RECOMMENDED ACTION AND JUSTIFICATION: Request approval and authorization to transfer funds to cover unexpected increase in training and private vehicle for the Transit drivers.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Board has approved and authorized transfers to cover unexpected increases for required training at year end. Department Head was not aware of the required training until June 15th.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Driver would not be able to drive until the funding and a certified instructor was budget in 07-08.

Financial Impact? (X) Yes ( ) No  Current FY Cost: $  Annual Recurring Cost: $
Budgeted In Current FY? (X) Yes  ( ) No  ( ) Partially Funded
Amount in Budget: $  
Additional Funding Needed: $ 160
Source:
Internal Transfer
Unanticipated Revenue  4/5's vote
Transfer Between Funds  4/5's vote
Contingency  4/5's vote
( ) General  ( ) Other
List Attachments, number pages consecutively
Fairgrounds Rental Agreement (4 pages)
Expense Form 152

CLERK'S USE ONLY:
Res. No.: 07-328  Ord. No._____
Vote – Ayes: 5  Noes: _____
Absent: _____
Approved
( ) Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ______
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: ________________________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
( ) Requested Action Recommended
( ) No Opinion
Comments:

______________________________
______________________________
______________________________
______________________________

CAO: __________________________

Revised Dec. 2002
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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<td>0306</td>
<td>601.04-90</td>
<td>Training and Seminar</td>
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<td>601.04-91</td>
<td>Private Vehicle</td>
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<td>Small Tools</td>
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<th>TRANSFER BETWEEN FUNDS</th>
<th>DEBIT</th>
<th>CREDIT</th>
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</thead>
</table>

| TOTALS | 286 | 286 |

**ACTION REQUESTED:** (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies.

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**Justification:** To cover required Transit training and private vehicle was used for transportation from the Northside.

---

**DEPT HEAD SIGNATURE**

Mary E. Williams

**DATE**

7/2/2007

**APPROVED BY RES NO.** 02-328

**CLERK**

**DATE** 7-10-07

**DEPARTMENT**

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 07/2000
Melinda Boyd
PO Box 4032
Fresno, CA
93744
Phone: 559-264-2248
mamamanamanam@aol.com

June 28, 2007

Transportation instruction services given to Mariposa Senior Center drivers:

6/25/07
8 hours of instruction @ $25.00 an hour $200.00
Travel costs 150 miles @ $.40 a mile $60.00

6/26/07
8 hours of instruction @ $25.00 an hour $200.00
Travel costs 150 miles @ $.40 a mile $60.00

Total $520.00

Please make check payable to: Melinda Boyd and mail to above address.

Thank you

Mary E. Williams

Please pay by fax

Mary E. Williams
## Employee Travel Expense Claim

### Advance Request
- **Name:** Peggy Wyrick  
- **Dept:** Transportation  
- **Title:** Driver  
- **Destination:** Mariposa  
- **Date:** 6/25/07  
- **Departure Date:** 6/25/07  
- **Return Date:** 6/30/07  
- **Method of Travel:** Private Car  
- **Other-Specify:** Bus Training  

### PERDIEM
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<tr>
<td>Registration</td>
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<td>Lodging</td>
<td>$</td>
</tr>
<tr>
<td>Train/Bus</td>
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<tr>
<td>Mileage</td>
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### Total Requested
- **Registration:** $0  
- **Advance:** $0  

### Actual Expense Claim - After Return From Trip

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<tr>
<td>Sat</td>
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### Sub-Totals
- **Sub-Total:** $145.50  
- **GRAND TOTAL:** $145.50  

### Account No.
- **606-0905-601-04 91-** $145.50

### Signature
- **Employee's Signature:**  
- **Dept Head Signature:**  

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**Revised:** 1/5/2007  
**TRAVEL 12-13-05.xls**