessary funds will have to be taken from other line items within the Sheriff’s budget.

Financial Impact? ☑ Yes ( ) No Partially Funded
Budgeted In Current FY? ☑ Yes ( ) No Current FY Cost: $56,000
Amount in Budget:
Additional Funding Needed: $10,000

Source
Internal Transfer
Unanticipated Revenue
Transfer Between Funds
Contingency
( ) General ( ) Other

☐ 4/5’s Vote
☐ 4/5’s Vote
☐ 4/5’s Vote

Annual Recurring Cost: $0

Budget Action

CLERK’S USE ONLY:
Res. No.: N/A Ord. No. _____ Vote — Ayes: __ Noes: ___ Absent: ___
☐ Approved
☐ Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: __________

Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _______________________________
Deputy

COUNTY ADMINISTRATIVE OFFICER: Requested Action Recommended
No Opinion
Comments:

CAO: ____________________________
**BUDGET ACTION FORM**

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0216</td>
<td>521.02-02</td>
<td>Extra Help - Bailiff</td>
<td></td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0216</td>
<td>307.94-05</td>
<td>Bailiff Services - Part Time</td>
<td></td>
<td>(10,000)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0104-414</td>
<td>1090</td>
<td>GENERAL CONTINGENCY</td>
<td></td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**TOTALS**

<table>
<thead>
<tr>
<th>TRANSFER BETWEEN FUNDS</th>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTALS**

**ACTION REQUESTED:** (Check all that apply)

- [x] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- [ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION** Refer To Attached Board Item For Explanation

**DEPT HEAD SIGNATURE**

**DATE** 5/19/10

**APPROVED BY RES NO.** 10-264

**CLERK**

**DATE** 6-1-10

**DEPARTMENT:** Sheriff's Office

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 07/2000