DEPARTMENT: Human Services

RECOMMENDED ACTION AND JUSTIFICATION:

See attached memo.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

See attached memo.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? (X) Yes ( ) No
Current FY Cost: $ 22,656
Budgeted In Current FY? ( ) Yes (X) No ( ) Partially Funded
Amount in Budget: $22,656
Additional Funding Needed: $17,943
Source:
Internal Transfer X
Unanticipated Revenue
Transfer Between Funds
Contingency
( ) General ( ) Other

Annual Recurring Cost: $

List Attachments, number pages consecutively
Board Memo - page 1
Budget Action form - page 2
Budget Action form - page 3

CLERK'S USE ONLY:
Res. No.: 18-56
Ord. No.
Vote – Ayes: 5
Noes: 0
Absent:

( ) Approved
( ) Minute Order Attached
( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: ____________

Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: ____________
Deputy

Revised Dec. 2002

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
No Opinion
Comments:

CAO: ____________
December 14, 2010

TO: Members, Board of Supervisors
    Rick Benson, CAO
FROM: James Rydingsword, Director
RE: Re-Allocation and Funding of Department Positions

Recommendation
It is respectfully requested that your Board approve the increase of an OAI1 currently working in the WRAP Program from a 50% position to a full-time position for the purpose of providing support services for the writing of a Justice and Mental Health Collaborative planning grant.

Background/Current Situation
The OAI1 position that we are requesting to increase from 50% to full time is currently housed in the WRAP unit at Behavioral Health in the Human Services Department. The additional 50% of this position would be used to provide support services to Probation and Behavioral Health as they work on a 3 year plan designed to assist residents of Mariposa County who have been released from prison and returned to the community to remain in the community. The plan will include ways to teach them better life skills so that the incidence of recidivism can be reduced.

This planning grant was recently approved by your Board, resolution no, 10-490. If the 3 year grant is secured we are requesting that this position remain a full-time position for the life of the grant. At the time the grant is no longer funded, the OAI1 would return to a 50% position and would continue her job duties with the WRAP team. This proposal was presented to Debbie Macias from SEIU on November 16, 2010, she was informed of this proposal and that this has been verbally approved by the staff member affected by it.

The planning grant includes provisions for hiring an OAI1 for the purpose of providing support services for this collaborative planning project. These services will include: scheduling meetings, taking minutes, purchasing supplies and food, ensuring logistics for travel and training, setting up stakeholder meetings, as well as research and other office tasks as needed.

Financial
The attached budget action fully funds the OAI1 position for the life of the planning grant. The grant revenue is part of the Probation Department budget thus necessitating a transfer between departments. There is no financial impact to the general fund.
## BUDGET ACTION FORM

<table>
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<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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**TOTALS:** (0)

### TRANSFER BETWEEN FUNDS

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**TOTALS**

### ACTION REQUESTED:
(Check all that apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION** Increasing OA II position from 50% to 100% for the life of the planning grant.

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**DEPT HEAD SIGNATURE**

**DATE** 12/14/2010

**APPROVED BY RES NO.** 10-234

**CLERK**

**DATE** 12/14/10

**DEPARTMENT** Human Services

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 07/2000
# BUDGET ACTION FORM

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TOTAL $17,943 $17,943

## TRANSFER BETWEEN FUNDS

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| TOTALS                 | $0      | $0      |

ACTION REQUESTED: (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- [x] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: Transfer funding to WRAP Fund 422 to increase 0.50 FTE II to Full-Time.

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PROBATION

AUDITOR'S USE ONLY

BA #

Budget: Revision Form Revised 11/95