DEPARTMENT: Public Works/Transportation Planning

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Budget Action for Fiscal Year 06-07 transferring funds within the Transportation Planning budget to allow for Roads staff and Public Works Administration staff to be reimbursed for work related to Transportation Planning, and to cover Accrued Benefits expense.

Expenditures in the Transportation Planning budget are supported by funding from the State Rural Planning Assistance program. Since we only had an employee working in this division for part of the year, Roads and Public Works Administration staff spent a fair amount of time on transportation related work. In order for this time to be reimbursed, we need to increase appropriations for In-County Services (line 0420). We have savings in several other line items to cover this. Also, State funding for transportation planning increased significantly for fiscal year 06-07 and we don't want to risk the loss of that funding by not claiming all allowable costs.

Actual costs for Accrued Benefits are $876 and we are requesting to cover this with savings from the Maintenance of Equipment line item.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves transfers within budget units that do not change the overall budget.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the requested action. Public works staff would not be fully reimbursed for time spent on transportation issues and we would be unable to claim all available funding from the State.

Financial Impact? (X) Yes ( ) No Current FY Cost: $28,408
Budgeted In Current FY? (X) Yes ( ) No ( ) Partially Funded
Amount in Budget: $34,686
Additional Funding Needed: $28,408

Source:
Internal Transfer X
Unanticipated Revenue 4/5's vote
Transfer Between Funds 4/5's vote
Contingency 4/5's vote

CLERK'S USE ONLY:
Res. No.: 2007-428
Vote - Ayes: 4
Noes: 1

Approved

Minute Order Attached

The foregoing instrument is a correct copy of the original on file in this office.

Date:

Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By:

Deputy

Revised Dec. 2002

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended

No Opinion

Comments:

CAO:
# BUDGET ACTION FORM

**FY 2006-07**

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**GENERAL CONTINGENCY**

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**TRANSFER BETWEEN FUNDS**

| TOTAL | 26,408 | 26,408 |

**ACTION REQUESTED:** (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies
- [X] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** To allow for reimbursement of staff time and cover accrued benefits.

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**DEPT HEAD SIGNATURE**

**DATE** 09/08/07

**APPROVED BY RES NO. 408 CLERK**

**DATE** 8-21-07

**033 Transportation Planning**

**AUDITOR'S USE ONLY**

**BA#**

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Budget Action Form Revised 11/95