DEPARTMENT: Treasurer – Tax Collector

BY: Marjorie J. Wass, Treas. Tax Coll.

PHONE:

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Budget Action transferring $4100 from Tax Collectors Trust to Publications/ Legal notices to cover publication costs for the remainder of the fiscal year.

The Tax Collector is required to annually publish notices informing tax payers of delinquencies and important due dates. This advertising helps in the collection of taxes. The increases in publishing costs were not known during the budgeting process.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Tax Collector Trust funds activities that assist in the collection of taxes. The Board has previously authorized the use of these funds for this purpose.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Tax Collector will be unable to meet the publishing requirements.

<table>
<thead>
<tr>
<th>Financial Impact?</th>
<th>Yes</th>
<th>No</th>
<th>Current FY Cost: $</th>
<th>Annual Recurring Cost: $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budgeted In Current FY?</td>
<td>Yes</td>
<td>No</td>
<td>Partially Funded</td>
<td></td>
</tr>
<tr>
<td>Amount in Budget:</td>
<td>$1672.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional Funding Needed:</td>
<td>$4100.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Source:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internal Transfer</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unanticipated Revenue</td>
<td>X</td>
<td>4/5's vote</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfer Between Funds</td>
<td></td>
<td>4/5's vote</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contingency</td>
<td></td>
<td>4/5's vote</td>
<td></td>
<td></td>
</tr>
<tr>
<td>( ) General</td>
<td>( ) Other</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CLERK’S USE ONLY:
Res. No.: 5
Vote – Ayes: 5
Noes: ___
Absent: ___
Approved
( ) Minute Order Attached
( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: __________

Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
Requested Action Recommended
( ) No Opinion
Comments:

CAO: [Signature]

Revised Dec. 2002
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0108</td>
<td>422.04-29</td>
<td>Publications/Legal Notice</td>
<td></td>
<td>4,100</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0108</td>
<td>308.01-35</td>
<td>Tax Collectors Trust</td>
<td></td>
<td></td>
<td>(4,100)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0104</td>
<td>414-1090</td>
<td>GENERAL CONTINGENCY</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTALS**

## TRANSFER BETWEEN FUNDS

<table>
<thead>
<tr>
<th></th>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTALS**

**ACTION REQUESTED:** (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- ( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION**

Increase budget due to increase in publishing costs.

---

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.**

**CLERK**

**DATE**

**AUDITOR'S USE ONLY**

BA #

Budget Revision Form Revised 07/2000