

DEPARTMENT: Administration

BY: Rick Benson
PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

Approve and authorize the Chairman of the Board of Supervisors to sign an amendment to the Professional Services Agreement with Daniel C. Smith & Associates, Inc., extending the term of the agreement from February 28, 2007 to June 30, 2007. Due to delays in receiving and compiling data from departments regarding space needs, and also the unforeseen need of requesting Board direction regarding which growth estimates numbers to use, it is necessary to extend the contract. The space needs analysis is completed and the next step is to apply cost estimates to the analysis and then determine what impact fees are necessary to meet the cost estimates. The consultant believes the study can be completed by the end of April 2007, but staff is recommending June 30, 2007, to account for any possible problems or delays.

No additional funding is required to complete the study.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board originally ratified the contract on March 28, 2006, with Resolution #06-117 and on January 16, 2007, heard a presentation and received an update from Daniel C. Smith on the Space Needs Analysis.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not extend the term of the agreement. The Capital Improvement Program and Impact Fee Ordinance study will not be completed and this will cause delays in implementing impact fees which the Board has indicated an interest in doing.

Financial Impact? () Yes (X) No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes () No () Partially Funded		
Amount in Budget: \$ _____		List Attachments, number pages consecutively _____
Additional Funding Needed: \$ _____		Amendment _____
Source:		_____
Internal Transfer _____		_____
Unanticipated Revenue _____ 4/5's vote		_____
Transfer Between Funds _____ 4/5's vote		_____
Contingency _____ 4/5's vote		_____
() General () Other		_____

CLERK'S USE ONLY:

Res. No.: 07-58 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____
hmw Approved
() Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
Comments:

CAO: 