

DEPARTMENT: Assessor-Recorder

BY: Becky Crafts
PHONE: 966-2332

RECOMMENDED ACTION AND JUSTIFICATION:

I respectfully request that the Board approve the budget action transferring funding within the Recorder's Modernization fund to allow for the purchase of the Recording/Cashiering system upgrade. This system was purchased in 1996 and has never been upgraded. Due to the recent server upgrades by our Technical Service Department, the current system is no longer compatible and according to the Technical Services Director is in danger of crashing. In addition, the Technical Services Director is recommending the upgrade.

There is no financial impact on the General Fund. The Recorder's Modernization Fund is specifically set up for this purpose by collecting fees on specific recording functions to set aside funding for purchasing and upgrading equipment/software used in the Recorder's Department.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board must approve all budget actions over \$1,000 and routinely does so during the course of the Fiscal Year.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If the board decides not to grant my request, and the system crashes, the ability to service the public would extremely suffer. All documents would have to be recorded manually, which is very time consuming and a greater margin for error.

Financial Impact? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Current FY Cost: \$16,400	Annual Recurring Cost:
Budgeted In Current FY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Partially Funded		
Amount in Budget: <u>-0</u>		List Attachments, number pages consecutively
Additional Funding Needed: <u>16,400</u>		Budget Action
Source:		
Internal Transfer <u>X</u>		
Unanticipated Revenue _____	4/5's vote	
Transfer Between Funds _____	4/5's vote	
Contingency _____	4/5's vote	
<input type="checkbox"/> General <input type="checkbox"/> Other		

CLERK'S USE ONLY:

Res. No. 07-140 Ord. No. _____
 Vote - Ayes: 5 Noes: _____
 Absent: _____
 Approved
 Minute Order Attached No Action Necessary

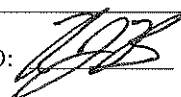
The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California

By: _____
 Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments:

CAO: 

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
379	0116	640-0480	Services & Supplies/Equip.		1,400	
379	0116	640-0481	Software		15,000	
379	0116	640-0416	Misc. Expense			16,400
					16,400	16,400

TRANSFER BETWEEN FUNDS				DEBIT	CREDIT
TOTALS				0	0

ACTION REQUESTED: (Check all that apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies
- (x) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

JUSTIFICATION: The recording cashiering system has not been updated since the purchase in 1996.
Our data processing department has recommended we do this as soon as possible
to avoid a total shutdown.

<i>Becky Craft</i>	project #'s.
DEPT HEAD SIGNATURE	DATE 4-3-07
APPROVED BY RES NO. 07-140 CLERK <i>Dad</i>	DATE 4-12-07
DEPARTMENT Auditor	AUDITOR'S USE ONLY
	BA #