DEPARTMENT: Human Services / Community Action

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully recommended that your Board:

1. Accept an increase to the LIHEAP contract 06B-5373 in the amount of $12,000;
2. Authorize the Auditor's department to process the attached budget action form; and
3. Authorize the Human Services Director to execute the LIHEAP Agreement 06B-5373, Amendment Three.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

PLEASE SEE ATTACHMENT

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

PLEASE SEE ATTACHMENT

Financial Impact? (X) Yes ( ) No
Budgeted in Current FY? (X) Yes ( ) No (X) Partially Funded
Amount in Budget: $337,445
Additional Funding Needed: $12,000
Source: Contracts/Grants
Internal Transfer
Unanticipated Revenue X 4/5's vote
Transfer Between Funds
Contingency
( ) General ( ) Other

Annual Recurring Cost:

Request for Action Recommended
No Opinion
Comments:

CLERK'S USE ONLY:
Res. No.: 2007-21
Vote - Ayes: 5 Noes: 0
Absent: 0
Approved ( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date:
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

COUNTY ADMINISTRATIVE OFFICER:

Revised Dec. 2002
March 21, 2007

TO:       Members, Board of Supervisors  
          Rick Benson, CAO  
FROM:     Cheryle Rutherford-Kelly  
RE:       Community Action Programs / Low Income Home Energy Assistance  Program (LIHEAP) 2006/07

RECOMMENDATION
It is respectfully recommended that your Board:
   1. Accept an increase to the LIHEAP contract 06B-5373 in the amount of $12,000;
   2. Authorize the Auditor’s department to process the attached budget action form; and
   3. Authorize the Human Services Director to execute the LIHEAP Agreement 06B-5373, Amendment Three.

BACKGROUND
The purpose of LIHEAP, under the auspices of the California Department of Community Services and Development (CSD), is to provide energy assistance and weatherization services to low-income residents. LIHEAP funds have been allocated to Mariposa County for several years and operate on a calendar year. In recent years this program has assisted an average of 500 low-income households each year, primarily seniors, the disabled and the working poor.

CURRENT SITUATION
The LIHEAP contract for 2006-07 has been amended to increase the total consideration payable to the county by $12,000. The Human Services Department, Community Action Programs office requested the increase to cover costs incurred during the “heat wave” in July of 2006. CSD authorized the contract funds to be used a second time for households that were most severely impacted by the “heat wave” and were facing the possibility of their electricity being shut off or a bill that was too high to pay. The LIHEAP program normally allows assistance one time per year to be paid to either the wood or propane vendor or for a payment to PG&E. The payment to PG&E is done electronically from the State Controller’s office. The funding for electricity payments is termed “non-consideration" and is not received as revenue into the county. The wood and propane payments as well as the administrative costs associated with the program are reimbursed to the county on a monthly basis. In response to the “heat wave”, the state allowed households to apply for assistance a second time. Those that had already received electricity assistance required a manual payment to be issued to PG&E. The contract amendment is moving $12,000 from the non-consideration allocation and increasing the total amount of the contract for reimbursement to the county.

FINANCIAL
The attached budget action form increases LIHEAP revenue by $12,000 for a total of $349,645 ($337,645 + $12,000). It further transfers expenditure funding budgeted from the same contract from weatherization services to client services. These are grant funds and therefore do not impact the County General Fund.
<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>335</td>
<td>0514</td>
<td>305.65-23</td>
<td>LIHEAP WX/ENERGY</td>
<td>H065D</td>
<td>(12,000)</td>
<td></td>
</tr>
<tr>
<td>335</td>
<td>0514</td>
<td>941.04-19</td>
<td>PROF SVCS WX</td>
<td>H065A</td>
<td></td>
<td>28,000</td>
</tr>
<tr>
<td>335</td>
<td>0514</td>
<td>941.04-34</td>
<td>CLIENT SERVICES</td>
<td>H065D</td>
<td></td>
<td>40,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TRANSFER BETWEEN FUNDS</th>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTALS**

28,000 28,000

**ACTION REQUESTED:** (Check all that apply)

- [x] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- [x] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION** Increase in state grant funds for energy assistance program.

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.**

**CLERK**

**DATE**

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 07/2000