DEPARTMENT: Sheriff  
BY: Brian Muller  
PHONE: 966-3615

RECOMMENDED ACTION AND JUSTIFICATION: Request approval to make budget transfer from “Sheriff – Communications” account to “Sheriff - Clothing” account.

The Sheriff’s Office “Clothing” account has exceeded the amount budgeted for fiscal year 2006-2007 by a total of $488.

Due to ongoing retention problems within the patrol division, the sheriff’s office has continued hiring new patrol deputies at a higher rate than had been anticipated. Per the current MOU between the County and Deputy Sheriff’s Association, the department must outfit the new deputy with two sets of uniforms.

The hiring of two new deputies in June resulted in the over expenditure of funds in the “Clothing” account.

There currently exists sufficient savings in the sheriff’s office “Communications” account to cover the over expenditure of funds in the “Clothing” line item.

The Sheriff’s Office is requesting approval to transfer $488 from the Sheriff’s Office “Communications” (Account #001-0216-521.04-06) account to the Sheriff’s Office “Clothing” (Account #001-0216-521.04-05) account.

BACKGROUND AND HISTORY OF BOARD ACTIONS: None

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION: By disallowing the transfer of funds, the unpaid expenses from the above listed account will have to be paid out of the 2007 – 2008 budget.

Financial Impact? ( ) Yes ( ) No  
Budgeted in Current FY? ( ) Yes ( ) No  
( ) Partially Funded

Amount in Budget: 
Additional Funding Needed: $488

Source: 
Internal Transfer
Unanticipated Revenue
Transfer Between Funds
Contingency
( ) General ( ) Other

Annual Recurring Cost: $0
See attached Budget Action Form

CLERK’S USE ONLY:

OFFICER:
Res. No.: 07-356  
Ord. No.: ________
Vote – Ayes: ________  
Noes: ________
( ) Absent: ________
( ) Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of

COUNTY ADMINISTRATIVE

( ) Requested Action Recommended
( ) No Opinion
Comments:
the original on file in this office.

Date: ____________________________

Attest: MARGIE WILLIAMS, Clerk of the Board

__________________________________________
County of Mariposa, State of California
By: ____________________________
Deputy

CAO: ____________________________
**BUDGET ACTION FORM**

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
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<td>521.04-06</td>
<td>Communications</td>
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<td>1090</td>
<td>GENERAL CONTINGENCY</td>
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**TOTALS** 488 488

<table>
<thead>
<tr>
<th>TRANSFER BETWEEN FUNDS</th>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
</table>

**TOTALS**

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION** Due to the ongoing retention problems experienced during the last year, it has been necessary to hire a greater number of employees than expected. The increase in the number of newly hired employees has resulted in the need to purchase a greater number of uniforms than expected.

**DEPT HEAD SIGNATURE**

**DATE** 7-9-07

**APPROVED BY RES NO.**

**CLERK**

**DATE** 7-24-07

**DEPARTMENT:** Sheriff's Office

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 07/2000