

DEPARTMENT: Human Services/CAA/HA

BY: Cheryle Rutherford-Kelly
PHONE: (209) 966-2000

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully recommended that your Board:

- (1) Authorize the First Amendment to the Lease with James Bardini; and
- (2) Authorize your Chairman to sign agreement.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

PLEASE SEE ATTACHMENT

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

PLEASE SEE ATTACHMENT

Financial Impact? (x) Yes () No Current FY Cost: _____
 Budgeted In Current FY? (x) Yes () No () Partially Funded
 Amount in Budget: \$90200.00
 Additional Funding Needed: \$0
 Source: Contracts/Grants _____
 Internal Transfer _____
 Unanticipated Revenue _____ 4/5's vote
 Transfer Between Funds _____ 4/5's vote
 Contingency _____ 4/5's vote
 () General () Other

Annual Recurring Cost:

List Attachments, number pages consecutively

Board Memo pg. 1

Amendment pgs. 2&3

Exhibit A pg. 4

CLERK'S USE ONLY:

Res. No.: 07-6 Ord. No. _____
 Vote - Ayes: 5 Noes: _____
 Absent: _____
 Approved
 () Minute Order Attached () No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments:

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California

By: _____
 Deputy

CAO: 



**MARIPOSA COUNTY
HUMAN SERVICES DEPARTMENT**

P.O. Box 7 • Mariposa, CA 95338 • (209) 966-3609 • Fax (209) 966-5943

Alcohol & Drug Community Action Housing Authority Mental Health Public Guardian/Conservator Social Services
CHERYLE RUTHERFORD-KELLY, MSW, DIRECTOR

December 4, 2006

TO: Members, Board of Supervisors
Rick Benson, CAO
FROM: Cheryle Rutherford-Kelly
RE: Community Action, Housing and Human Services / First Amendment to Lease Agreement with Mr. James Bardini

Recommendation

It is respectfully recommended that your Board: (1) authorize the First Amendment to the Lease with James Bardini; and (2) authorize your Chairman to sign the agreement.

Background/Current Information

Mariposa County Department of Human Services currently leases real property known as 5174 Hwy. 49 N, Mariposa from James Bardini. The Community Action Agency (CAA) and Housing Authority (HA) are currently housed in this space. Additional real property known as 5172 Hwy. 49N Mariposa (contiguous to real property currently leased) became available for lease. A description of the property is included in Exhibit A

The department would like to amend the lease to include the new space, known as 5172 Hwy. 49N Mariposa. An additional 405 square feet would raise the rent/lease by \$230.00 per month (from the current lease amount from \$693.95 to \$923.95 a month). CAA/HA currently needs to provide private office space for the Housing Specialist and the Contract Administrator.

The proposed amendment will result in adequate space for CAA/HA (cross-hatched area) and provide a meeting and training space for the Department of Human Services (shaded area). See Exhibit A, attached.

Financial

The amended lease, will increase the rent from \$693.95 to \$923.95 monthly. The cost will be shared by CAA/HA and Human Services in the following amounts:

CAA 335-0514-941.04-31	\$374.34
HA 332-0512-921.04-31	374.33
HSD 001-0501-661.04-31	<u>175.28</u>
Total	\$923.95