RECOMMENDED ACTION AND JUSTIFICATION:

Recommend Resolution to approve Budget Action transferring funds within the Health Department Budget to cover anticipated expenditures for emergency hire extra help ($3,000) through Fiscal Year 2006-2007.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Department experienced an unanticipated prolonged vacancy in the Senior Office Assistant and Development Services Technician positions. Emergency extra help was hired to provide uninterrupted service to the public. The Senior Office Assistant position was filled June 1, 2007, and we do not anticipate any further emergency hire extra help through the remainder of fiscal year 2006-2007.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1) Transfer funds from an alternate line item.

2) Transfer funds from the General Contingency.

Financial Impact? (X) Yes  ( ) No  Current FY Cost: $25,800  Annual Recurring Cost: $22,800
Budgeted In Current FY? (X) Yes  ( ) No  ( ) Partially Funded
Amount in Budget: $22,800  Additional Funding Needed: $3,000
Source:
Internal Transfer  X
Unanticipated Revenue  4/5’s vote
Transfer Between Funds  4/5’s vote
Contingency  4/5’s vote
( ) General  ( ) Other

CLERK’S USE ONLY:
Res. No.: 52-30 Ord. No. _____
Vote – Ayes: 5 Absent: ___
Noes: ____  Approved  ____
( ) Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ______
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: ____________________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
( ) Requested Action Recommended
( ) No Opinion
Comments:

CAO: ____________________________
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**TOTAL** $3,000 $3,000

**TRANSFERS BETWEEN FUNDS**

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**TOTALS**

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies;

(XX) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION**

Transfer salary savings to extra help for emergency hire.

**DEPT HEAD SIGNATURE**

CHARLES B. MOSHER, M.D., HEALTH OFFICER, AIR POLLUTION CONTROL OFFICER

**APPROVED BY RES NO.** 02301 CLERK

**DATE** 6-26-07

**AUDITOR'S USE ONLY**

BA #

BUDGET REVISION FORM REVISED 11/96