

DEPARTMENT: Human Services

BY: James Rydingsword

PHONE: 966-2000

RECOMMENDED ACTION AND JUSTIFICATION:

(4/5th)

It is respectfully requested that your board approve the attached year end budget action forms. These internal transfers are necessary to cover year end expenditures and keep each budget unit in balance. The total dollar amount of these transfers is \$431,642 and involves five budget units.

Changes to the 001-0501 budget are due to mis-calculations in payroll projections at the beginning of the fiscal year in the areas of Incentives, Group health for retirees, unemployment, accrued benefits and deferred comp. Changes to THP Plus budget lines are due to the administration of the program is not being done through contracted services, but by Social Worker in house. Revenue lines were adjusted due to increased revenue in State Administration and Decrease usage of Realignment.

Changes to the 001-0506 budgets are due to unanticipated costs and increase in caseloads for Foster Care, IHSS, and Kinship programs.

Changes to the 363 budget are due to increase in anticipated revenues from State Administration of programs.

Changes to 334-0527 and 335-0514 are due to how services are provided and mis-calculations in payroll projections at the beginning of the fiscal year.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Your board typically approves internal transfers.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Should your board not approve these transfers the Auditor will be forced to make the necessary adjustments during final audits.

| | | |
|---|---------------------|--|
| Financial Impact? () Yes (X) No | Current FY Cost: \$ | Annual Recurring Cost: \$ |
| Budgeted In Current FY? (X) Yes () No () Partially Funded | | |
| Amount in Budget: \$ | | List Attachments, number pages consecutively |
| Additional Funding Needed: \$ | | Budget Action Forms page 1 - 5 |
| Source: | | |
| Internal Transfer | X | |
| Unanticipated Revenue | | 4/5's vote |
| Transfer Between Funds | | 4/5's vote |
| Contingency | | 4/5's vote |
| () General () Other | | |

CLERK'S USE ONLY:

Res. No.: 10-313 Ord. No. _____
 Vote - Ayes: 5 Noes: _____
 Absent: _____
 Approved
 () Minute Order Attached () No Action Necessary

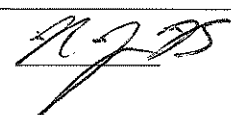
COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments:

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California

By: _____
 Deputy

CAO: 

BUDGET ACTION FORM

| FUND | DEP/DIV | ACCOUNT | DESCRIPTION | PROJECT | INCREASE | DECREASE |
|---------------|---------|----------|------------------------------|---------|-----------|-----------|
| 001 | 0501 | 309.1694 | Realignment | | | (223,313) |
| 001 | 0501 | 309.1706 | State Administration | | (219,991) | |
| 001 | 0501 | 661.0243 | PERS Incentives | | 6,556 | |
| 001 | 0501 | 661.0302 | Group Health for retirees | | 22,340 | |
| 001 | 0501 | 661.0303 | Unemployment | | 17,458 | |
| 001 | 0501 | 661.0304 | Accrued Benefits | | 2,300 | |
| 001 | 0501 | 661.0316 | Deferred Comp | | 12,016 | |
| 001 | 0501 | 661.0434 | THP Plus Contracted Services | | | 73,992 |
| 001 | 0501 | 661.0435 | THP Plus Direct Client Srv | | 10,000 | |
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| TOTALS | | | | | (149,321) | (149,321) |

| TRANSFER BETWEEN FUNDS | | | | DEBIT | CREDIT |
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| TOTALS | | | | | |

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION Year end budget adjustment

DEPT HEAD SIGNATURE *[Signature]* DATE 6/7/2010

APPROVED BY RES NO. 10-313 CLERK [Signature] DATE 6-22-10

SOCIAL SERVICES
DEPARTMENT Human Services

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| AUDITOR'S USE ONLY BA # |
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BUDGET ACTION FORM

| FUND | DEP/DIV | ACCOUNT | DESCRIPTION | PROJECT | INCREASE | DECREASE |
|--------|---------|----------|--------------------|---------|-----------|----------|
| 001 | 0506 | 305.6729 | IHSS Waiver Adjust | | (29,037) | |
| 001 | 0506 | 309.1694 | Realignment | | (223,313) | |
| 001 | 0506 | 671.0504 | Foster Care | | 182,100 | |
| 001 | 0506 | 671.0511 | IHSS Waiver Adjust | | 59,100 | |
| 001 | 0506 | 671.0512 | Kinship | | 11,150 | |
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| TRANSFER BETWEEN FUNDS | | | | DEBIT | CREDIT |
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| TOTALS | | | | | |

