DEPARTMENT: Community Services   BY: Mary Williams/966-5315

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes(_) No(x)  

Community Service Department Head requests approval of budget action line items for revenue and appropriations total amount of $1000.00 from The family of Marian Kalp, with $500.00 going towards the purchase of dinning room chairs, and $500.00 to be place in a donated funds account for miscellaneous items, i.e. table cloths.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Historically the Board of Supervisors approves donations revenue and appropriation for senior programs

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Funding for replacement chairs will eventuality need to be addressed through other sources.
2. Department would address other needs with donor.

COSTS: () Not Applicable
A. Budgeted current FY $________
B. Total anticipated costs $________
C. Required additional funding $________
D. Internal transfers $________

SOURCE: () 4/5ths Vote Required
A. Unanticipated revenues $________
B. Reserve for contingencies $________
C. Source description: Balance in Reserve for Contingencies, if approved: $________

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
____ Budget Action Form
____ Copy of Check #1899

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:
Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action
Comment:

A.O. Initials: [Signature]

Action Form Revised 5/92
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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<tr>
<td>341</td>
<td>0519</td>
<td>308.25-09</td>
<td>Donations for Chairs</td>
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<td>(500)</td>
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**TOTALS**

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## TRANSFER BETWEEN FUNDS

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<th>CREDIT</th>
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**TOTALS**

|        | 0      |

**ACTION REQUESTED:** (Check all that apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies.

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION** Senior Services received unanticipated revenue from the family of Marian Kalp.

**DEPT HEAD SIGNATURE**

Mary E. Williams

**DATE** 11-17-04

**APPROVED BY RES NO.**

04-507

**CLERK**

**DATE** 12-7-04

**SENIOR SERVICES DEPARTMENT**

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 07/2000
$1,000