

DEPARTMENT: Human Services / Community Action

BY: Cheryle Rutherford-Kelly
PHONE: (209) 966-2000

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully recommended that your Board:

1. Authorize the Human Services Director to execute the 2007 Low Income Home Energy Assistance Program (LIHEAP) Agreement 07B-5423, Amendment One;
2. Authorize the Human Services Director to execute the 2007-08 Department of Energy (DOE) Agreement 07C-1671;
3. Authorize Human Services to continue to coordinate the weatherization portion of the program with the Central Valley Opportunity Center (CVOC); and
4. Authorize your Chairperson to sign the First Amendment to Contract for Services with CVOC.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

PLEASE SEE ATTACHMENT

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

PLEASE SEE ATTACHMENT

Financial Impact? Yes No Current FY Cost:
 Budgeted In Current FY? Yes No Partially Funded
 Amount in Budget: \$ _____
 Additional Funding Needed: \$ _____
 Source: Contracts/Grants _____
 Internal Transfer _____
 Unanticipated Revenue _____ 4/5's vote
 Transfer Between Funds _____ 4/5's vote
 Contingency _____ 4/5's vote
 General Other

Annual Recurring Cost:

Pages 1-3, Memo to the Board
 Pages 4-6, 1st Amendment to Contract for Services w/CVOC
 Pages 7-11, LIHEAP 07B-5423, Amendment One
 Pages 12-14, DOE 07C-1671
 (due to the length of the contracts, only pertinent pages have been copied to this packet. A copy of the entire agreement is on file in Community Action.)

CLERK'S USE ONLY:

Res. No.: 07-453 Ord. No. _____
 Vote - Ayes: 5 Noes: _____
 Absent: _____
 Approved
 Minute Order Attached No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments:

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California

By: _____
 Deputy

CAO: MAB



**MARIPOSA COUNTY
DEPARTMENT OF HUMAN SERVICES**

Community Action Programs

Promoting Self-Sufficiency Through Community Partnerships

**Cheryle
Rutherford-Kelly**
Executive Director

Housing and Community Development Division
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September 11, 2007

TO: Members, Board of Supervisors
Rick Benson, CAO
FROM: Cheryle Rutherford-Kelly
RE: Community Action Programs / 2007 Low Income Home Energy Assistance
Program

RECOMMENDATION

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3. Authorize Human Services to continue to coordinate the weatherization portion of the program with the Central Valley Opportunity Center (CVOC); and
4. Authorize your Chairperson to sign the First Amendment to Contract for Services with CVOC.

BACKGROUND

The purpose of LIHEAP and DOE, under the auspices of the California Department of Community Services and Development (CSD), is to provide energy assistance and weatherization services to low-income county residents. LIHEAP and DOE funds have been allocated to Mariposa County for several years and operate on a calendar year. In recent years this program has assisted an average of 500 low-income households each year with energy assistance utility payments and 40 households with weatherization services who are primarily seniors, the disabled and the working poor.

CURRENT SITUATION

Your Board authorized the Department to continue to provide Energy Assistance and Weatherization services to low-income County residents and accept the funding from CSD at the beginning of this calendar year (Res. 07-11). At the time the original LIHEAP contract was presented to your Board, funding was based on a "continuing resolution" with the state. CSD has now finalized their budget and subsequently amended our contract to reflect the actual amount available. All agencies receiving LIHEAP funding have received a reduced amount.

Mariposa County will receive \$3,983 less than was originally intended. This reduction was known at the time budget requests were made, therefore no budget action is required. This reduction will have no impact to services as the department is able to shift delivery of these services to the Department of Energy (DOE) Weatherization program. The DOE weatherization contract is currently available and combining these two contracts is the best

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course of action as the DOE contract is not large enough to stand on its own. The DOE and LIHEAP combination will compliment the number of homes to be weatherized by two or three homes.

Your Board had asked the department to identify an individual to train to do the weatherization program. Community Action staff has been working with Welfare to Work and Behavioral Health case workers to move persons towards self-sufficiency with the hope that some of them will be interested in the construction field. The individual selected should not have barriers such as current alcohol and drug abuse issues that may limit their ability to succeed. The Weatherization component requires a special kind of employee that will be able to enter the homes of an array of our citizens, including those who are very poor and living in very poor conditions. The person trained for this job must be able to put those folks at ease and not pass judgment. While many of our Welfare to Work clients have those qualities, they have had interests other than construction and are currently in a training program or job placement. Staff is identifying persons that can either be trained through the Welfare to Work unit or with agency funds. We are hopeful that such a person can be trained and ready to go with the 2008 contract. We are fortunate to have a very good subcontractor during this interim time. In fact, in 2008 your Board may wish to employ an individual but have a contract in place with CVOC in efforts to maintain ongoing services. It is also important to note that CVOC has avenues to leverage our contract dollars that will not be available through a county staffed program. For example material costs through CVOC are large enough to qualify for substantial volume discounts thus allowing our contract dollars to purchase greater quantities and serve more households.

The Weatherization services have been subcontracted to CVOC for the past few years. They are 75% spent with their current subcontract and have the remaining homes assessed for services. Their subcontract agreement needs to be modified for the amended state contract. Staff, the State as well as the County residents receiving services have been very pleased with the work from CVOC.

FINANCIAL

The reduction in revenue for the LIHEAP contract as well as the new DOE contract was included in the FY07-08 county budget preparation. The changes in state contract revenue and subcontractor funding are as follows:

	<u>Revenue Change by Program Area</u>		
	LIHEAP Weatherization	LIHEAP Energy Assistance	DOE Weatherization
Proposed Revenue	\$94,072	\$155,481	\$8,052
Adjusted Revenue	<u>\$84,943</u>	<u>\$160,627</u>	<u>\$8,052</u>
Difference	\$(9,129)	\$ 5,146	\$ 0

Total LIHEAP Contract Change \$(3,983)

	<u>CVOC Subcontract Funding Changes</u>		
	LIHEAP Weatherization	LIHEAP Energy Assistance	DOE Weatherization
Original Contract	\$79,580	\$0	\$0
Amended Contract	<u>\$72,004</u>	<u>\$0</u>	<u>\$5,911</u>
Difference	\$(7,576)	\$0	\$5,911

Total Subcontract Change: (\$1,665)

The remaining reduction in revenue of \$2,318 has been absorbed into various expenditures lines within the budget for fund 334.

There is no local share of cost for this program and therefore this request will not impact the County General Fund.