

DEPARTMENT: Human Services / Community Action

BY: James A. Rydingsword
PHONE: (209) 966-2000

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully recommended that your Board:

1. Authorize the Human Services Director to execute the 2010 Community Services Block Grant (CSBG) Agreement 10F-4075 on behalf of the Calaveras-Mariposa Community Action Agency (CMCAA) in the amount of \$15,000;
2. Upon approval of the CMCAA Governing Board, authorize the Director of the Human Services Department to execute subsequent amendments with the State Department of Community Services and Development (CSD) up to the amount allocated to the Calaveras-Mariposa Community Action Agency and;
3. Authorize the Chairman of the Mariposa County Board of Supervisors to enter into a Professional Service Agreement with Mr. Rick Breeze-Martin.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

PLEASE SEE ATTACHMENT

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

PLEASE SEE ATTACHMENT

Financial Impact? Yes No Current FY Cost:
 Budgeted In Current FY? Yes No Partially Funded
 Amount in Budget: \$ _____
 Additional Funding Needed: \$ _____
 Source: Contracts/Grants _____
 Internal Transfer _____
 Unanticipated Revenue _____ 4/5's vote
 Transfer Between Funds _____ 4/5's vote
 Contingency _____ 4/5's vote
 General Other

Annual Recurring Cost:

Pages One and Two, Memo to the Board
 Pages Three – Eight, Contract Agreement and Budget Support
 Pages Nine – Eighteen, Professional Services Agreement
 (due to the length of agreement, only pertinent pages have been
 copied to this packet. A copy of the entire agreement is on file
 in the Clerk of Boards office

CLERK'S USE ONLY:

Res. No.: 10-294 Ord. No. _____
 Vote – Ayes: 5 Noes: _____
 Absent: _____
 Approved
 Minute Order Attached No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

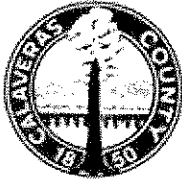
Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California

By: _____
 Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments:

CAO: 



Calaveras-Mariposa Community Action Agency



**James A.
Rydingsword**
Director

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May 26, 2010

TO: Members, Board of Supervisors
Rick Benson, CAO
FROM: James Rydingsword *JAR*
RE: Calaveras-Mariposa Community Action Agency / Community Services Block
Grant Discretionary Funding

RECOMMENDATION

It is respectfully recommended that your Board:

- (1) Authorize the Human Services Director to execute the 2010 Community Services Block Grant (CSBG) Agreement 10F-4075 on behalf of the Calaveras-Mariposa Community Action Agency (CMCAA) in the amount of \$15,000;
- (2) Upon approval of the CMCAA Governing Board, authorize the Director of the Human Services Department to execute subsequent amendments with the State Department of Community Services and Development (CSD) up to the amount allocated to the Calaveras-Mariposa Community Action Agency and;
- (3) Authorize the Chairman of the Mariposa County Board of Supervisors to enter into a Professional Service Agreement with Mr. Rick Breeze-Martin.

BACKGROUND

This County established a joint powers agreement with Calaveras County in 1991 to create the Calaveras-Mariposa Community Action Agency (CMCAA). With two supervisors from Calaveras County, Supervisors Bibby and Turpin serve as members of this Joint Powers Board. CMCAA operates under the Mariposa Human Services Department. CMCAA receives CSBG funding and the Joint Powers Board distributes that money on a competitive basis to an array of community based organizations. Over the past few years, the Agency has moved towards securing additional grant money to support community needs.

CURRENT SITUATION

In July 2009 CMCAA received a CSBG monitoring report identifying multiple findings, some including contractual deficiencies that could result in reduced or complete loss of funding. One of the recommendations from CSD was to increase staffing in the administrative office in Mariposa. The CMCAA Board did not want to reduce any funding to the subcontractors that are providing direct services such as food, shelter, clothing, transportation, education and job training/placement and opted to not increase the administrative allowance.

As the oversight requirements have increased due in part to the American Recovery and Reinvestment Act (ARRA) of 2009 it was realized that the agency needed to begin researching other options for the administration of CMCAA.

Upon receipt of the morning report, our Director, Mr. Rydingsword and the Director of Calaveras Works and Human Services began discussions with CSD and our sister agency, the Amador-Tuolumne Community Action Agency (ATCAA) to see if we could strengthen the four-county "Mother Lode" region by joining forces. Hoping that the needs of CMCAA would be better met, and to increase the overall chance for future funding on combined grants. CSD suggested that CMCAA apply for CSBG Discretionary funding in the amount of \$10,000 to \$15,000 to hire a consultant to assist both CMCAA and ATCAA in finding a solution that will be beneficial to both agencies and our entire gold-country region.

A CSBG Discretionary application for \$15,000 was submitted at the direction of the CMCAA Board of Directors and awarded to CMCAA. The agreement allows for an administrative allowance, which in this case is 10% or \$1,500.

Initially, we thought the administration of the State contract and subsequent Professional Services Agreement would rest well with ATCAA, however we've realized that actually the responsibility rests with your administrative office here in Mariposa.

A consultant, Mr. Rick Breeze-Martin was recommended by CSD as he has experience working with agencies that are facing similar options that have been laid out before us such as the possibility of a merger with ATCAA, perform under an administrative contract with ATCAA, have Calaveras assume responsibility or remain as we have been. Mr. Breeze-Martin is willing to assist CMCAA find the right solution for the future administration for the agency. ATCAA, at the direction of the CMCAA Board has drafted the Professional Service Agreement with Mr. Breeze-Martin and we are asking your Chairman to sign the agreement.

FINANCIAL

There is no local share of cost for this program and therefore this request will not impact the County General Fund.