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JUSTIFICATION Year end budget adjustment

| | |
|---|---------------|
| DEPT HEAD SIGNATURE <i>[Signature]</i> | DATE 6/7/2010 |
| APPROVED BY RES NO. 10-313 CLERK <i>[Signature]</i> | DATE 6-22-10 |

SOCIAL SERVICES PROGRAMS
DEPARTMENT Human Services

AUDITOR'S USE ONLY
BA #

BUDGET ACTION FORM

| FUND | DEP/DIV | ACCOUNT | DESCRIPTION | PROJECT | INCREASE | DECREASE |
|---------------|---------|----------|----------------------|---------|----------|----------|
| 363 | 0513 | 673.0416 | Misc Exp | | | 219,991 |
| 363 | 0513 | 673.0704 | State Administration | | 219,991 | |
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| TOTALS | | | | | 219,991 | 219,991 |

| TRANSFER BETWEEN FUNDS | | | | | DEBIT | CREDIT |
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| TOTALS | | | | | | |

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JUSTIFICATION Year end budget adjustment

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|---|----------------------------|
| DEPT HEAD SIGNATURE | DATE 6/7/2010 |
| APPROVED BY RES NO. 10-313 CLERK | DATE 6-22-10 |
| Assistance Advance DEPARTMENT Human Services | AUDITOR'S USE ONLY BA # |

BUDGET ACTION FORM

| FUND | DEP/DIV | ACCOUNT | DESCRIPTION | PROJECT | INCREASE | DECREASE |
|---------------|---------|----------|--------------------------|---------|---------------|---------------|
| 334 | 0527 | 943.0195 | Weatherization Worker | | | 25,000 |
| 334 | 0527 | 943.0201 | Extra Help | | 12,400 | |
| 334 | 0527 | 943.0230 | Overtime | | 175 | |
| 334 | 0527 | 943.0313 | Medical/Dental/Vision | | | 25,580 |
| 334 | 0527 | 943.0419 | Professional Services | | 50,605 | |
| 334 | 0527 | 943.0434 | Client Services | | | 1,732 |
| 334 | 0527 | 943.0545 | LIHEAP Admin | | 2,000 | |
| 334 | 0527 | 943.0552 | WX-Training | | 1,550 | |
| 334 | 0527 | 943.0562 | ECIP-Heating Serv repair | | | 3,500 |
| 334 | 0527 | 943.0564 | ECIP-Wood/Propane/Oil | | 32,000 | |
| 334 | 0527 | 943.0580 | DOE-Health & Safety | | | 21,918 |
| 334 | 0527 | 943.0583 | DOE Training | | | 7,000 |
| 334 | 0527 | 943.0588 | DOE General Op | | | 5,000 |
| 334 | 0527 | 943-0568 | ECIP Training | | | 1,000 |
| 334 | 0527 | 943-0584 | DOE Direct Prgm Actvy | | | 8,000 |
| TOTALS | | | | | 98,730 | 98,730 |

| TRANSFER BETWEEN FUNDS | | | | | DEBIT | CREDIT |
|------------------------|--|--|--|--|-------|--------|
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| TOTALS | | | | | | |

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JUSTIFICATION Year end budget adjustment

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|----------------------------------|---------------|
| DEPT HEAD SIGNATURE | DATE 6/7/2010 |
| APPROVED BY RES NO. 10-313 CLERK | DATE 6-22-10 |

ENERGY GRANTS
DEPARTMENT Human Services

AUDITOR'S USE ONLY
BA #

BUDGET ACTION FORM

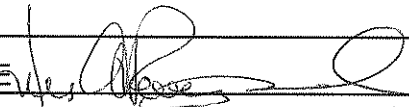
| FUND | DEP/DIV | ACCOUNT | DESCRIPTION | PROJECT | INCREASE | DECREASE |
|---------------|---------|----------|---------------------|---------|----------|----------|
| 335 | 0514 | 941.0507 | Admin Subcontractor | | 7,592 | |
| 335 | 0514 | 941.0550 | Prog Operating | | | 7,592 |
| 335 | 0514 | 941.0553 | Prog Subcontractor | | | 2,300 |
| 335 | 0514 | 941.0556 | Prog other | | 2,300 | |
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| TOTALS | | | | | 9,892 | 9,892 |

| TRANSFER BETWEEN FUNDS | | | | DEBIT | CREDIT |
|------------------------|--|--|--|-------|--------|
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| TOTALS | | | | | |

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JUSTIFICATION Year end budget adjustment

DEPT HEAD SIGNATURE  DATE 6/7/2010

APPROVED BY RES NO. 10-319 CLERK MW DATE 6-22-10

COMMUNITY PROGRAMS- CAA
DEPARTMENT Human Services

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| AUDITOR'S USE ONLY BA # |
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