RECOMMENDED ACTION AND JUSTIFICATION:
I respectfully request that the Board approve the budget action transferring funding within the Recorder’s Modernization fund to allow for the purchase of the Recording/Cashiering system upgrade. This system was purchased in 1996 and has never been upgraded. Due to the recent server upgrades by our Technical Service Department, the current system is no longer compatible and according to the Technical Services Director is in danger of crashing. In addition, the Technical Services Director is recommending the upgrade.

There is no financial impact on the General Fund. The Recorder’s Modernization Fund is specifically set up for this purpose by collecting fees on specific recording functions to set aside funding for purchasing and upgrading equipment/software used in the Recorder’s Department.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board must approve all budget actions over $1,000 and routinely does so during the course of the Fiscal Year.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
If the board decides not to grant my request, and the system crashes, the ability to service the public would extremely suffer. All documents would have to be recorded manually, which is very time consuming and a greater margin for error.

Financial Impact? (X) Yes ( ) No Current FY Cost: $16,400
Budgeted In Current FY? ( ) Yes (X) No ( ) Partially Funded
Amount in Budget: 0
Additional Funding Needed: 16,400
Source:
Internal Transfer X
Unanticipated Revenue 4/5’s vote
Transfer Between Funds 4/5’s vote
Contingency 4/5’s vote
( ) General ( ) Other

CLERK’S USE ONLY:
Res. No. 05-244
Vote - Ayes: S
Abs: ________
Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: ____________________________
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ________________
Deputy

Revised Dec. 2002
## Budget Action Form

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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</thead>
<tbody>
<tr>
<td>379</td>
<td>0116</td>
<td>640-0480</td>
<td>Services &amp; Supplies/Equip.</td>
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<td>1,400</td>
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<tr>
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<td>0116</td>
<td>640-0481</td>
<td>Software</td>
<td></td>
<td>15,000</td>
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<tr>
<td>379</td>
<td>0116</td>
<td>640-0416</td>
<td>Misc. Expense</td>
<td></td>
<td></td>
<td>16,400</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>TRANSFER BETWEEN FUNDS</th>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
</table>

| TOTALS | 0     | 0      |

**ACTION REQUESTED:** (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies
- [x] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** The recording cashiering system has not been updated since the purchase in 1996. Our data processing department has recommended we do this as soon as possible to avoid a total shutdown.

- [Signature]

**DEPT HEAD SIGNATURE**

**DATE:** 4-3-07

**APPROVED BY:** RES NO. 03-140

**CLERK**

**DATE:** 1-2-07

**DEPARTMENT:** Auditor

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 12/18