DEPARTMENT: Human Services

BY: James A. Rydingsword
PHONE: 966-2000

RECOMMENDED ACTION AND JUSTIFICATION:
It is respectfully requested that your Board approve the re-allocation and funding of two positions within the Department of Human Services, Behavioral Health Division:

- Increase the allocation and funding of a Mental Health Assistant II from 50% to 100%
- Decrease the funding of a Mental Health Assistant I to 50%. Allow the Department to fill the position at 50% while retaining the 100% allocation.

(1,388)

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Please see attached memo.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Please see attached memo.

Financial Impact? ( ) Yes ( X ) No Current FY Cost: $
Budgeted in Current FY? ( ) Yes ( ) No ( ) Partially Funded
Amount in Budget: $ 
Additional Funding Needed: $ 
Source: 
Internal Transfer
Unanticipated Revenue
Transfer Between Funds
Contingency
( ) General ( ) Other

Annual Recurring Cost: $

List Attachments, number pages consecutively Page 1 Board Memo Page 2 Budget Action Form

CLERK’S USE ONLY:
Vote - Ayes: 5 Noes: 
Absent: 
Approved 
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: 
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

COUNTY ADMINISTRATIVE OFFICER:
( ) Requested Action Recommended
( ) No Opinion
Comments:

Effective July 1, 2018

CAO: [Signature]

Revised Dec. 2002
June 15, 2010

TO: Members, Board of Supervisors  
 Rick Benson, CAO
FROM: James Rydingsword, Director
RE: Re-Allocation and Funding of Department Positions

Recommendation
It is respectfully requested that your Board approve the re-allocation and funding of two positions within the Department of Human Services, Behavioral Health Division:

- Increase the allocation and funding of a Mental Health Assistant II from 50% to 100%
- Decrease the funding of a Mental Health Assistant I to 50%. Allow the Department to fill the position at 50% while retaining the 100% allocation.

Background/Current Situation
The Department of Human Services is constantly examining our service delivery methods and best practices in efforts to provide the citizens of our County with the best possible services within the current budget constraints.

In this effort, it is requested that the Department be allowed to increase the allocation and funding of a current MH Assistant II position from half-time to full-time. The duties of this position have increased to include case management services that were not needed when this position was originally set up as half-time. Increasing this position from half-time to full-time will allow the department to provide extended out-patient services to adult Mariposa County residents.

The Department also requests to keep a MH Assistant I allocation at full-time but only fill and fund it at half-time. The duties assigned to this position have decreased and it no longer requires a full-time individual to provide these services.

Financial
The attached budget action fully funds the Mental Health Assistant line by transferring $1,388 from the vacant Psychiatrist position for fiscal year 2009-2010. A similar budget adjustment will be made during final budget hearings for fiscal year 2010-2011. There is no impact to the general fund.
## BUDGET ACTION FORM

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<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
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**TOTALS**: 1,388  

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<th>TRANSFER BETWEEN FUNDS</th>
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<th>CREDIT</th>
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<tbody>
<tr>
<td></td>
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**TOTALS**

**ACTION REQUESTED**: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies.

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION**: Fund MH Assist II position to 100%.

**DEPT HEAD SIGNATURE**: [Signature]  
**DATE**: 5/28/10

**APPROVED BY RES NO.**: [Signature]  
**DATE**: 6/15/10

**Mental Health Services Act**

**DEPARTMENT**: Human Services

**AUDITOR'S USE ONLY**

**BA #**

*Budget Revision Form Revised 07/2000*