
RECOMMENDED ACTION AND JUSTIFICATION:
Recommend resolution authorizing Chair to sign Public Health Preparedness (Bio-Terrorism) Funding Grant Agreement for Fiscal Year 2004-2005, Certificate regarding Lobbying, and Certificate Against Supplanting and similar certificates pertinent to Fiscal Year 2004-2005; resolution appropriating $66,832 in one time rollover funds, resolution authorizing the purchase of a "lab capable" trailer, resolution authorizing Fleet Services to purchase a vehicle for the Health Department, resolution authorizing the telephone system upgrade at the Health Department, resolution authorizing a change to the Health Officer's position from 60% Permanent Part Time to 80% Permanent Part Time.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
These documents are required by the State and Federal Governments and have been previously submitted and approved for prior years' grant activity.

(Continued on Page 2)

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
The budgeted program will either need County General Funs or will not be funded. Staff will be lost. Progress made with enhanced Public Health preparedness (for such emergencies as shortage of vaccines or hazardous material spills) will be lost.

Financial Impact? (X) Yes ( ) No  Current FY Cost: $280,110  Annual Recurring Cost: $124,693
Budgeted In Current FY? (X) Yes ( ) No  Partially Funded
Amount in Budget: $ 213,278
Additional Funding Needed: $ 66,832
Source:
Internal Transfer
Unanticipated Revenue  X  4/5's vote
Transfer Between Funds  4/5's vote
Contingency  4/5's vote
( ) General  ( ) Other

CLERK'S USE ONLY:
Res. No.  # 69-19  Ord. No.  
Vote – Ayes:  5  Noes:  
Absent:  
Approved
( ) Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: 
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By:  
Deputy

COUNTY ADMINISTRATIVE OFFICER:
( ) Requested Action Recommended
( ) No Opinion
Comments:
Grant funds are deposited in a
trust fund and transferred to
Health budget as expended. Department
is rebudgeting available grant funds.
Health Officer position will revert back
to 60% due to use of PTE when Grant Funds are no
longer available.
CAO:  

Revised Dec. 2002
BACKGROUND AND HISTORY OF BOARD ACTIONS:

(Continued from Page 1)

At the time of preparation of the Health Department County budget for this program activity, the amount of rollover from prior fiscal year and the amount of this Fiscal Year’s allocation were both unknown. Appropriation and budget action adjustments are now possible with available data.

Staffing for this program is now complete except that demands on Health Officer time (for epidemiological surveillance, staff training, community education, drills and exercises, program management, and fiscal oversight) are much increased and justify the increase of that position to .8 FTE (with this grant funding the additional .2 over current PPT status).

Fixed asset purchases requested include van for field laboratory testing of unknown substances and patient evaluation, and upgrading of this department’s phone system in this year’s grant.

As always, the Health Officer has implemented the program such that it will maximally benefit citizens doing day-to-day operations, not just extreme or unusual circumstances.
**Budget Action Form**

<table>
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<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>Special Grants</td>
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<td>(66,832)</td>
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**Transfer Between Funds**

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<th>DEBIT</th>
<th>CREDIT</th>
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</thead>
<tbody>
<tr>
<td></td>
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</table>

**Actions Requested: (Check all that apply)**

- [X] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies.

- ( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**Justification:**

The State allocation and rollover funding available are greater than was originally budgeted; a request for an additional appropriation from unanticipated revenues is requested in the amount of $66,832. We are requesting that other equipment be purchased, a mobile laboratory trailer for field response to emergency public health events ($28,500) and an upgrade to the Health Department telephone system ($14,750). Technical services have recommended that the Health Department be linked with the Government Center telephone system and an estimate was provided. The current system cannot expand to provide access to new personnel and is antiquated. Additional operating expenses are requested for travel, training, office supplies and upgrading the LAN connections for new personnel $6,195. Increase Health Officer Position from .6 FTE to .8 FTE beginning 1/1/2005.

**Dept Head Signature**

CHARLES B. MOSHER, M.D., MPH, PUBLIC HEALTH DEPT

**Date**

DECEMBER 7, 2004

**Approved by Res No.**

04-519

**Clerk**

**Date**

12-7-04

Audit's Use Only

BA #